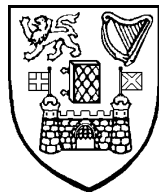


THE  
1966 CONSOLIDATED STATUTES  
OF  
TRINITY COLLEGE, DUBLIN  
AND OF THE  
UNIVERSITY OF DUBLIN



*As amended up to and including the Ordinance of 17 January 2006*

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# THE 1966 CONSOLIDATED STATUTES

of  
TRINITY COLLEGE, DUBLIN  
and of the  
UNIVERSITY OF DUBLIN

As amended up to and including the ordinance of 17 January 2006.

Whereas it is deemed to be necessary and expedient that in exercise of the power vested in the Board by the Letters Patent of 1911, the Consolidated Statutes of the College and the University should again be revised.

It is hereby ordained by the Board of Trinity College, Dublin, with the written assent of a majority of the Fellows, and the approval of the Visitors, as follows:-

## CHAPTER I

*Introductory Statute - Short Title; Definition of Terms; the Appointed Day; Certain existing Regulations continued in force; Enactments repealed.*

1. These Statutes shall be known and cited as "The 1966 Consolidated Statutes of Trinity College, Dublin, and of the University of Dublin", and are hereinafter referred to as 'The Statutes'.

Except in so far as they contain unrepealed parts of previous Letters Patent which continue in full force and effect, the Statutes shall come into full force and effect on and after the first day of April, 1966.

2. All regulations, lawfully made at any time, which shall be in force immediately prior to the first day of April, 1966, shall continue, on and after that day, to be of full force and effect unless and until they are lawfully altered, amended, or annulled.

3. With the exceptions of the unrepealed portions of the Charters of 1592<sup>1</sup> and of 1637<sup>2</sup> and of the Letters Patent of 1637<sup>3</sup> of 1857<sup>4</sup>, and of 1911<sup>5</sup> which continue of full force and effect, all previous Statutes, including Laws, Ordinances, and Decrees, shall be repealed on the first day of April, 1966, and these Statutes substituted therefor.

4. In accordance with the provisions of the Sex Disqualification (Removal) Act 1919 and the Adaptation of Enactments Act 1922, reference to the male gender throughout these Statutes shall be taken to include the female gender.

5. No provision in these Statutes which deprives any member of the College or University of any right, power, privilege or emolument which he enjoyed under an earlier Statute, or which declares that he shall retire at an earlier age or under less favourable conditions than those by which he had been governed under the terms of an earlier Statute, shall have any force or

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<sup>1</sup> The Charter of 1592 is printed in full in the *Consolidated Statutes* of 1926, pp. 128—132, the repealed portions of the Charter appearing in italic type.

<sup>2</sup> The Charter of 1637 is printed in full in the *Consolidated Statutes* of 1926, pp. 132—141, the repealed portions of the Charter appearing in italic type.

<sup>3</sup> The Letters Patent of 1637 are printed in full in the *Chartae et Statuta Collegii* of 1844, pp. 29—109, the repealed portions of the Letters Patent appearing in italic type.

<sup>4</sup> The Letters Patent of 1857 are printed in full in the *Chartae et Statuta Collegii*, Vol. II, of 1898, pp. 134—142.

<sup>5</sup> The Letters Patent of 1911 are printed in full in the *Chartae et Statuta Collegii*, Vol. III, of 1917, pp. 102—151.

validity unless the member has signified his agreement in writing; provided that the expectation to be entitled to membership of the Board in virtue of succeeding to a Senior Fellowship be not deemed a right, power or privilege for the purposes of this section.

## CHAPTER II

### *The Chancellor and Pro-Chancellors*

1. The Chancellor shall act as head of the University on ceremonial occasions. He shall be a member of the Caput of the Senate and shall preside at its meetings.

2. The Chancellor shall be the primary Visitor of the College and University, and in the event of a disagreement between him and the other Visitor the opinion of the Chancellor shall prevail.

3. There shall be up to six Pro-Chancellors, who shall be members of the Senate *ex officio*, taking precedence in the University next after the Chancellor and, among themselves, in order of election. Within the limit of six, the Board shall decide the number of Pro-Chancellors. The pro-Chancellors shall act in place of the Chancellor in accordance with the provisions of section 4 of this chapter, and one of them shall preside over the election of a Chancellor according to the provisions of sections 8, 9 and 10 of this chapter.

4. The Chancellor shall depute his powers or duties for such period as he shall think fit to any one of the Pro-Chancellors, and during such period the said Pro-Chancellor shall have all the powers and privileges of the Chancellor.

During a vacancy in the office of Chancellor, or if the Chancellor should be unable to act on account of illness, absence or any other cause, the powers and duties of the Chancellor shall devolve on the most senior of the Pro-Chancellors, subject to the provisions of section 9 of this chapter.

If neither the Chancellor nor any of the Pro-Chancellors, on account of illness, absence or any other cause, shall be able to perform a duty prescribed in these Statutes for the Chancellor, the Board shall have power (subject, if possible, to the consent of the Chancellor, but in cases of urgency without such consent) to appoint any other suitable person to act as Pro-Chancellor for as long as is necessary for the performance of such duty, but no longer; and during such period the person so appointed to act as Pro-Chancellor shall have all the powers of the Chancellor.

5. The Chancellor and Pro-Chancellors shall be elected by the Senate in accordance with the provisions of Chapter XXVI, sections 1 to 9. If the office of Chancellor shall become vacant by death, resignation, retirement or any other cause, the Registrar shall, within one month of the occurrence of the vacancy, despatch to every member of the Senate a notification of such vacancy and shall invite nominations for a new Chancellor.

6. Every person elected to the office of Chancellor or pro-Chancellor shall be admitted to office by the Provost, after making before him the following declaration:

I, A.B., promise that I will discharge faithfully the duties prescribed for the Chancellor (or Pro-Chancellor) by the Statutes of the University, and that I will, as far as is in my power, promote and defend the welfare and interests of the University.'

7. The Chancellor shall not vote at meetings of the Senate unless there shall be an equality of votes on any question.

In this case the Chancellor shall decide the matter by his casting vote; and if at any election by the Senate there shall be an equality in the number of votes cast for two candidates the Chancellor shall decide which of the two shall be deemed to have received the larger number of votes.

8. If the Chancellor shall become incapacitated for the performance of his duties by any mental or bodily infirmity, and is unwilling or unable to resign, the senior Pro-Chancellor,

together with the Visitor other than the Chancellor, shall have the power, on application from the Board and after due inquiry, to declare the office of Chancellor to be vacant.

If any Pro-Chancellor shall become incapacitated for the performance of his duties by any mental or bodily infirmity, and is unwilling or unable to resign, the Visitors shall have the power, on application from the Board and after due inquiry, to declare his office to be vacant.

9. Every Chancellor or Pro-Chancellor shall retire from office not later than the last day of the academic year in which he attains the age of seventy-five years.

## CHAPTER III

### *The Visitors*

1. The Visitors of the College and of the University shall be the Chancellor of the University (or, if he should for any reason be unable to act, one of the Pro-Chancellors, in accordance with the provisions of Chapter II, section 3), and one other person appointed by the Government from a panel of two persons nominated by the Senate of the University. No person holding a salaried post in the College or University shall be eligible for nomination, and if the person appointed as Visitor in accordance with the provisions of this section shall accept any such post, he shall *ipso facto* vacate the office of Visitor.

2. In the event of a disagreement between the two Visitors the opinion of the Chancellor shall prevail.

3. The Visitors may visit the College on such days and at such times as they shall, at their discretion, deem it expedient for just and weighty causes to appoint and hold a Visitation of the College and University. They shall have power, if they think fit, to continue any such Visitation from day to day, to adjourn it from time to time, and to continue it for so many days as they shall think necessary.

4. At any Visitation, held in accordance with section 3 of this Chapter, the Visitors shall have power to assemble all or any of the members of staff and students of the College and University; to take evidence concerning the several matters forming the subject of their inquiries; to order the censure or punishment by the Board of any member of staff or student of the College and University who, in their opinion, deserves such censure or punishment, and to do all things necessary for the correction and reformation of any offences, excesses and negligences brought to light in the Visitation.

5. If the Board shall be in doubt as to the interpretation of any Statute of the College and University, or as to the validity of any proposed change in the said Statutes, the Board may refer the matter to the Visitors as a *dubium*. The Visitors, after making such inquiries as they think fit, whether from members of staff or students of the College and University or from any other person whatsoever, shall determine the matter according to the true intent of the Statutes, and their decision shall be binding on all members of staff and students of the College and University.

6. If any member or members of staff or student or students of the College or University shall claim to have suffered or to be liable to suffer an injustice in consequence of any decision or sentence of the Board, or shall claim that any decision of the Board is inconsistent with the Statutes, such member or members of staff, student or students may within three weeks of the date on which such decision or sentence has been publicly announced, or has been conveyed to the person or persons concerned, inform the Registrar of an intention to appeal to the Visitors. If, within a period of a further two weeks, the matter has not been settled to the satisfaction of all parties, the said member or members of staff, student or students may, within a further period of one week, direct the appeal in writing to either of the Visitors, and the Visitors shall consider the appeal as soon as may be consistent with justice. The Visitors may confirm the decision of the Board in whole or in part, or amend it, or declare it null and void, and their decision shall be binding on all parties.

7. The Visitors may refuse to hear an appeal which they consider to be frivolous, and may recommend to the Board the censure or punishment of any members or members of staff, student or students of the College and University who have appealed to them without sufficient grounds.



8. Any person who appeals to the Visitors under the provisions of section 6 of this chapter shall be entitled to be accompanied by one other person to advise and assist him, who shall be entitled to address the Visitors on behalf of the appellant; provided that if Counsel be so employed, due notice of this shall be given to the Visitors, who shall give the Board also an opportunity to employ Counsel if its members should so desire.

9. If the Board shall decline to appoint to the academic staff any person whom the Council has nominated to fill a vacancy which the Board and Council have agreed to fill, or to appoint as external examiner or as a member of the Faculty or of a School committee any person whom the Council has nominated, or shall refuse its assent to any change, which has been approved by the Council, in regulations for academic courses, instructions, examinations or qualifications for degrees or diplomas (provided that such nomination or such change does not involve increased expenditure by the College, other than expenditure already agreed to by the Board), the secretary of the Council shall, if so directed by the Council, ask the Visitors whether the grounds for such refusal by the Board are in their opinion sufficient. If it appears to the Visitors that the grounds for refusal are insufficient (due regard being paid to the responsibility of the Board for the general government of the College and University, and for the determination of the broad outlines of their policy), they shall declare the person so nominated to be duly elected or the said change in regulations to be valid and binding on all members of the College and University, and shall order the Board to give its assent to the said nomination or change in regulations.

The Visitors shall hear and determine any appeal which may be made to them against a decision of the Board by the Secretary of the Divinity School Council in accordance with the provisions of Chapter XIV section 16.

10. The Visitors shall have power, on application from the Board, to declare vacant, after due inquiry, the office or offices of any person in the College or University (other than the Chancellor and the other Visitor) who is permanently incapacitated for the performance of his duties by any mental or bodily infirmity, and who is unwilling or unable to resign; provided that such person shall, from the date on which his office or offices are declared vacant, be assigned a pension equal to that to which he would have been entitled if he had, on the said date, resigned his office or offices on account of permanent mental or bodily infirmity.

11. If, whether from illness or absence or any other cause, the Visitor other than the Chancellor is unable to perform the duties assigned to him in these Statutes, or if there is a vacancy in the office of the Visitor, and if it should appear to the Chancellor that the delay thereby caused would be seriously detrimental to the interests of the College and University or to the interests of any person who has appealed to the Visitors in accordance with section 6 of this chapter, the Chancellor shall appoint a suitable person to act with him as Visitor for such period as he shall deem to be necessary, and during such period the person so appointed shall have all the rights of a Visitor.

If the Visitor other than the Chancellor shall become permanently incapacitated for the performance of his duties by any mental or bodily infirmity, and is unwilling or unable to resign, the Chancellor may, with the consent of at least one of the Pro-Chancellors, declare the office vacant and invite the Senate to make nominations to fill the vacancy in accordance with section 1 of this Chapter.

12. The Visitor other than the Chancellor shall retire from office on the last day of the academic year in which he reaches the age of seventy-five years.

## CHAPTER IV

### *The Provost*

1. The Provost shall be the Head of the College, and shall be entitled to the authority and respect appropriate to that position. All members of staff and students of the College shall obey his lawful and reasonable requests or commands.

2. The Provost shall be entitled to act or speak on behalf of the College; provided that no undertaking or contract shall be binding on the College without the consent of the Board.

3. The Provost shall ordinarily reside in the Provost's House. He shall not be absent from the College for more than forty days in any one academic year (Saturdays and Sundays and the period of the Long Vacation excepted), save for urgent and weighty reasons approved by the Board.

4. The Provost shall act as Chairman of the Board and Council. He shall not vote at divisions on the Board or the Council except that in the event of an equality of votes he shall exercise a casting vote.

5. The Provost shall be a member of the Caput of the Senate, in accordance with the provisions of Chapter X, section 3.

6. The Provost shall have power to summon at any time an extraordinary meeting of the Board, the Council, the Divinity School Council or any of the Faculties, or of any of the standing committees appointed by the Board or Council.

7. The Provost shall have power to allocate residential chambers in College, but shall be guided in such allocation by the general principles determined by the Board, or by a committee appointed by the Board to consider such matters.

He may depute the normal allocation, subject to such principles, to the Senior and Junior Dean, but he shall have the right, in exceptional cases, to make individual allocations at his absolute discretion. He shall assign suitable accommodation for guests of the College or of its members, and shall determine the rules by which it shall be allocated.

8. If any dispute shall arise over the demarcation of powers between the Board and the Council under the provisions of Chapters XII and XIII of these Statutes, the matter shall be decided by the Provost.

9. In the event of a vacancy or impending vacancy in the Provostship, the person to be nominated to the Government of Ireland as the choice of the College for appointment as Provost shall be chosen in accordance with the provisions of Chapter XXVI, sections 10 to 19 by a body of persons hereinafter referred to as the electors, and the process of choice by the electors shall be referred to as the election. The body of electors shall consist of all full-time members of the academic staff who, on the date of the election, hold the position of Fellow, Professor, Associate Professor or Senior Lecturer, together with such Lecturers as have held continuously a full-time academic post in the College for at least one year previous to the date of the election, together with such other persons (other than the existing Provost) as are on the day of the election members of the Board or Council, or who are, in accordance with a resolution of the Board or Council, in regular attendance at meetings of the Board and Council as elected representatives provided that no person shall be numbered among the electors who has been appointed to his academic post for a stated period of less than five years.

10. The Provost shall take office as soon as possible after the Provostship is vacant, or after his appointment, which ever shall happen later. Before admission to office he shall make the following declaration in the presence of the Board:

'I A.B. on admission to the office of Provost of this College, solemnly declare that I will faithfully observe the Statutes of the College and all regulations lawfully enacted in accordance with these Statutes, and that as far as I am able I will see to it that they are observed by others; that I will decide all matters equitably, without respect of persons and without fear, favour or prejudice; that I will be prudent and vigilant in conserving and promoting the interests of the College and its reputation for scholarship and sound education; and that I will strive at all times to promote concord and amity among its members.'

11. The Provost, on admission to office, and as a condition of receiving a salary, shall assign to the Cista Communis all benefits accruing to him out of the estates vested in him as Provost.

The level of salary payable to the Provost and the method which shall be used to increase the Provost's salary shall be determined by the Board from time to time and the arrangements so determined shall form part of the Provost's conditions of appointment.

12. The Provost shall retire from the office of Provost on the first day of August in the academic year in which he attains the age of sixty-seven years or on the first day of August immediately preceding the tenth anniversary of his admission to office, whichever shall first occur and he may retire earlier than either of these dates with the permission of the Board. If, on the day of his retirement, the Provost shall not have attained the age of sixty-seven years he shall be entitled to be appointed to a Professorship if he should so desire. In this case he shall be paid a salary equal to that of the highest salary (at the top of the incremental scale) which is received by any Professor in the Faculty to which his Professorship is assigned. He shall, simultaneously with his appointment to a Professorship, be declared to be a Fellow of the College, with all the rights, powers and privileges accorded to a Fellow under the provisions of Chapter V. He shall take precedence over all Fellows other than the Vice-Provost but shall not be reckoned among the Senior Fellows designated in Chapter V, section 1. He shall become subject, as Fellow and Professor, to the provisions of Chapter IX respecting retirement and pension.

If at the date of his retirement from the office of Provost he should already have attained the age of sixty-seven years, or should be unwilling to be appointed to a Professorship and Fellowship and should wish to retire from the service of the College on pension in accordance with the terms of the current pensions scheme approved by the Board and under the provisions of section 21 of this Chapter, he shall, on retirement, be given the style, title, rights and privileges of a Fellow *Emeritus* in accordance with the provisions of Chapter X.

13. Notwithstanding the provisions of Chapter XII, Section 12, in any year in which the Provost is due to vacate his office in accordance with Section 21 of this Statute, the election of Annual Statutory Officers shall be postponed until four weeks after the new Provost shall have taken up office and the Officers previously elected shall hold office until that time.

14. The Provost shall be a member of the pensions scheme currently approved by the Board and shall, subject to the provisions of this chapter, be entitled to the benefits conferred by it and bound by its regulations. His pensionable salary under the scheme shall be deemed to be identical with that which he would be entitled to receive under the provisions of section 21 of this Chapter if he were to be appointed to a Professorship on retiring from the office of Provost. The Board may, however, with the consent of the Visitors, increase the pension of the Provost above this figure if circumstances appear to warrant it.

15. If the Provost, by reason of mental or physical infirmity, should become incapable of carrying out his duties, he may, with the consent of the Board, resign on pension. If he should be incapable of carrying out his duties but is unwilling or unable to resign, the Board shall bring

the matter to the notice of the Visitors, who may, after due inquiry, require the Provost to resign on pension and declare the office vacant.

16. The Board may appoint an Advisory Council to the Provost comprising not more than fifteen persons of distinction chosen for their capacity to offer wise counsel to the College. The Provost may, at his discretion, consult members of his Advisory Council individually or collectively. No person may be nominated for appointment to the Advisory Council without the consent of the Provost. Appointment to the Advisory Council shall be for a period not exceeding five years or until the Provost retires or otherwise ceases to hold such office if that occurs sooner. A retiring member shall be eligible for re-appointment.

## CHAPTER V

### *Statute relating to the Fellows*

#### *Classification and Qualification of Fellows*

1. The Fellows of the College shall, as heretofore, be divided into two classes, the seven of them who shall have been co-opted as Senior Fellows forming one class, and being designated as Senior Fellows, and the remaining Fellows forming another class, and being designated as Junior Fellows.

2. No person shall be eligible for election, or be elected, as a Fellow of the College who is not a graduate of a University approved by the Board and, in the opinion of the Board, of good conduct and character.

All candidates for Fellowship shall furnish to the Board, on or before the day of election, information as to their full names and place of birth.

3. Subject to the conditions of these Statutes, a Fellow shall after admission, hold his Fellowship till death, resignation, or the last day (September 19) of the academic year in which he attains the age of sixty-five years - whichever event shall first occur. He shall be a member of the Body Corporate for so long as he holds his Fellowship.

He shall be entitled to free Commons and to rooms free of rent provided always that if, in the opinion of the Board, a Fellow shall be allotted more accommodation than is customary, the Board shall fix a rate to be paid for such additional accommodation. He may resign his Fellowship at any time by giving not less than three months' notice to the Board, such notice to take effect on a quarter day (March 21, June 21, September 21 or December 21).

#### *Elections to Fellowship*

4. Elections to Fellowship shall be held as frequently as the Board shall from time to time decide to be requisite for the maintenance of a sufficient staff of teachers and in the general interest of the College, but so that the total number of Fellows, Senior and Junior, shall not be allowed to fall permanently below thirty-six, exclusive of Honorary Fellows elected under the provisions of section 9 of this Statute.

5. If, in any year, the number of Fellows shall, by the resignation, retirement, or death of one or more Fellows, fall below thirty-six, then the Board shall, not later than the first day of October next following, take steps, in accordance with section 6 or 7 of this Statute, towards the election of one or more Fellows to make up the number.

If, in any year, by the resignation or retirement from his Fellowship, or by the death, of one or more of the Fellows who are also Professors, or by the election to Professorships of one or more persons who are not Fellows, the total number of Professors who are also Fellows shall become less than that of the total number of Professors who are not Fellows, the Board shall, not later than the first day of March next following, take steps, in accordance with the provisions of sections 7 and 8 of this Statute, towards the election of as many Professors to Fellowships as shall be required to make the total number of Professors who are also Fellows equal to or greater than the total number of Professors who are not Fellows. In determining these totals no account shall be taken in Classes E and F of Professors, unless any such Professor shall also hold another Professorship in Class A, B C or D, as defined in Chapter VIII of these Statutes.

6. The Board may, subject to the provisions of section 8 of this Statute, elect to Fellowship in any year one or more persons from either or both of the following categories:

(a) a member of the academic staff of the University of Dublin or of any other University, on the grounds of his or her learning, promise and contribution to academic life;

(b) any person on the grounds of his distinguished merit in scholarship, as shown primarily by his published work.

When considering an election under this section the Board shall appoint one or more assessors to advise it on the merits of each person whose election is being considered.

7. The Board may, subject to the provisions of section 8 of this Statute, elect to Fellowship in any year one or more of the Professors of the University who shall be otherwise qualified in accordance with the Statutes.

8. No person shall be elected to Fellowship under the provisions of section 6 of this Statute unless the proposed election shall have received the assent of at least three-fifths of the Fellows of the College, and no person shall be elected under the provisions of section 7 of this Statute unless the proposed election shall have received the assent of at least one half of the Fellows of the College. Such assent shall be given in writing on papers sent out to every Fellow by the Registrar, and every such paper as shall have been returned to the Registrar enclosed in an envelope, on or before a day named on the paper, shall be submitted unopened by the Registrar to the Chancellor, and the Chancellor and Provost together shall act as scrutineers of such papers and shall declare the result to the Board.

9. The Board may also, with the assent of at least three-fifths of the Fellows of the College given in like manner, at any time elect persons of academic distinction as Honorary Fellows of the College. An Honorary Fellowship shall not entitle its holder to any vote, voice, power, or authority in the College or University, or to a share in any dividend, or to any emoluments whatever in the College or University, nor shall Honorary Fellows be deemed to be Fellows for the purposes of the Charters, but, except as aforesaid, an Honorary Fellow shall enjoy such privileges and advantages as the Board may from time to time determine. The Board may, with the assent, in writing, of a majority of the said Fellows, Senior and Junior, other than Honorary Fellows, terminate the tenure of any Honorary Fellowship.

10. If convenient, the election of a Fellow or Fellows, if any, shall take place on Trinity Monday, but the Board may elect at any time. All the electors shall take care not to elect anyone of evil or dissolute character, but only those whom they conscientiously judge to be fit persons; and, if any of the electors shall be convicted before the Board of having voted for anyone under the influence of a bribe, he shall be expelled from the College.

Before the election shall be made, the names of the candidates shall be read aloud by the Senior Lecturer, and each elector shall make a Declaration in the following form:

*'Ego A.B. Deum testor in conscientia mea me illum vel illos in Socium, vel Socios, aut Scholarem discipulum, sive Scholares discipulos nominaturum, et electurum, quem, vel quos maxime idoneum vel idoneos esse mea conscientia judicabit, omni illegitima affectione, odio, amore et similibus sepositis.*

The seniority of newly elected Fellows (if more than one in number) shall be fixed according to the order of their election as determined by the electors at the time.

11. Every person who shall be elected to Fellowship shall, on the day next following his election, or as soon after as may be arranged by the Provost, at an hour and place to be fixed by the Provost, and communicated to him on the day of his election, present himself for admission; and he shall be admitted by the Provost after he has made a Declaration in one of the following forms:

*'Ego\* ....., electus in numerum Sociorum hujus Collegii, promitto me statutis Collegii obtemperatum, et ea ab aliis observanda quantum in me est curaturum; Scholastica exercitia singula Sociis in statutis injuncta diligenter praeestabo; et si mihi cura praelegendi aliis, aut officii alicujus ad bonum Collegii regimen obeundi commissa fuerit, ea studiose perfungar. Collegii et singulorum in*

eo studentium, praesertim Praepositi et Sociorum seniorum salutem, et dignitatem, pacem, et commodum, tuebor et procurabo. Praeposito in omnibus licitis et honestis, promptissima voluntate et studio parebo. In negotiis Collegii administrandis quae curanda suscepero fidelem operam praestabo. Haec omnia supra memorata in me recipio, atque me sedulo facturum promitto ac spondeo.'

or

I\*,....., having been elected to the number of Fellows of this College, pledge that I will obey the statutes of the College and will, to the best of my ability, ensure that they are obeyed by others. I shall diligently carry out the particular academic exercises imposed on Fellows in the statutes and, if any responsibility for the provision of lectures or for the administration of a particular office for the good of the College is entrusted to me, I shall diligently discharge it. I shall guard and protect the safety, dignity, peace and welfare of the College and of those who study in it, especially the Provost and Senior Fellows. I shall willingly and diligently obey the Provost in all legitimate and honorable matters. I shall faithfully discharge whatever responsibilities I undertake in relation to the administration of the College. I accept all of the aforementioned conditions and pledge that I will conscientiously abide by them.

If any newly elected Fellow shall refuse to make this prescribed declaration he shall forfeit his Fellowship.

*\*here insert name in full*

#### *The Salaries of Fellows*

12. The salary of a Fellow elected in any year after 1919 shall be not less than £1,650 per annum, payable out of the Common Fund of the College, and shall rise by annual increments of not less than £50 to a maximum of not less than £2,100 per annum.

None of these salaries shall be subject to any deduction by way of contribution to any pension fund now existing or hereafter to be established.

13. The Board may, with the consent of the Visitors, assign, to a Fellow on election a salary at any point on the scale specified in section 12 of this Statute, and they may assign to any Fellow a salary in excess of the salary to which he shall be entitled as a Fellow, in virtue of other offices which he may hold, or of special duties or responsibilities.

14. The emoluments of a Senior Fellow, who shall have been elected to Fellowship in any year before 1920, shall be not less than £2,100 per annum in addition to the salary of any office to which he may be elected.

15. All Fellows shall be eligible for appointment to Tutorship by the Board, on such terms as the Board, with the consent of the Visitors, may from time to time decide.

#### *Duties of the Junior Fellows*

16. It shall be the duty of a Fellow to undertake such teaching duties as are assigned to him by the Board, and to act as examiner when required; to act in accordance with the laws, statutes, ordinances, decrees, rules and regulations made by the Board, the University Council, the School Committees or any other bodies or officers acting in accordance with the powers assigned to them in these Statutes; and also to keep abreast of advances in knowledge in his field of scholarship and to engage in research. The office of Fellow shall be a full-time one, and except for the writing of books and occasional literary matter, the occasional giving of lectures elsewhere, and the occasional examining in other universities, a Fellow shall not undertake any

other work for which he receives a payment or honorarium, unless he shall receive through the Secretary the permission of the Board to do so, on terms and conditions approved for each particular occasion.

The Board, in apportioning the work of any Fellow, shall take into consideration, so far as possible, his administrative duties and any special studies in which he may be engaged, so as to secure to him adequate opportunity for reading and investigation.

*Preservation of Existing Rights and Privileges*

17. None of the foregoing provisions of this Chapter shall be interpreted as depriving Fellows elected to Fellowship in any year before 1920 of any of the rights and privileges they enjoyed on July 1, 1926, or Fellows elected to Fellowship from 1921 to 1958 (both years inclusive) of any of the rights and privileges they enjoyed on December 31, 1958.

*Other Duties, Powers, and Privileges of the Fellows*

18. During the vacations, Fellows may be absent from the College, but the Board shall have power to retain in College so many of the Fellows as are required for transacting the business of the College.

19. In addition to the duties, powers and privileges of the Fellows, as hereinbefore mentioned, the Senior Fellows, and the Junior Fellows, and the whole body of the Fellows, respectively, shall, individually or collectively, as the case may be, have and exercise such other duties, powers, and privileges in relation to the several matters dealt with in these Statutes as are set forth in the several Chapters thereof.

\* Here insert name in full.



## CHAPTER VI

### *Statute relating to the Scholars on the Foundation of the College; and to non-Foundation Scholars*

1. (1) The Scholars of Trinity College shall be of two classes, namely:

(a) The Scholars on the Foundation, called Scholars of the House, who form an original part of the Body Corporate of the College, and are in these Statutes referred to as 'The Scholars'; and

(b) The non-Foundation Scholars.

(2) No person shall be eligible for election, or be elected, as a Scholar on the Foundation or as a non-Foundation Scholar, who is not entered on the College Books as a Junior Freshman, Senior Freshman, Junior Sophister, or Senior Sophister, or Bachelor, and, in the opinion of the Board, of good conduct and character.

All candidates for Scholarship shall furnish to the Board, on or before the day of election, information as to their full names and place of birth.

2. The number of the Scholars on the Foundation shall be seventy, and, if vacancies have occurred and qualified candidates of sufficient merit have presented themselves, the Board shall, on the Trinity Monday of each year, elect new Scholars to complete this number, unless some signal loss to the College compels a temporary diminution in the number.

In any year in which the number of qualified candidates who the Board shall deem to have shown sufficient merit exceeds the number of vacancies for Foundation Scholarships, the Board may elect non-Foundation Scholars.

In election either to Foundation or to non-Foundation Scholarship account shall be taken of the ability, learning and character of the candidates. Before the election is made the names of the candidates shall be read aloud by the Senior Lecturer, and each elector shall make the declaration prescribed in the case of the election of a Fellow (Chapter V, section 10).

3. The ability and learning of the candidates shall be tested by Examination as arranged by the Board, provided that the Examination shall last for two days at least.

4. Every person who may be elected to a Scholarship on the Foundation shall, on the day following his election or as soon after as may be arranged by the Provost, at an hour and place to be fixed by the Provost, and communicated to him on the day of election, present himself for admission; and he shall be admitted by the Provost after he has made a Declaration in one of the following forms:

*`Ego\* ....., electus in numerum Discipulorum hujus Collegii, promitto me statutis Collegii obtemperaturum, et ea ab aliis observanda quantum in me est curaturum.*

*Scholastica exercitia singula, discipulis in statutis injuncta diligenter praestabo; et si cura mihi muneris alicujus obeundi in negotiis Collegii administrandis commissa fuerit, ea studiose perfungar. Collegii, et singulorum in eo studentium, praesertim Praepositi et Sociorum seniorum salutem, et dignitatem, pacem, et commodum, tuebor et procurabo. Praeposito in omnibus licitis et honestis, promptissima voluntate et studio parebo. Haec omnia supra memorata in me recipio, atque me sedulo facturum promitto ac spondeo.'*

or

*I\*, ....., having been elected to the number of Scholars of this College, pledge that I will obey the statutes of the College and will, to the best of my ability, insure that they are obeyed by others. I shall diligently carry out the particular academic exercises imposed on Scholars in the statutes, and if any responsibility relating to administration*

of the business of the College is entrusted to me, I shall carefully discharge it. I shall guard and protect the safety, dignity, peace and welfare of the College and of those who study in it, especially the Provost and Senior Fellows. I shall willingly and diligently obey the Provost in all legitimate and honorable matters. I accept all of the aforementioned conditions and pledge that I will conscientiously abide by them.

5. Except when the Senior Lecturer has permitted a Scholar to interrupt the tenure of his Scholarship no Scholar shall hold his Scholarship, or receive the emoluments thereof, after the end of the June Quarter next succeeding the time at which such student has taken the Degree of Master in Arts, or could, having regard to his College standing at the time when he was elected a Scholar, have taken the said Degree according to the Rules and Statutes of the College and University, or after he has been elected to a Fellowship; and no Scholar shall in any case hold his Scholarship after the end of the June Quarter of the fifth year which follows his election as Scholar.

Any Scholar who shall fail to keep the Terms and Examinations necessary to enable him to proceed with his class shall, *ipso facto*, forfeit his Scholarship; and no Scholar shall have his name transferred to a lower class on the College Books or resign his Scholarship without the express permission of the Board.

The Senior Lecturer may permit a Scholar to interrupt the tenure of his Scholarship, for such academic, medical or other reasons as he shall decide to be sufficient, and it shall be a consequence of his decision that the Scholar may continue to hold his Scholarship beyond the above limits by a period equal to that of the interrupted tenure or by such a period of at least twelve months as shall be determined by the Board from time to time, whichever is the shorter. Such decisions of the Senior Lecturer may be appealed only to the Board.

6. Every Scholar on the Foundation shall enjoy the following privileges:

- (1) He shall be entitled to Commons free of charge for the duration of his Scholarship,
- (2) If elected in 1988 or earlier, he shall, for such period as he is engaged in full-time study or research in the college, be entitled to accommodation in the College free of charge for rent and servants' wages,
- (3) If elected in 1989 or thereafter, he shall, for such period as he is engaged in full-time study or research, but for no longer than nine months in any academic year, be entitled to accommodation in the College free of rent and servants' wages. The Board shall from time to time determine the dates on which the said nine-month period shall begin and end, and may grant to a Scholar free accommodation for a longer period where it is satisfied that this is necessary for the purposes of his academic work.
- (4) He shall receive a salary to be determined from time to time by the Board, with the consent of the Visitors, provided that such salary shall, together with any scholarship or grant he may receive from an outside body, amount to not less than £20 per annum in the case of a Scholar elected in 1988 or earlier, and not less than £50 per annum in the case of a Scholar elected in 1989 or thereafter, such salary to be paid quarterly, for thirteen quarters in the case of a Scholar elected as a Junior Freshman, for nine quarters in the case of a Scholar elected as a Junior Sophister, and one quarter in the case of a Scholar elected as a Senior Sophister. A Scholar elected as a Bachelor or Candidate Bachelor shall not be entitled to any salary under the provision of this section.
- (5) Where persons elected to Scholarship are already in receipt of outside scholarships or grants, the quarterly salary payable under (3) shall be assessed individually by the Senior Lecturer, who shall add £15 per quarter to any salary payable by the College which has been reduced by more than this amount as a result of such assessment.

7. After the end of the period for which he is entitled to a salary under the provision of section 6(4) of this Statute, a Scholar on the Foundation who intends to continue a professional course, or to undertake a further course of study, or to undertake post-graduate research, may apply to the Senior Lecturer for his salary to be continued in whole or in part, and the Senior Lecturer, may, at his discretion, recommend that the salary be so continued, subject to such regulations as the Board shall from time to time prescribe.

8. The privileges of non-Foundation Scholars and the conditions under which they may be enjoyed shall be determined by the Board from time to time except in so far as they are specified in these Statutes.

9. In addition to the duties, powers, and privileges of the Scholars, as hereinbefore mentioned, the Scholars shall, individually or collectively, as the case may be, have and exercise such other duties, powers, and privileges in relation to the several matters dealt with in these Statutes as are set forth in the several Chapters thereof.

\*Here insert name in full.

## CHAPTER VII

### *The Vice-Provost and other Annual Statutory Officers; the Librarian; the Treasurer; the Secretary.*

1. In each year, the Annual Statutory Officers for the year, elected as provided in Chapter XII, section 12, shall enter into their respective offices on the day succeeding the end of Trinity Term, and shall hold office for one year; provided always that if it shall be proved to the satisfaction of the Board that any one of the Annual Statutory Officers has been guilty of incapacity in the discharge of his duties at any time, he may be removed from his office and another elected in his stead for the remainder of his term of office; and every outgoing Annual Statutory Officer shall be eligible for re-election to the same office or election to any other of the said offices for which he shall, at the time of the election, be duly qualified.

2. On or before entering into office as an Annual Statutory Officer, every person elected as aforesaid shall make the declaration hereinafter prescribed for the office to which he has been so elected. In the case of the person elected to the office of Vice-Provost the declaration shall be made before the Provost, or, in his absence, before the most senior of the Senior Fellows, and in the case of the persons elected to the other of the said statutory offices the declaration shall be made before the Provost; and such declaration shall, in every case, be in the following form:-

"Ego (here insert name in full) ....., electus in (here insert name of Statutory Office)..... hujus Collegii, affirmo me fideliter exerciturum munus mihi demandatum juxta statuta hujus Collegii."

3. The Annual Statutory Officers shall be paid such salaries in their several capacities as may be fixed from time to time by the Board, with the consent of the Visitors; they shall hold their several offices subject to the control of the Board, and shall perform such duties as may be fixed by the Board, in addition to any specific duties prescribed in these Statutes.

### *The Vice Provost*

4. Subject to the reservations made in these Statutes it shall be the duty of the Vice-Provost to assist the Provost, generally, in the government of the College and, subject to the provisions of these Statutes, to supervise College discipline and the performance of all scholastic exercises.

5. During the absence or illness of the Provost, at any time, and during any vacancy in the Provostship, he shall act as Provost and have the powers of the Provost in all matters relating to the government of the College and the University, provided that during the absence of the Provost the Vice-Provost shall not exercise the power of giving rooms unless he has obtained in writing the consent of the Provost to his exercise of this power during such absence, and further provided that, if there be a vacancy in the Provostship, or if the Provost through illness be unable to act, the Vice-Provost shall not exercise the power of giving rooms, unless so authorised by resolution of the Board.

With these reservations, wherever in these Statutes any duty is prescribed for the Provost or any power conferred upon him, it shall be understood that, if the Provost is unable to act through absence or illness or if there be a vacancy in the Provostship, the Statutes shall be so interpreted as to prescribe for the Vice-Provost the duty of acting for the Provost, with all the powers of the Provost for the time being.

On any occasion on which both the Provost and Vice-Provost are prevented from discharging their duties by illness or some other weighty and urgent reason, it shall be the duty of the most senior of the Fellows then present in College to summon without delay a meeting of the Board for the purposes of electing a Pro-Vice-Provost from among the Fellows; the most senior of the Fellows present at that meeting shall preside and shall have a casting vote in the case of equality of voting; the quorum at that meeting shall be five; if towards the end of any

term it shall appear to the Board probable that during the coming vacation or part thereof the Provost and the Vice-Provost will both be prevented from discharging their duties by illness or some other weighty and urgent reason, the Board shall have power to make at the last meeting in that term a contingent election of a Pro-Vice Provost from among the Fellows, such election to take effect if and when the said contingency arises; and the Pro-Vice-Provost elected in accordance with the foregoing provisions shall stand possessed of all the powers assigned by these Statutes to the Vice-Provost during the absence of the Provost, and shall hold office until the Provost or Vice-Provost shall have resumed the discharge of his duties.

6. Whenever a vacancy shall have occurred in the Provostship of the College, the Vice-Provost for the time being, or, in his absence, the most senior of the Fellows then in the College, shall immediately notify the Chancellor of the University of the vacancy; and as soon as the appointment of a new Provost shall have been made, the appointment shall be published by the Vice-Provost, and he shall, as soon as possible, administer to the new Provost the Declaration of the Provost at a meeting of the Board.

7. Should the Provost at any time not be, or cease to be, a member of the Church of Ireland, his place on the Divinity School Council shall be taken by the Vice-Provost, if and so long as he shall be a member of the said Church.

In this event he shall be Chairman of the Divinity School Council, and have a second or casting vote, and shall not be entitled to take part in the nomination by the Board of the five members of the Divinity School Council to be nominated by the Board.

8. If a vacancy should occur in the Vice-Provostship during the absence or illness of the Provost or during a vacancy in the Provostship, it shall be incumbent on the Board within three days of the vacancy being known in the College, or within seven days if the vacancy occurs during a vacation, to elect one of the Fellows to the vacant Vice-Provostship, and, when the person so elected shall have made the necessary declaration before the most senior of the other Fellows present, he shall be admitted by him to the office of Vice-Provost, and shall exercise all the rights and privileges, and discharge all the duties of the Vice-Provost until the last day of the Trinity Term next succeeding.

#### *The Bursar*

9. The Bursar shall be the convener of the Finance Committee, and shall interpret the recommendations of the Committee to the Board and to the College in general.

#### *The Registrar*

10. The Registrar shall have custody of the College Register and of that of the Senate, and shall enter therein all the more important proceedings of the Board and of the Senate, respectively, relating to the government and discipline of the College, to the election of officers and conferring of degrees, and especially all such acts and proceedings as are done, taken, ratified, and confirmed under the seal of the College, the said entries to be made under the direction and by and with the consent and approval of the Board. He shall enter in the College Register all sentences and orders of the Visitors, and all matters which may be directed by the Visitors at any Visitation to be entered in the same.

He shall have custody of such other books and papers as have been delivered to him officially, and also of all such papers and documents as he shall from time to time be directed by the Board to have in his charge, and shall be answerable for their safe custody and preservation, and shall deliver them to his successor on the expiration of his office, or to the Provost at any time he shall be required so to do by the Provost or by the Board.

#### *The Senior Lecturer*

11. The Senior Lecturer shall be Chairman of the Committee of Deans of Faculties. He shall be responsible for the admission to the College of those duly qualified; he shall have power to grant to students from recognised universities, colleges and schools credit for one or more of the years of study necessary to proceed to a degree of the rank of bachelor. He shall supervise the studies and examinations of students. He shall apply the academic regulations made by the Council.

#### *The Proctors*

12. It shall be the duty of the Proctors to supplicate the Senate for Degrees, and to take care that no one is presented for a Degree unless he is duly qualified and has paid to the proper officers all Fees or other moneys due to the College.

#### *The Deans*

13. The Senior Dean is responsible, subject to the provisions of the Disciplinary Code approved by the Board, for enquiring into an alleged breach of that Code by a member of the academic staff and, arising therefrom, for making recommendations for action to the Board or for prosecuting a case before the Disciplinary Panel.

The Junior Dean shall maintain discipline and good behaviour among the students, and enquire into and otherwise deal with the alleged commission of a disciplinary offence by a student. He or she shall also have the power to visit and inspect the chambers of students resident in College.

The Junior Dean, or at least one duly appointed Acting or Assistant Junior Dean, shall normally be resident in College.

#### *The Senior Tutor*

14. The Senior Tutor shall assign to a tutor every undergraduate on his entrance to the College; he shall transfer to other tutors the pupils of an outgoing tutor, and he shall preside over meetings of the tutors. He shall advise the Board on the appointment of tutors and on their re-appointment after a five-year period. In the absence of a tutor from whatever cause the Senior Tutor shall ensure that the care of his pupils is entrusted to a suitable deputy. Any pupil may ask the Senior Tutor for a transfer to another tutor.

#### *The Librarian*

15. The Board shall appoint a Librarian. On appointment and before admission to office the Librarian shall, in the presence of the Provost, make a declaration in the form set forth in section 2 of this Statute. The Librarian shall have keys of the Library, and shall not lend them to anyone or permit them to be lent to anyone except by permission of the Board. It shall be in the power of the Board to appoint a deputy to act for him or to delegate his duties to one of his assistants. The delegate or deputy shall be bound by the same declaration as the Librarian.

It shall be the duty of the Librarian to see that the books, manuscripts, and other contents of the Library are kept securely, and that they are not carelessly used by visitors to the Library.

16. The Board shall, from time to time, appoint such and so many Assistants to the Librarian as it shall deem necessary; it shall assign to the Assistants such salaries as it shall, from time to time, determine; the duties of the Assistants shall be such as shall be assigned to them by the Librarian, subject to the approval of the Board; and every such Assistant shall be removable by the Board.

#### *The Treasurer*

17. The Board shall appoint a Treasurer. He shall be responsible for records and statistics relating to the financial affairs of the College, and for the accounting services. He shall be Secretary of the Finance Committee.

He shall carry out such other duties as are assigned to him by the Board.

The Treasurer shall each year at the first Board Meeting in Hilary Term lay before the Board a full statement of the College accounts for the year ending the previous 30th September, together with the report thereon by a firm of professional auditors appointed by the Board.

*The Secretary*

18. The Board shall appoint a Secretary. He shall be responsible for records and statistics relating to the students and the academic staff, and for the clerical services. He shall carry out such other duties as are assigned to him by the Board.

*Other Duties, Powers, and Privileges*

19. The several Annual Statutory Officers and the other officers and servants in the employment of the University shall have and exercise such duties, powers, and privileges, in relation to the several matters dealt with in these Statutes, as are set forth in the several Chapters thereof.

## CHAPTER VIII

### *Statute relating to the Professors, and other members of the Academic Staff of the University*

#### *The Professors of the University*

1. The Professors of the University shall be divided into six Classes as follows:

Class A - Professors appointed by the Board on the nomination of the University Council, in accordance with the provisions of Chapters XII and XIII of these Statutes. To this Class shall belong all Professors of the University other than those belonging to Classes, B, C, D, E or F.

Class B - Professors appointed by the Provost and Senior Fellows with the approval of the Governors of the Erasmus Smith Schools in accordance with Act of Parliament (10 Geo. 1), namely:-

Erasmus Smith's Professor of Natural and Experimental Philosophy,

Erasmus Smith's Professor of Oratory

Class C - Professors in the Divinity School appointed by the Board on the nomination of the Divinity School Council in accordance with the provisions of Chapters XII and XIV of these Statutes, namely:

The Regius Professor of Divinity,  
Archbishop King's Professor of Divinity,  
\*The Professor of Ecclesiastical History

together with any Professors appointed to Professorships hereafter to be established in the Divinity School with the consent of the Board and the Divinity School Council.

Class D - Professors appointed in accordance with conditions imposed by trusts or benefactions or private founders, namely:-

\*\*The King's Professors in the School of Physic  
The Professor of Irish,  
The Professor of Pastoral Theology,  
The Reid Professor of Penal Legislation, Constitutional and Criminal Law, and the Law of Evidence,  
The Andrews Professor of Astronomy

Class E - Honorary Professors, appointed by the Board on the nomination of the University Council, in accordance with the provisions of Chapters XII and XIII of these Statutes.

Class F - The Professors in the School of Dental Science appointed by the Board on the nomination of the Board of the Dublin Dental Hospital, namely:-

The Professor of Conservative Dentistry  
The Professor of Oral Medicine and Pathology  
The Professor of Oral Surgery  
The Professor of Orthodontics  
The Professor of Prosthetic Dentistry.



2. Subject to the omission of such Professors as shall for the time being be Fellows of the College, all Professors in any of the above Classes, together with - until 11 March 1967, when the post end, in accordance with the provisions of the Hospitals Federation and Amalgamation Act, 1961 - the holder of the post of King's Professor of Midwifery, as established under the provisions of the School of Physic (Ireland) Act (4) Geo. III), shall constitute the body of non-Fellow Professors who shall, in accordance with the provisions of Chapter XII, section 3 of these Statutes, be entitled to elect from their number, or from among the Junior Fellows, two representatives as members of the Board.

3. It shall be deemed to be an essential part of the terms of employment of every Professor that if he shall, at any time, engage in any occupation, in or out of the College, which the Board shall pronounce to be incompatible with the proper discharge of his duties as Professor, and shall not immediately abandon the same when required by it to do so, he shall be liable to deprivation of his office as Professor, provided that, in the case of a Professor in the Divinity School, the Board shall act only on the recommendation of the Divinity School Council.

4. If any Professor shall be negligent in the discharge of his duty, and shall continue to be negligent after having been twice warned by the Provost, in the presence of the Board, he shall be summoned before the Board by the Provost, to answer for his negligence, a fitting time being allowed for him to prepare his defence; and if, when the case is heard, he shall be plainly convicted of negligence, he shall be deprived of his Professorship by the Board, provided always that, in the case of a Professor in the Divinity School, the Board shall act only on the recommendation of the Divinity School Council. But Professors shall have the right of appeal to the Visitors from a sentence of deprivation, provided that notice of appeal is given to the Visitors and to the Provost within seven days of the promulgation of the sentence. The Visitors shall hear and decide the appeal as quickly as possible consistently with justice, and shall have power to confirm the sentence or to annul it and render it void, or to modify it as shall to them seem just. Pending the appeal, the Professor shall perform strictly the duties of his office, and, if he shall be negligent during that time the Visitors shall inquire into this before they hear the appeal, and, taking the whole matter into account, shall decide whether the Professor shall be removed from his Professorship or otherwise punished.

5. If any Professor shall be prevented by sickness or any other unavoidable cause from the performance of his duties, the Board shall have the power of appointing a qualified deputy to act for him during the time of his incapacity, and of paying to such deputy a part of the salary of the Professor, as determined by the Board. The Board shall have the same power in the case of the absence of a Professor, which shall only be permitted for weighty reasons. In the case of a Professor in the Divinity School, these powers shall be exercised only on the recommendation of the Divinity School Council.

6. Every Professor in Class A shall hold office until the last day (September 19) of the academic year in which he shall attain the age of sixty-five years, unless he shall previously have resigned his Professorship, or shall have been deprived in accordance with the provisions of these Statutes, or have entered into an agreement to retire at some earlier date; provided that every Professor appointed to his Professorship before 30th June, 1957, shall retain all rights relating to the tenure of his Professorship which existed at the date of his appointment, except in so far as he shall voluntarily have resigned these rights in writing.

The duties of each Professor shall be defined from time to time by the Board with the consent of the Council.

7. Unless otherwise determined by the Governors of Erasmus Smith's Schools, every Professor in Class B appointed in accordance with the Act 10 of Geo., I, who was a Fellow at the time of his election, or who obtained a Fellowship after his appointment, shall be allowed to hold his Professorship for such time, and no longer, after the resignation of his Fellowship as shall appear to the Board to be expedient for enabling it to provide that the Lectures be continued, provided always that this period shall in no case exceed six calendar months, and

that the Board do notify to the Treasurer of the said Governors the time when any Professor appointed by the said Governors resigns his Fellowship.

8. If any Professor in Class C shall cease to be a member of the Church of Ireland, or of a Church in communion therewith, or shall, in the opinion of the Divinity School Council teach any doctrines contrary to or at variance with the doctrines of the said Church of Ireland, he shall be cited before the Divinity School Council and dealt with according to the Provisions of Chapter XIV, section 17 of these Statutes.

9. Every Professor in Class C shall hold office until the last day (September 19) of the academic year in which he shall attain the age of sixty-five years, unless he shall previously have resigned his Professorship, or shall have been deprived in accordance with the provisions of these Statutes.

The duties of each Professor shall be defined from time to time by the Board with the consent of the Divinity School Council.

10. No person shall be eligible to be appointed as Regius Professor of Divinity or as Archbishop King's Professor of Divinity, unless he is a Clerk in Holy Orders of the Church of Ireland or a Church in communion therewith.

11. Previous to the nomination of a Regius Professor of Divinity each member of the Divinity School Council who takes part in the nomination shall solemnly declare that he will vote for that person among the candidates whom in his conscience he thinks best qualified to perform the duties of the office. The making of such declaration, together with the name of the person nominated shall be reported to the Board and entered on the College register, and whensoever it shall so happen that an election shall have been held, the same shall be signified under the seal by an instrument addressed to the Chancellor of the University, praying that he will admit the person so appointed into the said office, he having previously made the following declaration before the Chancellor: Ego N.N. electus in professorem Sacrae Theologiae, declaro me fideliter et diligenter exerciturum munus mihi demandatum, juxta statuta hujus Collegii.

12. The Board shall determine, with the consent of the Visitors and of the Divinity School Council, the terms of tenure of office of the Professors of Ecclesiastical History and of Biblical Greek.

13. The regulations relating to the Professorships in Class D shall be as follows:

(a) The King's Professors in the School of Physic shall be appointed by the Board on the nomination of the University Council, and shall hold office in like manner to the Professors in Class A. Each King's Professor shall receive a salary from the annual proceeds of the fund representing the College's share of Sir Patrick Dun's Estate, together with such annual salary as shall be determined from time to time by the Board with the consent of the Visitors.

(b) The Professor of Irish shall be nominated to the Board by the Trustees of the Fund subscribed for the establishment of the Professorship. The Trustees shall be the Provost of Trinity College, the Parliamentary Representatives of the University, and three others to be elected by the remaining Trustees as a vacancy or vacancies may occur. In the election of a Professor the Trustees shall nominate to the Board the person whom they think fit to be the Professor, and the Board shall have the power of accepting or rejecting such nomination. In the case of a rejection the Trustees shall nominate again and successively until an appointment be made. The Professor shall receive the annual proceeds of the fund invested by the Trustees, together with such annual salary as shall be determined from time to time by the Board with the consent of the Visitors. The Professor shall hold office for five years and shall be eligible for re-election.

(c) The Professor of Pastoral Theology shall be nominated to the Provost and Senior Fellows by the Archbishops and Bishops of the Church of Ireland, by a writing under the hand of the Lord Primate, or, in his absence, of the Archbishop of Dublin, for the time being, provided that nobody shall be nominated who is not a Master in Arts or Doctor in Divinity of

the University, and a member of the Church of Ireland in Priest's Orders. If the person so nominated shall be approved by the Provost and Senior Fellows, such person shall be by the Provost and Senior Fellows elected and declared to be the Professor. If not approved, then the Archbishops and Bishops shall proceed to nominate another properly qualified person, and so on until some person nominated by them shall be approved by the Provost and Senior Fellows, who shall thereupon declare such person to be elected.

The duties of the Professor shall be defined from time to time by the Provost and Senior Fellows, with the consent and approval of the Archbishops and Bishops of the Church of Ireland; and he shall be liable to deprivation for wilful neglect of the same. The Professor shall hold office for five years, and shall be eligible for re-election.

The Professor shall be a Professor in the School of Divinity, and shall be subject to the provisions of Chapter XIV, section 17 of these Statutes.

(d) The Reid Professor of Penal Legislation, Constitutional and Criminal Law, and the Law of Evidence shall be a member of the Bar of Ireland who is a graduate of Arts or in Law (not Honorary) of any university, and shall be appointed by the Board after open competition and examination. He shall deliver at least twelve lectures every year on the subject of penal legislation or criminal law, which shall be open to the general public, so as to make the study of penal legislation and criminal law a regular branch of instruction in the Law School of the University and in case any Professor shall make default in delivering twelve such lectures within the year the Professorship shall be considered vacant and open to fresh competition. There shall be paid out of the yearly income of the endowment of the Professorship a salary to the Professor of two hundred pounds per annum. The Board may prescribe for the Professor such duties in respect of the delivery of lectures and the conduct of examinations in the Law School as the Board may from time to time deem reasonable.

The Professor shall be appointed for a term of five years, and shall not be eligible for re-election.

14. The status and rights of Professors in Class E shall be equal to those of other Professors. They shall each perform such duties as may, from time to time, be agreed on between the Professor and the University Council, and in each case the Professorship shall terminate with the termination of the tenure of the holder.

15. The Professors in Class F shall be nominated to the Board and Council by the Board of the Dublin Dental Hospital.

*Members of the Academic Staff (Not being Fellows or Professors)*

16. Associate Professors, Readers, Senior Lecturer, Junior Lecturers and other academic officers may be appointed from time to time by the Board on the nomination of the University Council or Divinity School Council.

The Board, with the consent of the University Council or of the Divinity School Council, shall determine the duties and tenure of such officers, provided always that the tenure shall not extend beyond the last day (September 19) of the academic year, in which the officer attains the age of sixty-five years.

The Board shall determine the salaries of such officers, and shall make appropriate provisions for retiring pensions.

*Other Duties, Powers, and Privileges of the Professors  
and Other Academic Officers*

17. The Professors and the other academic officers shall have and exercise such other duties, powers, and privileges in relation to the several matters dealt with in these Statutes as are set forth in the several Chapters thereof.

- \* Suspended for such time as may seem good to the Board and Divinity School Council
- \*\* Established by the Hospitals Federation and Amalgamation Act, 1961.
- \*\*\* Suspended for such time as may seem good to the Board and Council.

## CHAPTER IX

### *A Chapter providing for the Retirement of the Fellows and the Professors, and the Pensions which may be assigned to them, respectively, on Retirement.*

1. If, at any time, any Fellow of the College who may be permanently incapacitated for the efficient performance of his duties, by reason of old age, sickness, or any mental or bodily infirmity, shall desire to be relieved from the performance of such duties, the Board may, with the consent of the Visitors, accept the resignation of the said Fellow; and, subject to the provisions of section 6 of this Statute, it shall thereupon assign to him an annual retiring pension, to be calculated in the manner stated in section 2 of this Statute.

2. Any Fellow, who shall have attained the age of sixty-five years or upwards, wishing to resign his Fellowship, shall be at liberty to resign, with the consent of the Visitors, on condition (subject to the provisions of section 6 of this Statute) of retirement on an annual pension, to be calculated on the basis of one seventieth of final salary for every year of pensionable service, with a minimum of £900 and a maximum of forty-two seventieths (60%) of final salary. The final salary shall be deemed to be the average annual amount of all remuneration from the College during the three years of service immediately preceding retirement.

Where the said Fellow has held a full-time academic post (to which the initial appointment was of not less than three years' duration) other than Fellowship in the College, the number of years of such academic service shall be added to the number of years of service as Fellows, and the total shall count as the number of years for the purpose of calculating the pension.

3. A Fellow, who retires under the provisions of section 2 of this Statute, or who retires and is awarded a pension under the terms of the current pensions scheme approved by the Board, shall be styled a Fellow *emeritus*. A Fellow who, having been a member of the Faculty of Veterinary Medicine, accepts an appointment in University College, Dublin, consequent to the transfer of public funds for his subject from Trinity College to that college, may, by a decision of the Board, be styled a Fellow *emeritus* for so long as he holds a full-time appointment in, or is a pensioner of, that college. As Fellow *emeritus* he shall be entitled to free Commons and, if elected to Fellowship in 1988 or earlier, to rooms free of rent, subject to the conditions specified in Chapter V. A Fellow *emeritus* shall not be deemed to be a Fellow for the purposes of the Charters and Statutes, and he shall not be entitled, as Fellow *emeritus*, to any vote, voice, power or authority in the College or University, nor to any dividend or emolument, except for such pension as he may be entitled to under the provisions of section 2 or section 6 of this Statute; provided always that if he shall be invited by the Board to carry out any administrative or teaching or examining duties and shall consent so to act, he may be paid an appropriate salary for these duties.

4. If, in the opinion of the Board, any Fellow, Professor or other officer shall have become incapacitated for the efficient discharge of his duties by age, permanent infirmity, or other sufficient cause, the Board may, with the consent of the Council, and the approval of the Visitors, declare his office vacant, and may, having due regard to the state of the finances of the College, thereupon assign to him such annual retiring pension as the Board shall deem adequate, due regard being had to the length of time during which he has held office and the importance of his services to the University and College.

5. Every pension which shall under the provisions of the foregoing section be assigned on retirement of any Professor or other officer shall be chargeable against and payable out of the Common Fund of the College, unless otherwise provided in the conditions attached to a Chair or other office on its foundation.

6. The provisions of this Statute in regard to pensions shall not apply to any Provost, Fellow, Professor, or other academic officer who is at the date of his retirement a Member of the Staff Superannuation and Life Assurance Scheme established by Trust Deed dated the 23rd day of April, 1958, or of any similar Scheme for the time being in existence.

## CHAPTER X

### *Statute relating to the Senate of the University*

1. The Senate was constituted by the Letters Patent of 1857 as a Body Corporate under the name, style, and title of "The Chancellor, Doctors, and Masters of the University of Dublin". It shall be and shall continue to be a body corporate with a common seal, and shall have power under the said seal to do all such acts as may be lawful for it to do in conformity with the laws and statutes of the State and with the Charters and Statutes of the College. It shall consist of the Chancellor, the Pro-Chancellors, and such Doctors and Masters of the University as shall be members of the Senate in accordance with such regulations and conditions as the Board shall enact. The Chancellor, as the head of the Body Corporate, shall be the official custodian of the Common Seal of the Senate.

2. Until otherwise enacted by the Board, the Regulations and Conditions in accordance with which Doctors and Masters shall be members of the Senate, shall be those contained in the Schedule annexed to this Statute; provided always that a Degree of Doctor or Master in any Faculty, which has been conferred *honoris causa*, shall not entitle the person on whom such Degree has been conferred to be a member of the Senate.

3. (1) The Caput of the Senate shall consist of the Chancellor, the Provost, and the Senior Master Non-Regent.\*

It shall be in the power of any member of the Caput to veto any proposed Grace for a Degree.

(2) The Senior Master Non-Regent\* shall be elected by the Senate every year, on the proposition of the Chancellor and the Provost; the election shall take place at the first Public Commencements to be held in each Academic year; and a casual vacancy at any time occurring in the office of Senior Master Non-Regent shall be filled, in like manner, at the first meeting of the Senate which shall be held after the occurrence of such vacancy.

4. No Law, Rule, or By-Law, or Grace whatsoever for the conferring of Degrees, or any other purpose, shall be proposed to the Senate which had not been first proposed to and adopted by the Board; and it shall be in the power of the Chancellor, when presiding over the Senate, to prohibit any Law, Rule, By-Law, or Grace from being proposed to the Senate.

5. The Senate shall be convened by the Chancellor, and the Chancellor, on a requisition presented to him by the Board, shall be bound to convene the Senate, to meet at such time and for such purpose as shall be stated in the requisition, provided that due public notice be given of every meeting of the Senate.

6. The Chancellor shall preside at meetings of the Senate, and shall have power at his pleasure to adjourn or dissolve the meeting. If at any meeting of the Senate there shall be an equality of lawful votes upon any question proposed therein, the Chancellor (or the Pro-Chancellor presiding in his absence) shall have a vote, and the side to which such vote shall be given shall be deemed to have the majority of votes.

7. It shall be in the power of the Senate, acting on the recommendation of the Board, to institute such new Degrees as may be deemed desirable, to fix the College standing necessary for admission to such Degrees, and to make such changes as may from time to time be deemed desirable, in the regulations with regard to the College standing necessary for admission to existing Degrees, provided always that it shall be in the power of the Board and Council, from time to time, to determine what courses of study, examinations, and other qualifications shall be necessary conditions for obtaining any Degree.

8. It shall be in the power of the Senate in its corporate capacity to have, hold, acquire, and receive such lands, manors, tenements, or other property, real or personal, as may from time to time be given or bequeathed to it by any person for the encouragement of learning in the

University, provided always that such gift or bequest does not impose any conditions or obligation inconsistent with the Statutes of the University in force at the time, or inconsistent with the Charters and Statutes of the College.

9. It shall be in the power of the Senate to apply any funds which may or shall belong to it to the promotion of useful learning in the University, subject to such regulations as the Board shall approve.

10. The Senate shall have and exercise such other duties, powers, and privileges in relation to the several matters dealt with in these Statutes as are set forth in the several Chapters thereof.

\*A Master of Arts is called a Regent during the three years following the time when he took that Degree; subsequently he is designated as Non-Regent, and the one elected by the Senate from among the Masters Non-Regent, under section 3 of this Statute, is, according to ancient usage, designated as "Senior Master Non-Regent".



## SCHEDULE

### *Regulations and Conditions in accordance with which Doctors and Masters shall be members of the Senate.*

The undermentioned persons shall be members of the Senate, provided that in each case they are Doctors or Masters of the University:-

1. Resident Doctors or Masters of the University, that is, Doctors or Masters who are not members of the College or University staff but who hold rooms in College or are in attendance on lectures in arts or in the professional schools.

2. Doctors and Masters of the University who have held a Studentship of the University, or are Moderators who have obtained a large gold medal, or Moderators who have obtained a gold medal in or after 1935, or Moderators who have obtained two Moderatorships of a class higher than class III, and who have applied to the Registrar of the Senate for membership of the Senate, without payment of fee.

3. Former Fellows of the College.

4. Representatives and former representatives of the University in Seanad Éireann.

5. Members of the staff of the College or University, during their tenure of office.

6. Doctors or Masters of the University who have applied to the Registrar of the Senate for membership of the Senate, and have paid a fee of £5.

## CHAPTER XI

### *Statute relating to the Body Corporate of the College*

1. The Body Corporate of the College shall consist of the Provost, Fellows and Scholars on the Foundation, together with two additional members of the Governing Body to be elected by the Professors not being Fellows of the College, as provided in Chapter XII of these Statutes.

2. All provisions in any unrepealed Letters Patent, Royal Letters, Charters, or Statutes, dealing with or referring to, and all powers formerly exercisable by, the said Provost, Fellows, and Scholars, shall be deemed to refer to, and be exercisable by, the Body Corporate of the College.

## CHAPTER XII

### *Statute relating to the Governing Body of the College, commonly called "The Board"*

1. The Governing Body of the College (in these Statutes called The Board), shall consist of the Provost, the Senior Fellows, and the Fellow or Fellows, if any, other than Senior Fellows, who may for the time being be elected by the Board as hereinafter provided to any of the offices of Vice-Provost, Bursar, Senior Lecturer, or Registrar, together with, as Representative Members, four representatives of the Fellows of the College other than Senior Fellows, (hereinafter called the Junior Fellows), and two representatives of the body of Professors defined in Chapter VIII, section 2, of these Statutes (hereinafter called the non-Fellow Professors), these Representative Members to be elected in accordance with the provisions of Chapter XXVI, sections 20 to 26.

### *Meetings of the Board*

2. A meeting of the Board shall have been legitimately summoned, if each member of it shall have been advised, by notice sent to him at his chambers in the College, of the place and hour of the meeting by the Provost, or if, at a meeting of the Board, the Provost shall have adjourned the meeting or announced another meeting, provided that in such case notice shall be sent to any member who may be absent.

It shall be in the power of the Board from time to time, with the consent of the Visitors, to frame rules and regulations determining the mode of convening and procedure at meetings of the Board and the conditions of attendance of the members, so far as these or any of them may not be determined in these Statutes, or to alter or amend such existing rules and regulations in accordance with these Statutes.

The rules and regulations in force in 1965 are given in Schedule III, appended to this Statute.

### *Legislative Powers of the Board*

3. The powers formerly exercisable by the Provost and Senior Fellows as a body shall, save as elsewhere provided in these Statutes, be deemed to refer to and be exercisable by the Board.

#### A. Laws, Statutes, and Ordinances

There shall be vested in and be exercisable by the Board the power of making, altering, or amending Laws, Statutes, and Ordinances for the College, including Laws, Statutes and Ordinances or alterations or amendments of Laws, Statutes and Ordinances, varying from time to time the constitution of the Board and the mode of election to Fellowship, and the conditions of tenure of Fellowship by Fellows hereafter elected, and any other matters herein provided for, provided always that all such Laws, Statutes, and Ordinances, and alterations or amendments of such Laws, Statutes, or Ordinances, shall have received the assent of a majority of the Fellows of the College, such assent to be signified in writing, and the approval of the Visitors of the College; and provided that such Laws, Statutes, or Ordinances, or alterations or amendments of such Laws, Statutes, or Ordinances shall not alter or affect the Constitution of the Body Corporate of the College, or the Constitution or powers of the Divinity School Council; and further provided that no such Law, Statute, or Ordinance, or such alteration or amendment of any Law, Statute, or Ordinance, dealing with studies or examinations in the College, or with the studies or examinations precedent to Degrees in the University, shall have any effect or validity unless and until it shall have been approved by the University Council, and provided also that no such Law, Statute, or Ordinance or such alteration or amendment of any Law, Statute, or Ordinance dealing with studies or examinations in the Divinity School or with studies or examinations precedent to the Testimonium in Divinity shall have any effect or validity unless

and until it shall have been approved by the Divinity School Council; and provided also in the case of a Law, Statute, or Ordinance, or alteration or amendment of any Law, Statute, or Ordinance dealing with the conferring of Degrees, unless and until it shall have been approved by the Senate of the University; and provided also that the Board before making any Law, Statute, or Ordinance, or alteration or amendment of any Law, Statute or Ordinance in any affecting the powers of any officer of the College, shall afford to the officer thereby affected an opportunity of bringing before the Board, for consideration, his views upon such proposed Law, Statute, or Ordinance, or such proposed alteration or amendment of any Law, Statute, or Ordinance.

#### B. Decrees

Provided always that the consent of the Visitors thereto be obtained in each case, and that nothing be enacted thereby contrary to these Statutes, the Board shall have the power of making in omitted cases, where nothing definite is enacted in these Statutes, new Decrees, and of repealing, altering, or amending such Decrees, and any such Decree, or such altered or amended Decree, shall have full force and effect in the College and University.

#### C. Other Powers

(1) The Board shall have power, if it shall think fit, to alter, amend, or repeal from time to time all laws, rules, or by-laws for the more solemn conferring of Degrees by the Senate of the University, and to make, enact, and enforce, from time to time, such additional laws, rules, and by-laws, and to alter or vary the same for the like purpose as to it shall seem fit, provided always that no such new laws, rules or by-laws, or emendations or alterations of such existing laws, rules, or by-laws shall be of force or binding upon the University until they shall have received the sanction of the Senate of the same in congregation lawfully assembled.

No grace whatsoever shall be proposed to the Senate until it shall have been sanctioned by the Board.

The Board shall have power to enact the regulations and conditions in accordance with which the Doctors and Masters shall be members of the Senate.

The Board shall have power to require the Chancellor to convene a special meeting of the Senate, and further, should it prove necessary, to appoint a person to act as Pro-Chancellor for the purposes of such special meeting.

The Board shall have power to elect the Registrar of the Senate.

(2) Except so far as is otherwise provided by legislation or by direction of private founders, the Board shall have power, with the approval of the Council, to repeal or alter the rules or regulations existing at any time, or to make new rule and regulations respecting studies, instruction or examinations in any school or department of the College or University (save and except examinations for Fellowship, and save and except any studies, instruction and examination in relation to or connected with the School of Divinity) and respecting the qualifications, duties or tenure of office of any member of the academic staff, provided always that the terms of the contract under which any existing member of the academic staff was appointed shall not be varied without his consent in writing, and further provided always that the Board alone shall have the right to determine, subject to the provisions of these Statutes, the qualifications, duties and conditions of tenure for Fellowship.

Any such new rules or regulations or alterations in any such rules or regulations may be originated either by the Board or by the Council.

(3) The Board shall have power, with the approval of the Divinity School Council, to make new rules and regulations, or alterations in existing rules or regulations, respecting studies, lectures and examinations in the Divinity School precedent to and including the examination for the Divinity Testimonium, and, subject to the provisions in these Statutes relating to the Divinity School Council, shall exercise general control over the Divinity School and the duties of its teaching staff and the discipline of its students.

(4) The Board shall have power to found, with the consent of the Visitors and the Council, such new Professorships, and to found, with the consent of the Council, such other academic posts in the College and University and to create such new offices as shall seem to it to be for the advantage of the College and University, and to elect all Professors, Lecturers, and officers, and to assign to them annual salaries, provided that, except in the case of those Professorships, the nomination to which is vested in some other body or persons by legislation or by the directions of private founders, and except in the cases of the Professorships in Classes C or F, no election to a Professorship or other academic post shall be made by the Board save on the nomination of the Council, and further provided that no new Professorship in connection with the Divinity School shall be created or founded without the consent of the Divinity School Council; and that no election to a Professorship or Lectureship in the Divinity School, except in the case of those, the nomination to which is vested in some other body or persons by legislation or by directions of private founders, shall be made except on the nomination of the Divinity School Council.

The Board shall have power, on the nomination of the Divinity School Council, to elect to the office of Regius Professor of Divinity, any person who is a Clerk in Holy Orders in the Church of Ireland or in a church in communion therewith, and who holds a degree of an approved university.

4. The Board shall manage all the greater affairs of the College, as regards Morals or Teaching or Finance, and there shall be vested in and be exercisable by the Board the government of the College in accordance with the Laws, Statutes, Ordinances, and Decrees which shall be in force for the time being, and all elections of Fellows, Scholars, officers and servants of the College, and all conferrings of Degrees, in determining all which matters the Provost shall always be present.

The Board shall, subject in particular cases to the several restraints mentioned in these Statutes, administer the Laws, Statutes, Ordinances and Decrees of the College and the University in and in relation to the College and the University.

The Board may from time to time invest the property and funds of the College (other than property and funds held under a specific trust) in any securities authorised by law in either the Republic of Ireland or the United Kingdom of Great Britain and Northern Ireland for the investment of trust funds or in the purchase of freehold or leasehold land in the Republic of Ireland or the United Kingdom, provided that such leasehold land be held for not less than sixty years unexpired at the time of purchase thereof, or in the stocks bonds debentures or securities of any municipality or county or county borough or any public body local authority public utility company or railway as may for the time being be quoted on any recognised Stock Exchange, or in the units or shares of any Trust or Investment Fund where the market value of the underlying assets is readily ascertainable and the management undertakes to repurchase such units or shares at any time on the basis of such value or in any mortgages charges or other hypothecations at interest on the security of any investments or property of the nature hereinbefore set out.

Provided always that not less than 25% of the book value of all the securities involved is invested in securities in which trustees either in the Republic of Ireland or in the United Kingdom are, at the time of the purchase, authorised to invest trust funds. For this purpose "book value" shall mean (a) securities in the possession of the College on the twenty-fourth day of February, 1961 the market value of the securities on that day, and (b) securities purchased after that day, the purchase price, or, if acquired otherwise than by purchase, the market price on the day of acquisition.

The Board shall have power to acquire and hold in the name of the Body Corporate of the College or in the names of Trustees lands of any tenure the acquisition of which is in the opinion of the Board desirable for the purposes of the College and in particular for the purpose of education training and instruction in the science and practice of agriculture, horticulture, forestry and veterinary medicine, and research in connection therewith.

5. There shall be elected by the Board annually, from amongst the Fellows, at the annual election of Officers on a day in the last fortnight of Trinity Term a Vice-Provost, provided that

no one shall be elected to this office without the consent and approval of the Provost, unless he is absent or grievously ill or during a vacancy in the office of Provost, in which case, if the office of Vice-Provost shall have become vacant, it shall be incumbent on the Board to elect one of the Fellows to the office of Vice-Provost within three days of the vacancy being known, or within seven days if the vacancy occurs during a vacation, who, when the declaration required by these Statutes has been taken in the presence of the most senior of the other Fellows present to whom is given in this case the power of administering it, may perform all the duties of the Vice-Provost up to the end of the next succeeding Trinity Term just as if he had been elected with the consent and approval of the Provost.

There shall be elected annually by the Board on a day in the last fortnight of Trinity Term the Following Statutory Officers:-

(a) From amongst the Fellows, a Bursar, a Registrar, a Senior Dean, a Senior Lecturer and a Senior Proctor;

(b) From amongst the Junior Fellows, a Junior Proctor;

(c) A Senior Tutor, a Junior Dean and a Registrar of Chambers;

but, if it shall happen that any of the Officers shall die or leave the College whether through resignation or in any other way, or resign his office by writing under his hand or cease to belong to that class from among whom the holder of his office is required to be chosen, then within seven days of the vacancy being known another shall be elected in his place to hold office until the end of the next succeeding Trinity Term.

The persons holding, or who shall, from time to time, hold the above-mentioned offices shall be referred to as "Annual Statutory Officers".

6. The Board shall regulate the nomination, election, admission or removal for just cause of, and exercise control over, all officers and servants who are in its opinion required in the College and University, and shall prescribe the duties and powers of such officers and servants and shall fix their salaries and emoluments.

7. The Board shall regulate the conservation, management, letting or leasing or accepting surrenders of leases of the estates, lands, tenements, hereditaments, buildings, or other properties of the Corporation of the College, and shall control all such properties, the collection of rents and revenues derived from the said properties, the recovery by process of law of all debts due to the College, and the exaction, collection, and distribution or apportionment in accordance with these Statutes of all fees or fines payable to the College by students or tenants or other persons, the keeping and auditing of the College accounts and the lodgement of all money received in the Bank of Ireland or such other Bank or Banks as may be decided upon by the Board with the consent of the Visitors, provided always that no action in such matters can be taken by the Board and no instrument sealed with the College seal except in the presence of the Provost, Vice-Provost or Pro-Vice Provost.

8. The Board shall also regulate and control the expenditure or application of the College or University funds for the uses of the College or University, and shall have power to make regulations with regard to such funds or properties as may belong to the University Senate for their application to the promotion of useful learning in such manner as may be determined by the University Senate.

In particular it may, in accordance with the provisions of these Statutes, from time to time assign, increase, diminish, make or withhold payment of any moneys which may be applied to be applicable to the payment of salaries, pensions, or grants of money for Prizes, Premiums, Exhibitions, or non-Foundation Scholarships, to providing supplies for and service of Commons in the Dining Hall or to meeting the other outgoings which are payable out of or chargeable upon the Common Fund of the College or upon any of the funds which may be held by the College or the University upon and for special trusts and purposes, or applicable in any way for the uses of the College or University.

The Board shall have power to pay the expenses of the Provost when absent from College on College business, and also the expenses of any person appointed by the Board to transact any College business away from the College, provided that in each case application be made to the Treasurer in due form.

The Board shall have the power of fixing all College charges for Commons and of granting remissions of any such charges.

9.. The Board shall cause to be kept regular accounts of all receipts and disbursements in such manner and form as may from time to time be acceptable to the Board. The Board shall appoint a firm of professional auditors to examine the income and expenditure of each financial year, to audit the accounts at the end of the year, and to report thereon. The auditors' report shall be laid before the Board together with the College accounts at the first Board meeting in the Hilary Term each year in respect of the year ending the previous 30th September.

10. The Board shall have power, with the consent of the Visitors, to increase the salaries of Fellows and Scholars, and to vary the salaries attached to the annual offices.

The Board shall have power, with the consent of the Visitors, to determine, or alter from time to time, the tuition and other fees payable by the students to the College.

11. The Board shall have power, with the consent of the Council, (a) to fix the number, time, and place of the Examinations to be held in each year of the several classes, (b) to arrange the days, hours, and subjects of the examination for Scholarship, provided that every examination for Scholarship shall extend over at least two days, and that due notice be given in the College Calendar published in the preceding autumn.

12. The Board shall have power, subject to the provisions of Chapter V of these Statutes, to decide from time to time when elections to Fellowship are requisite in the general interest of the College, and to arrange for and conduct elections to Fellowship in accordance with the provisions of these Statutes.

The Board shall refuse to admit a Fellow after election, should he decline to take the lawfully required declaration.

Subject to the provisions of Chapter V of these Statutes, the Board may at any time elect persons of academic distinction as Honorary Fellows of the College, and, subject to the same provisions, may terminate the tenure of any Honorary Fellowship.

13. The Board shall have power at its discretion to appoint Tutors from among the Fellows, the Professors, or such other persons as hold a full-time teaching appointment in the College, and have done so for not less than three years. Each Tutor shall supervise the studies and conduct of his pupils, and generally guard the collegiate interests of his pupils. Tutors shall be appointed for a term of five years, and shall be eligible for re-appointment at the end of such term. The Board shall have power to fix and to vary, with the consent of the Visitors, the remuneration of the Tutors.

In the case of his illness or absence, a Tutor must commit his pupils to the care of another Tutor, or, failing a Tutor, to a deputy approved by the Provost, and shall notify the senior Tutor accordingly.

14. The Board shall have power, with the consent of the Visitors, to assign to any Fellow on election a salary at any point on the scale specified in Chapter V, section 12, and it may assign to any Fellow a salary in excess of the salary to which he shall be entitled as Fellow, in virtue of other offices which he may hold, or of special duties or responsibilities.

The Board shall also have power, if any Fellow is persistently negligent or inefficient in the discharge of his duties, to proceed in accordance with the provisions of section 16 of Chapter V of these Statutes.

15. The Board shall fix the scale of payment to be made to a deputy or deputies appointed in the event of the absence from his academic duties of a Fellow, Professor, or other member of

the academic staff, and such payment shall be made out of the salary of the absent officer unless the Board shall otherwise determine.

16.. The Board shall have power to assign the annual salaries payable to Professors, Lecturers, and other members of the academic staff (not being Fellows) in the College and University.

17. The Board shall have power to found Prizes, from time to time, for the advancement of learning.

The Board shall have power to found Exhibitions to aid deserving Students in the prosecution of their undergraduate course or to discontinue any Prize or Exhibition if it be found necessary or expedient, except so far as is otherwise provided by directions of private founders, and to elect to Sizarships in the College such deserving Students as to it may seem fit.

The Board shall have power in the case of all Scholarships, Exhibitions, and other Prizes, including Prizes of private foundation with respect to which the respective Founders have not expressed a contrary intention, to withhold the Scholarship, Exhibition, or Prize, if it be not satisfied that sufficient merit has been shown.

An annual sum, to be fixed by the Board, shall be payable out of the general funds of the College, and assigned for prizes, to be called Vice-Chancellor's Prizes.

If any Scholar, Sizar, Exhibitioner, or Prize-holder be guilty of any grave offence against law or morality, the Board shall have power, upon sufficient proof being laid before it to convince the Board of his guilt, to deprive him of his Scholarship, Sizarship, Exhibition, or Prize, as the case may be, and of all future rights or privileges connected therewith, provided that the accused shall have the right of appeal to the Visitors, if he gives notice of such appeal within one week of the promulgation of the decision of the Board.

18.. The Board shall have power to appoint all Examiners, except where otherwise provided by the specific directions of private founders, and except in so far as, in reference to Divinity Examinations, powers are conferred in these Statutes on the Divinity School Council, and, in reference to External Examiners, on the University Council.

19. The Board shall have power to appoint, on the nomination of the Ordinary of the College Chapel, four persons in Holy Orders, to read prayers in the College Chapel.

20. The Board shall have power to accept, with the consent of the Visitors, the resignation of any Provost or Fellow of the College, and to accept, with the consent of the Visitors and of the University Council, the resignation of any professor or other academic officer of the College and University, who had attained the age of sixty-five years or is permanently incapacitated for the efficient performance of his duties by sickness, or any mental or bodily infirmity, and to assign to such officer a pension in accordance with the provisions of Chapters IV and IX of these Statutes and to apply to the Visitors to require any officer who by mental infirmity may be incapable of resigning his office to retire, and to assign to such officer a pension in like manner.

21. It shall be in the power of the Board to allow leave of absence to any Fellow, Professor, or other officer who is unable to discharge his duties efficiently on account of sickness, or who shall show sufficient cause to the Board, provided always that if such absence shall be for a period longer than one year the consent of the Visitors shall be necessary, and provided that the Board shall have power to arrange for the efficient performance of the duties of the absent Fellow, Professor, or other officer out of his salary.

22. The Board shall have power to establish a disciplinary code relating to academic staff, and to delegate the authority to hear disciplinary cases concerning academic staff to a Disciplinary Panel with the composition and procedures approved by the Board of the College. Until such time as the Board shall decide otherwise, the composition and procedures of the



Disciplinary Panel, and the role of the Board in respect to the recommendations made by the Senior Dean and the Disciplinary Panel shall be as set out in Schedule III to this Chapter.

23. If the Junior Dean has reason to believe that a disciplinary offence has been committed by a student of the College, he or she shall deal with the matter in accordance with the provisions of Schedule II to this Chapter. Any matter not dealt with summarily must be referred to the Disciplinary Committee, which shall hear the matter itself, or refer it to a Panel of Enquiry duly appointed by the Board, as provided hereinafter.

The Board shall maintain oversight of the College's disciplinary procedures in respect of students. To deal in particular with serious disciplinary matters, it may, in accordance with the provisions of the Schedule, establish and appoint a panel of persons, hereinafter known as a "Panel of Enquiry". A Panel shall have such powers and functions as the Board shall decide for the purposes of conducting an enquiry, arriving at a determination, and where necessary imposing an appropriate penalty or penalties. The Panel shall, after hearing evidence and any representation that may be made to it, provide to the Board, within a reasonable time after a determination has been made, a report containing a summary of the proceedings, of the evidence given, and of the outcome. The Board may, after receiving this report, adopt it, or refer it either to the Visitors or to a new Panel for further consideration. A right of appeal to the Visitors is provided in Chapter III of these Statutes.

24. The Board and Council shall each have power to require reports at fixed periods, and at other times when thought fit, from the several School Committees as to the studies and requirements, financial and otherwise, and the general conditions of such Schools, and may also, before carrying into effect any change in the administration or equipment of any School, require a special report from the Committee of that School, and of any other School likely to be affected by the proposed change, as to the probable effect thereof, and it shall be the duty of any Committee from which the Board and Council shall have required any such report to furnish the same accordingly.

25. The Board shall have power to demand and obtain from the Visitors a Visitation Extraordinary.

26. The Board shall have power, from time to time, in the name of the majority of the members of the Body Corporate of the College, to affix the Corporate Seal of the College to petitions addressed to the Government, praying for the grant of such legislation, Letters Patent or Charters as it shall deem to be necessary or expedient; but such petition shall not seek alteration in the Constitution of the Body Corporate without the assent of the majority of the members thereof.

27. The Board shall inspect the Library at such times as to it shall seem fit.

#### *Provost and Senior Fellows*

28. The Provost and Senior Fellows shall elect the Erasmus Smith's Professors of Oratory and of Natural and Experimental Philosophy in accordance with the provisions of the Act 10 Geo. I.

29. Whenever a vacancy or vacancies shall have occurred in the number of the Senior Fellows, the Provost and at least half of the remaining Senior Fellows shall co-opt, from amongst the Junior Fellows, according to the method prescribed in the succeeding paragraphs, without delay, and in any case within seven days from the vacancies being known, a suitable person or persons to fill the place or places left vacant among the Senior Fellows; provided that the most senior amongst the Junior Fellows, according to order of election, shall always be preferred in order for co-option, if worthy in other respects.

The Provost and the remaining Senior Fellows shall be an electoral body, called the electors, for the purpose of the co-option.

The Provost shall summon the remaining Senior Fellows to a meeting for the special purpose of co-opting to the vacant Senior Fellowship or Senior Fellowships, and, at such meeting, the Provost, with at least one half of the remaining Senior Fellows, may proceed to the co-option.

The Provost shall name the most senior of the persons previously elected as Junior Fellows, and take the votes of those of the electors who are present on the question whether such Junior Fellow is worthy of being co-opted. If he shall be judged worthy by the votes of a majority of the electors, or if the votes be equally divided and the casting vote of the Provost be in his favour, he shall be co-opted at once, and admitted as a Senior Fellow as soon as may be, provided that the total number of votes in his favour be not less than half of the full number of the electors. If he shall be judged unworthy by the votes of a majority of the electors, the same question is to be put regarding the next of the Junior Fellows and so on, until some person is determined to be worthy, who is then to be appointed and admitted at once as a Senior Fellow.

If the Provost and remaining Senior Fellows fail to co-opt within seven days, the duty of electing the Senior Fellow shall devolve upon the Chancellor of the University, provided however that, if the vacancy shall have occurred during a College vacation, and the required number of electors cannot be assembled within seven days, the election and co-option may be deferred until such time as the Provost and at least one half of the Senior Fellows shall be present; such delay, however, in no case to exceed three days from the commencement of the next ensuing Term; and further provided that, in cases of such delay, the election and co-option shall relate back to the date of the vacancy, and that the Junior Fellow when co-opted Senior after such delay shall enjoy all the rights and privileges to which he would have been entitled had he been co-opted within seven days of the vacancy.

30. The Board shall have the power out of the Common Fund of the College to make such contributions as may from time to time be required to The Superannuation Fund established under the Trust Deed dated the 23rd day of April, 1958, or to any similar Fund for the time being in existence and to exercise all powers for the time being vested in or imposed upon it thereunder.

*Other Duties, Powers, and Privileges of the Board*

31. The Board shall have and exercise such other duties, powers, and privileges in relation to the several matters dealt with in these Statutes as are set forth in the several Chapters thereof.

## SCHEDULE I

*Rules prescribing the mode of convening and the procedure of the Board, and the conditions of attendance of the Members of the Board.*

(1) Every Member shall be summoned to every meeting of the Board, and the Members shall be convened by summons from the Provost, in the manner prescribed in section 9 of this Chapter, unless there shall occur a vacancy in the Vice-Provostship during the absence or illness of the Provost, or during a vacancy in the Provostship, when it shall be the duty of the most senior Fellow then present in the College to summon a meeting of the Board for the purpose of electing a Vice-Provost, as provided in Chapter VII, section 8, within three days of the occurrence of the vacancy, or within seven days if the vacancy occurs during a vacation. The most senior Fellow then present shall preside at the meeting, and have a casting vote in the case of equality of votes.

(2) The procedure at meetings shall be as heretofore, namely:

- (a) The minutes of the preceding meeting shall be read, amended if necessary, confirmed, and signed by the Provost.
- (b) The Provost shall decide in what order the business of each meeting shall be taken up.
- (c) Any special subjects of importance, such as votes of money, expenditure, or questions of policy, shall only be considered, except by leave of a majority of the Board, after notice of such subjects shall have been given to each member of the Board three clear days beforehand.

(3) (a) The *ordinary* meetings of the Board shall be held upon such day of the week as the Board may from time to time determine. *Special* meetings may be summoned for other days by the Provost at his discretion.

(b) *Stated meetings* of the Board shall be held on Trinity Monday for the purpose of electing Fellows and Scholars; and on the day in Trinity Term in each year on which the Annual Statutory Officers are elected under the provisions of Chapter XII, section 12, of these Statutes.

(c) In summoning *Special* meetings of the Board, the Provost shall take into consideration the hours of the Lectures which the Representative Members may be bound to deliver.

(d) The Quorum of the Board shall be eight, except in the case of an election of a Vice-Provost under the provisions of Chapter VII, section 8, when the Quorum shall be Six.

(e) The majority of votes of those present and voting shall decide any questions under discussion, and, if it shall happen that the voting upon any matter (elections excepted in which the Provost has a casting vote) is equally divided, no action with regard to the matter shall be deemed decided, but it shall be in the power of either side in the division to appeal to the Visitors, and the matter shall be decided by their Decree.

(4) Communications intended for the consideration of the Board shall be addressed to the Secretary.

(5) When, in the opinion of the members of the Board, taken by the Provost, any question has been sufficiently discussed, and opinion is divided thereon, the Secretary shall take the votes of the members present in the following order:

- (a) The votes of the Representatives of the Professors.
- (b) The votes of the Representatives of the Junior Fellows.
- (c) The votes of the Senior Fellows, in the usual order of juniority.
- (d) The Vote of the Provost.

## SCHEDULE II

### *Disciplinary offences in respect of students*

1. Disciplinary offences to which this Schedule applies shall include breaches or attempted breaches of the criminal law and of College regulations, whether committed inside or outside the College, including but not limited to

- (a) activity which brings the College into disrepute,
- (b) misconduct in relation to examinations, libraries, and the use of other College facilities, services, and accommodation,
- (c) disruption of the normal operation of activities within the College, and
- (d) harassment or misbehaviour on college property or in dealings with others;

provided that this Schedule does not infringe the legitimate right of students to assemble and express grievances.

### *Investigation and reporting of offences*

2. It shall normally be the responsibility of the Junior Dean to investigate the commission of alleged disciplinary offences. Notice of the commission of an alleged offence, where appropriate, must be given to the Junior Dean as soon as practicable after the commission of the offence. The person charged with responsibility over a particular area of College (for example, the Senior Lecturer in the case of examinations, or a Head of School) will normally be responsible for such notification.

3. The powers, duties and responsibilities of, and requirements of notification upon, the Junior Dean shall also be exercised

- (a) by any duly appointed Acting or Assistant Junior Dean,
- (b) in the case of offences relating to Trinity Hall, by the Warden or any duly appointed Acting Warden of Trinity Hall,
- (c) in the case of breaches of Library regulations, by the Librarian,
- (d) in the case of breaches of IS Services regulations, by the Director of IS Services, and
- (e) by any other person or body as the Board may direct,

and any references in this Schedule to the Junior Dean shall be construed accordingly.

4(a) The Junior Dean, the Disciplinary Committee, or a Panel of Enquiry, as the case may be, shall have regard to any criminal, disciplinary or other similar process arising out of the same or similar matter, and may suspend disciplinary procedures (including time limits) under this Schedule until any such process is complete.

(b) For the purpose of this Schedule, "day" includes any working day of the academic year, as defined in paragraph 1 of Chapter XVII of these Statutes, and (in matters already before the Committee or a Panel) any other day as agreed by the parties and the Committee or Panel as the case may be, but otherwise excludes Saturdays, Sundays, public holidays, and days during a suspension of procedures under s. 4(a).

### *Procedures to be followed by the Junior Dean*

5. In enquiring into and otherwise dealing with the alleged commission of a disciplinary offence by a student, the Junior Dean shall be subject to the principles of natural and constitutional justice and fair procedures. Where an alleged disciplinary offence comes to the attention of the Junior Dean, whether by notification under s. 2 or otherwise, he or she shall furnish to the student a notice in writing in satisfaction of s. 45 which also sets out the specific disciplinary offence with which the student is charged and, if possible, indicates whether that offence is likely to be characterised as either major or minor. The Junior Dean shall interview the student as soon as is practicable thereafter. At that interview, the student may be represented by his or her tutor or other person of his or her choice, and shall be given full opportunity to comment on the allegations made against him or her.

6. The Junior Dean shall, following the interview and the completion of his or her initial investigation, decide whether a case has been established against the student and, if so, whether, in the case of each offence in question, it is a minor or major offence. It shall be for the Junior Dean in the first instance to decide whether an offence is major, but he or she shall have regard to factors such as the potential for criminal or professional misconduct proceedings arising out of the offence, the impact of the offence on others, the disruption of the normal functioning of the College and/or its facilities and/or members, plagiarism, falsification or serious misuse of official College or University documents or false pretences in connection with academic attainments, or refusal to comply with any final penalty imposed under this Schedule.

7(a) The Junior Dean shall, within 15 days of the furnishing to the student of a notice under s. 5, have finally dealt with the matter, having either decided that there was no case to answer, dealt with the matter summarily and imposed a penalty, or referred the matter to the Disciplinary Committee pursuant to ss. 9 and 12. This time limit may be extended by the Junior Dean only where it is necessary to do so in the interests of the student, as for example, where the student is temporarily unavailable for interview.

(b) A disciplinary offence shall normally be dealt with under this Schedule in the academic year in which it is alleged to have been committed, unless in the interests of justice the Disciplinary Committee decides otherwise.

#### *Penalties*

8(a) Any person or body imposing a penalty under this Schedule shall impose an appropriate penalty, having regard to the offence, its consequences, and the means and circumstances of the student.

(b) The penalty for each minor offence committed by the student may include a fine which shall not exceed any limit as set by the Board from time to time.

(c) The penalty for each major offence committed by the student and dealt with summarily may include rustication (suspension from the University and College) not extending beyond the end of the next academic year, disqualification from an examination, and a fine which shall not exceed any limit as set by the Board from time to time

(d) The penalty for each major offence committed by the student and not dealt with summarily may include reprimand, disqualification from an examination, suspension from academic and other privileges, rustication not extending beyond the end of the second next academic year, sending down (expulsion from the University and College), and a fine which shall not exceed any limit as set by the Board from time to time.

(e) In all such cases, the student may also be required to pay compensation, make reparation, provide restitution and/or donate to charity.

#### *Summary procedure by consent in respect of major offences*

9. Where the Junior Dean finds that a major offence has been committed by a student, he or she shall refer the matter by notice in writing to the Chair of the Disciplinary Committee, unless

- (a) the student admits responsibility and consents in writing to summary procedure, and
- (b) the Junior Dean is of the opinion, having regard to all the circumstances and, in particular, the range of penalties available, that summary procedure is appropriate.

10. In the case of any major offence related to an academic activity, the Junior Dean shall, before making a decision under s. 9 above, seek and take into account the views of the Senior Lecturer or the Dean of Graduate Studies, as the case may be, including his or her views as to an appropriate penalty, which views shall be made known to the student.

11. Where the Junior Dean decides to deal with a major offence by summary procedure, he or she shall invite the student to make submissions in mitigation or otherwise relating to an

appropriate penalty. The student shall have the right to make such submissions in writing or orally, and may be represented in doing so by a person of his or her choice.

12. A student charged with a major offence may withdraw his or her consent to the summary procedure at any time before penalty is imposed, by notifying the Junior Dean to this effect, who shall then refer the matter by notice in writing to the Chair of the Disciplinary Committee.

#### *Disciplinary Committee*

13. There shall be a Disciplinary Committee. The Chair of the Committee shall be the Registrar, or a nominee of the Registrar. There shall be fourteen further members, consisting of six members of the academic staff, six students of the College (comprising, as far as practicable, three undergraduate and three graduate students), and two members of the non-academic staff. The Registrar, having consulted with representatives of the academic staff, non-academic staff and students, shall annually propose the membership of the Committee to the Board for its approval. For any given hearing, the Committee shall sit as a chamber of seven members: the Chair, and, provided that this includes at least one man and at least one woman, six others selected by the Chair, as follows: three of the academic members, two of the students (comprising, as far as practicable, one undergraduate and one graduate student), and one of the non-academic staff members. The quorum shall be five. There shall also be a Secretary to the Committee, who shall be appointed by the Chair, but who shall not be a member of the Committee.

14(a) The Committee shall have the power to hear any

- (i) referral by the Junior Dean to the Committee under ss. 9 or 12
- (ii) appeal by an affected student against a decision of the Junior Dean, or
- (iii) application by an affected student to challenge the disciplinary consequences of decisions taken by any other person or College body, other than the Board.

(b) Notice of appeal or application under subsection (a) of this section must be made in writing to the Chair of the Committee within 15 days of the decision giving rise to such appeal or application.

(c) The Committee may decide, at any stage after the receipt of the notice under ss. 9 or 12 or 14(a)(ii) and before it has come to a final decision on any matter before it, to refer any such matter to a Panel of Enquiry.

(d) The Chair shall, if necessary, convene the Committee at least once each term, and may, on an application by a party to a matter pending before it, convene it at other times.

15. The Junior Dean shall provide the Committee with a copy of the note furnished to a student under s. 5; the Committee may consider any other documents provided by either party in advance of the hearing, provided that such documents are also provided to the other party as soon as practicable after their provision to the Committee; and at the hearing, it may admit any evidence it deems relevant. The student may be represented by his or her tutor or other person of his or her choice, and shall be given full opportunity to be heard on the matter before the Committee. The Committee shall otherwise determine its own procedures, subject to the principles of natural and constitutional justice and fair procedures.

16. Decisions of the Committee may be appealed to a Panel of Enquiry, whether by the Junior Dean or the student concerned, but only with the leave of the Committee or of the Chair of the Panel, which will be granted only where substantial grounds are demonstrated or where the sanction of sending down has been imposed. An application for such leave shall be made in the first instance to the Committee within five days of the decision; the Committee shall determine the matter within a further five days. If the Committee grants such leave, the Registrar shall notify the Chair of the panel within five days. If the Committee refuses such leave, an application to the Chair of the Panel for such leave may be made within a further five days; and the Chair shall determine the matter within a further five days. In any application for

leave, the Committee or Chair shall receive submissions from both parties, and may grant leave on such terms as it deems appropriate, including the imposition or maintenance of a suspension of the student in question.

17. Where it is necessary to assist the investigation of a major offence or to prevent clear and reasonably imminent harm, the Junior Dean may suspend a student from College, provided that
- (a) if it has been possible for the Junior Dean first to seek and obtain the permission of the Committee *ex parte* (in the absence of, and without notice to, the student), he or she has done so;
  - (b) if it has been not so possible, he or she has reported the suspension *ex parte* to the Committee as soon as possible – and not later than five days – after the suspension, and the Committee has confirmed the suspension; and
  - (c) as soon as possible – and not later than five days – after the suspension by the Junior Dean or the confirmation by the Committee, whichever is later, the Committee shall hear from the Junior Dean the reasons why the suspension should be maintained on an interim basis pending a final determination of the matter. At any such hearing, the student may be represented by a person of his or her choosing, and shall be given a full opportunity to comment on the matter before the Committee; and the Committee may discharge the suspension, or retain it on such terms as it thinks appropriate.

#### *The Panel of Enquiry*

18. A Panel of Enquiry shall consist of three full-time members of the academic staff and three students of the College, all chosen at random for each case, and a Chair; provided that the staff and student membership each shall include at least one man and one woman. The Chair shall be a person with legal training and shall be appointed by the Board with the agreement of the Students' Unions to serve for a period of three years or until resignation if that occurs earlier. The Chair shall be eligible for re-appointment. The Board shall also appoint a Deputy Chair, on the same terms and conditions as the Chair, who shall act as Chair in any matter in which the Chair is unable to act. The Junior Dean, members of the Disciplinary Committee, and members of the Board may not be members of a Panel.

19. A full-time member of the College staff shall act as Secretary to the Panel, but shall not be a member of a Panel. In all cases, a minute of the proceedings and, where appropriate, a full record of the proceedings, shall be kept.

20. A Panel shall have such powers and functions as defined by the Board and these Statutes, and shall hear any
- (a) appeal against a decision of the Disciplinary Committee for which leave has been obtained,
  - (b) referral by the Disciplinary Committee under s. 14 (c), or
  - (c) matter referred back to it by the Board.

21. The student shall, at least five days in advance of the hearing, or such longer period as the Chair shall specify, notify the Chair in writing of the names and addresses of the witnesses he or she proposes to call, and supply to the Chair a copy of any documents which he or she proposes to submit at the hearing. The Chair shall furnish to the Junior Dean copies of all such communications as soon as practicable following their receipt.

22(a) The Junior Dean shall, at least five days in advance of the hearing, or such longer period as the Chair shall specify, cause the following documents to be served on the student and the Chair:

- (i) a statement of the charges against the student,
- (ii) a list of witnesses whom the Junior Dean proposes to call (if any),

- (iii) a summary in writing of the evidence that it is proposed should be given by each of them, and
  - (iv) a list of exhibits (if any).
- (b) The student shall have the right to inspect all exhibits.
- (c) At any time the Junior Dean may, with the permission of the Chair, cause to be served on the student and furnished to the Panel a further statement of the evidence to be given by any witness, or a statement from a new witness whose name has not already been supplied to the student. The Chair shall grant such permission, unless satisfied that it would be unfair to the student to accede to the Junior Dean's request.

23. Fresh staff and student members shall be empanelled for each offence, or for each group of offences arising out of either the same incident or occasion or sufficiently related incidents or occasions. The Secretary to the Panel shall arrange for this empanelling, and the Chair shall decide whether any offences may be grouped. The Chair may, at his or her discretion, excuse any person from serving on the Panel, where that person has a direct interest in the hearing, or in other exceptional circumstances. An opportunity shall be afforded to each party to object without cause shown to any two people serving as panel members. In addition, the parties shall be afforded an opportunity to object for stated reasons to any number of persons serving as panel members. The Chair shall determine whether or not such objection shall be upheld. A Panel may continue to operate despite the withdrawal of one member.

24. A student before a Panel may be represented by his or her tutor or other person of his or her choice, including professional representation. The Junior Dean may also avail of representation of his or her choice, including professional representation.

25. Panel hearings shall be open to members of the College. The Chair may at his or her discretion impose such restrictions on admissions as are necessary to ensure the orderly conduct of the proceedings. The Chair may, at the request of the student or the Junior Dean or of his or her own motion, order that proceedings be conducted in private if he or she is satisfied that there are good reasons for doing so. The Chair may not make such order without the consent of each student party to the proceedings unless there are compelling reasons for doing so.

26. A Panel shall conduct its business according to the rules set out in this Schedule, subject to the principles of natural and constitutional justice and fair procedures. It shall be the duty of the Chair to make rulings on all matters relating to the establishment, procedure and conduct of the Panel.

27. In any proceedings before a Panel, the Calendar of the University of Dublin, Trinity College, and any official College or University document shall be admissible in evidence, and, unless the contrary is proven, the facts stated therein shall be presumed to be true. The Chair may admit any other relevant document or evidence. For the purposes of this section, 'official College or University document' shall include a certified copy of any examination paper, examination script, transcript of results, examiner's report and minutes of a meeting of the Board or the Council, or any of their sub-Committees, or of a Faculty, School or Department.

#### *Hearings of a Panel of Enquiry in respect of major offences*

28. In the case of a referral of a major offence to a Panel by the Disciplinary Committee under s. 14, the student shall receive a written summons in the name of the Panel. The summons shall be signed by or on behalf of the Chair of the Panel. It shall contain a brief specification of each charge, give notice of the date, time and place of the hearing, and require the student to appear before the Panel. It shall be accompanied by a copy of this Schedule, drawing attention in particular to the student's right to representation, to submit written evidence, and to call such witnesses in defence as he or she may think fit. It shall be delivered to the student by recorded delivery, by registered post, by courier delivering on behalf of the Chair, by personal delivery



by any Officer of the College, or by any other method of delivery deemed appropriate by the Chair.

29. The summons shall be delivered to the student within 15 days of any referral under s.14, and the Panel shall meet within a further 15 days, or such longer period as the Chair shall specify.

30. The student shall attend in person throughout the hearing of his or her case. If a student does not appear, the Panel may proceed to deal with the charge and, if it considers it appropriate to do so, determine a penalty in his or her absence.

31. A student wishing to do so may plead guilty to any charge, either in person before the Panel or by letter addressed to the Chair prior to the hearing. In either case the student shall appear before the Panel, to answer such questions and/or make such submissions as he or she wishes in relation to the matter of penalty, and to be informed of the Panel's decision.

32. Having opened the proceedings, the Chair shall invite the Junior Dean and/or his or her representative to make his or her case to the Panel. The student and/or his or her representative shall then be heard. Where witnesses are called, they may be examined, cross-examined and/or re-examined by the parties and by members of the Panel. When the presentation of evidence is complete, the Chair shall invite the parties and/or their representatives to address concluding remarks to the Panel. The Chair shall then, in the presence of the parties, address the other members of the Panel, summarising the evidence presented, giving directions as to the proper approach to the evidence adduced and instructing them as to their functions.

33. Following the Chair's address, the other members of the Panel shall retire to consider their verdict in private and in the absence of the Chair and of the parties. A verdict (whether of guilty or not guilty) shall not be returned unless at least five of the panellists are in agreement with such verdict; in other cases it shall be recorded that the Panel was unable to reach a verdict. The panellists shall nominate from amongst themselves a spokesperson, who shall, in the presence of the Panel, the Chair and the parties, announce the Panel's decision.

34. Where a verdict of guilty is returned, the Chair shall, and the parties may at their choice, address the panellists on factors relevant to the determination of an appropriate penalty. The panellists shall then again retire to consider an appropriate penalty, which decision may be made by simple majority. Their spokesperson shall, in the presence of the Panel, the Chair and the parties, announce their decision. The Chair may, if he or she is of the opinion that the proposed penalty is *ultra vires* (beyond their powers) or unreasonable, ask the panellists to reconsider the matter. Where the panellists are unable to decide upon an appropriate penalty, the penalty shall be determined by the Chair. The Chair shall, following announcement of the penalty, inform the student of his or her right to appeal to the Visitors in the event of the Panel's decision being confirmed by the Board.

#### *Appeals to a Panel from decisions of the Disciplinary Committee*

35. In the case of an appeal against a decision of the Disciplinary Committee for which leave has been obtained, the hearing of the appeal shall take place either within

- (a) 15 days of the date upon which the Chair of the Panel granted leave to appeal or received notification under s. 16 that such leave had been granted, or
- (b) such other period as the Chair may determine.

The appellant shall be given at least five days' written notice of the date, time and place of the hearing. He or she shall at the same time be furnished with a copy of this Schedule, drawing attention in particular to the student's right to representation, to submit written evidence, and to call such witnesses as he or she may think fit.

36. An appeal shall be a full rehearing. Except as directed by the Chair, the Junior Dean shall be first to present his or her case, the student shall then present his or her case, and the Junior Dean shall be entitled to be heard in reply.

37. The appeal shall as far as possible proceed according to ss. 28-34, except that
- (a) the Panel may allow or deny the appeal in whole or in part, or uphold, reduce, increase or vary any penalty;
  - (b) the Panel may reach its decision by simple majority; and
  - (c) where the Panel is equally divided, the decision of the Committee shall stand.

#### *Board and Visitors*

38. The Board shall maintain oversight of the College's disciplinary procedures in respect of students. In particular, and subject to overriding considerations of fairness, it shall ensure the proper imposition of discipline and the orderly operation of referrals and appeals to the Disciplinary Committee and a Panel of Enquiry.

39. The Disciplinary Committee shall frequently and regularly report a summary of its decisions to the Board.

40. The Chair of a Panel shall report to the Board, within 15 days, on all findings made by a Panel; this report shall contain a summary of the proceedings, of the evidence given, and of the outcome. The Chair shall also report, within 15 days, on any denial of leave to appeal to a Panel. The Board shall take a decision on either report no later than at its next regularly scheduled meeting; the Board may adopt such report, refer it to the Visitors, or refer it back to a new Panel for further consideration; and the student shall be immediately notified of that decision by registered post.

41. Where the Board has referred a matter to a new Panel for further consideration, the Chair, having heard submissions from the parties, shall determine the procedures to be followed by a Panel, provided that the consideration shall as far as possible proceed according to ss.28-34 or ss.35-37, as the case may be. No matter shall be considered more than twice by a Panel.

42. Appeal from a decision of the Board in a disciplinary matter, whether relating to a decision of the Committee or of a Panel or otherwise, lies to the Visitors in accordance with the provisions of Chapter III of these Statutes. The Visitors' decision in any such appeal shall be published as soon as is practicable.

#### *Mental health*

43. Cases of student mental ill-health should not normally be dealt with as matters of discipline under the foregoing provisions of this Schedule. Instead, in such cases, where a student constitutes a clear and reasonably imminent danger to himself or herself or to others, the Junior Dean may suspend such a student from the College; provided that

- (a) the Junior Dean has first consulted with and obtained the agreement of the Director either of the College Health Service or of the Student Counselling Service;
- (b) the Junior Dean as soon as possible thereafter makes a full report on the matter to the Board; the student shall be given an opportunity to respond to that report; the Board shall decide whether to lift that suspension, and if so, upon what conditions;
- (c) if the suspension remains in place, the Board shall, until such time as it concludes that the matter has been satisfactorily resolved, from time to time consider the matter, afford the student the right to comment to it in advance of any such consideration, and decide whether to lift that suspension, and if so, upon what conditions; and
- (d) the Junior Dean, the Directors of the College Health and Student Counselling Services, and the Board, as the case may be, shall seek to act at all times in the best interests both of the

student concerned and of every other member of College.

Following appropriate consultation, the Junior Dean and the Directors of the College Health and Student Counselling Services, shall draft, from time to time revise, and implement a Policy to give effect to the provisions of this section.

*Application, interpretation and review*

44. Penalties imposed under this Schedule shall be effective when imposed, unless the student indicates an intention to appeal, in which case the penalty is suspended until either the due processes of appeal have been completed or, where no notice of appeal is lodged, the time for giving such notice expires.

45. Any person or body, investigating an alleged offence or imposing or upholding a penalty on a student, shall indicate to him or her any and all rights of representation, appeal or further appeal.

46. For the purpose of this Schedule, any reference to a section constitutes a reference to a section of this Schedule.

47. Every word importing the singular shall, unless the contrary intention appears, be construed as if it also imported the plural.

48. Where a period of time is expressed to be reckoned from a particular day, that day shall not, unless the contrary intention appears, be deemed to be included in such period.

49. The Board may from time to time constitute a committee charged with reviewing the regulations governing disciplinary procedures. Such a committee shall be drawn from areas in College with appropriate expertise and its composition shall be agreed between the Board and the Students' Unions.

## SCHEDULE III

### *Disciplinary Procedures governing Members of the Academic Staff*

#### *Conduct addressed*

1. The following internal College procedures apply to allegations of misconduct or failure to carry out contractual duties by a member of the academic staff of the College. They are without prejudice to the right of the College to take or initiate measures, where more appropriate, under the criminal or civil law.

2. Examples of misconduct governed by these procedures include, but are not confined to,
- violence or threats of violence towards other members of the College community or persons having legitimate business with the College,
  - sexual harassment on the College premises or in the course of employment,
  - exploitation, including sexual exploitation, of a student in circumstances which amount to an abuse of authority,
  - theft on College premises or theft of College property,
  - fraud, including academic fraud,
  - malicious damage to College property or other property located on College premises,
  - refusal to carry out lawful and reasonable directions given by a member of staff authorised to do so,
  - refusal without excuse to present a College identity card when requested to do so by an authorised person,
  - serious breaches of the College's safety regulations,
  - carrying out duties under the influence of alcohol or proscribed drugs,
  - engaging in remunerative employment while on sick leave or otherwise without following established College procedures, and
  - abuse of the disciplinary code, including the making under it of a false and malicious accusation against a member of staff.

3. Examples of failure to carry out contractual duties include, but are not confined to,
- consistent failure after due warning to prepare or deliver teaching material to an adequate standard,
  - a pattern of frequent cancellation, without reasonable excuse, of lectures or other classes, or of gross unpunctuality,
  - a pattern of unauthorised absence from College,
  - persistent refusal to co-operate with the reasonable requests of a head of department in respect of teaching or other contractual duties.

#### *Responsibilities of Head of Department, Faculty Dean and Senior Dean.*

4. Complaints of misconduct or failure of duty by a member of the academic staff shall normally be addressed in the first instance to the head of department or, where the head of department is the subject of the complaint, to the Faculty Dean. The Senior Dean may, where s/he is satisfied that such action is appropriate, investigate a complaint made directly to him/her against a member of the academic staff.

5. Where misconduct/breach of duty has been reported or appears to have taken place, the head of department( or Faculty Dean or Senior Dean where appropriate) shall make preliminary enquiries and, where possible and appropriate, attempt to deal with the matter on an informal basis. Where the allegations are serious, and in particular where possible criminal conduct is involved, it will usually be inappropriate to deal with the matter informally.

6. Where the allegation appears to the head of department to be reasonably based, and it has not been possible or appropriate to resolve the matter informally, the head of department shall, following consultation with the Staff Office, interview formally the member of staff concerned, giving him/her prior notice of the allegation and a full opportunity to respond. The staff member shall be entitled to be represented at the interview.

7. Following the interview the head of department shall,

- (a) if the complaint appears to be unfounded, take no further action, or
- (b) if the complaint appears to be well founded, do one or more of the following
  - recommend measures to assist the member of staff
  - stipulate conditions designed to prevent a recurrence of the conduct in question
  - deliver a formal verbal and/or written warning, a record of which shall be held in the Staff Office
  - following consultation with the Faculty Dean, refer the matter to the Senior Dean for further disciplinary action.

8. In the case of an alleged failure to perform academic duties properly, reference to the Senior Dean shall be preceded by at least two formal warnings. In the case of other alleged misconduct, the head of department shall decide, in consultation with the Faculty Dean, whether the situation is such that the normal requirement of a formal warning should be dispensed with. Where serious misconduct has been alleged, the head of department may, in consultation with the Faculty Dean, refer the matter directly to the Senior Dean without holding a formal interview.

9. The Faculty Dean shall be responsible for dealing with allegations made against a head of department within his/her Faculty. The Faculty Dean shall act as nearly as possible in accordance with the above procedures applying to a head of department.

10. The Senior Dean shall be responsible for dealing with allegations against Faculty Deans, and shall proceed with these in the same manner as other cases referred to him/her under these procedures.

11. The Senior Dean shall, where a case has been referred to him/her by a head of department or otherwise, carry out such enquiries as he/she deems appropriate. The Senior Dean shall, unless he/she decides that no further action is justified, formally interview the member of staff in accordance with the following procedures.

(a) The member of staff shall, save in exceptional circumstances, be given at least two days' written notice of the date, time and place of the interview

(b) The notice shall include an outline of the allegations made against him/her, and shall be accompanied by a copy of the College's disciplinary code and procedures.

(c) The notice shall inform the staff member of his/her right to be represented at the interview, of the method of recording to be used, and of the identity of any other persons who are to be present.

(d) The Senior Dean shall in the course of the interview afford to the staff member a full opportunity to answer any charges made against him/her.

(e) The Senior Dean may be assisted at the interview by a representative of the Staff Office and/or by a legal adviser.

12. The Senior Dean may, where it appears necessary to do so for the purpose of facilitating enquiries or protecting persons or property, recommend to the Board of College that, pending investigation, the member of staff concerned should be suspended on pay from all or any part of his/her duties, together with any conditions that should apply to such suspension. The Board shall without delay adopt and implement any such recommendation of the Senior Dean, subject to its right to seek any necessary clarification from the Senior Dean in respect of such

recommendation. The Senior Dean may in exceptional circumstances order that the suspension should take effect immediately, pending the decision of the Board.

13. After completing his/her investigation the Senior Dean may

(a) decide not to proceed where s/he determines that there is insufficient evidence or that the case is otherwise unfounded, or

(b) with the prior written consent of the member of staff concerned, recommend to the Board of College an appropriate penalty/disposition, or

(c) in every case in which dismissal is a possible outcome or where otherwise in the opinion of the Senior Dean the nature of the case justifies such action, refer the case for a hearing to the Disciplinary Panel.

The Senior Dean shall make such determination as soon as possible and subject to the provisions of paragraph 16.

14. Where there has been a refusal or failure by the member of staff to give consent under paragraph 13(b) the Senior Dean may refer the case to the Disciplinary Panel in accordance with paragraph 13(c), in which case the Panel shall not be informed of the Senior Dean's recommendation and the case will be heard *de novo*. Where the staff member objects only to the severity of the penalty/disposition recommended by the Senior Dean, s/he may appeal to the Disciplinary Panel in accordance with the procedure set out in paragraphs 36 to 41.

15. The penalties/dispositions which may be recommended by the Senior Dean under paragraph 13(b) include a written reprimand, fine, suspension for a fixed term with or without pay, withdrawal of privileges, deferment of increment, re-placement on or extension of probation, an order to make restitution and demotion. The Board of College shall adopt and implement any such recommendation, subject to its right to seek from the Senior Dean any necessary clarification in respect of such recommendation.

#### *Reference to Disciplinary Panel*

16. A reference to a Disciplinary Panel by the Senior Dean under paragraph 13(c) shall be made by written notice to the Registrar, containing a brief specification of each charge against the member of the academic staff. Such notice must normally be received by the Registrar within thirty working days from the date on which the Senior Dean received original notification of the offence. In exceptional circumstances the Senior Dean may serve such notice after the expiry of this time limit. The decision of the Senior Dean to serve such notice after expiry of the normal time limit shall be reviewable by the Disciplinary Panel.

17. A member of academic staff charged with an offence which has been referred to a Disciplinary Panel shall receive a written summons in the name of the Panel, and signed by or on behalf of the Chairperson of the Panel, by recorded delivery or registered post or by personal delivery by any duly authorised employee of the College, giving a brief specification of each charge and requiring the member of academic staff on at least ten working days' notice to appear before the Panel. The summons shall be accompanied by a copy of these disciplinary regulations, and shall draw attention in particular to the parties' right to representation, the right to submit written evidence and the right to call witnesses.

In appropriate cases, the Chairperson may order that proceedings already instituted pursuant to this paragraph be discontinued.

18. The member of academic staff shall, at least three working days in advance of the hearing, notify the Chairperson of the Panel in writing of the names and addresses of the witnesses to be called, and supply to the Chairperson a copy of any documents to be submitted at the hearing. The member of academic staff may at any time before the hearing, with the permission of the Chairperson, supply to the Chairperson in writing the names and addresses of additional witnesses

or copies of additional documents. Copies of all such communications shall be furnished to the Senior Dean as soon as possible following their receipt by the Chairperson.

19. The Senior Dean shall, at least three working days in advance of the hearing, cause the following documents to be served on the member of academic staff and the Chairperson of the Disciplinary Panel

- (a) a statement of the charges against the member of academic staff;
- (b) a list of witnesses whom the Senior Dean proposes to call;
- (c) a summary in writing of the evidence that it is proposed should be given by each of them; and,
- (d) a list of exhibits (if any).

20. The member of academic staff shall have the right to inspect all exhibits.

21. At any time the Senior Dean may, with the permission of the Chairperson of the Disciplinary Panel, cause to be served on the member of academic staff and furnished to the Panel a further statement of the evidence to be given by any witness, or a statement from a new witness whose name has not already been supplied to the member of academic staff. The Chairperson shall not grant such permission if satisfied that it would be unfair to the member of academic staff to accede to the Senior Dean's request.

#### *The Disciplinary Panel*

22. The Disciplinary Panel shall:

- (a) hear cases of offences by members of the academic staff referred to it by the Senior Dean;
- (b) hear appeals by members of the academic staff against the severity of a sentence/disposition recommended by the Senior Dean;
- (c) consider matters referred back to it by the Visitors or, where clarification is sought, by the Board.

23. The Disciplinary Panel shall consist of the Chairperson and four members of the academic staff drawn, in respect of each case, from a standing list of thirty persons. Selection from the list shall be on a random basis subject to the requirement that there shall be on every Panel at least one member of each sex. Persons shall be appointed to the standing list by the Board, with the agreement of the Academic Staff Association. Any vacancies shall be filled as they arise and the Board shall review the membership of the list every three years. The Chairperson shall be a person with legal training and shall be appointed by the Board, with the agreement of the Academic Staff Association, to serve for a period of three years or until retirement if that occurs earlier. The Chairperson shall be eligible for re-appointment. The Board may also appoint a deputy Chairperson, on the same terms and conditions as the Chairperson, who shall act as Chairperson in any case in which the Chairperson is unable to act. Members of Board and/or Council, (including members in attendance), Officers of the College, assistants to the Junior Dean, permanent staff with less than three years service, or any person adjudged by the Chairperson to have a direct interest in the hearing may not be members of a Disciplinary Panel.

24. Fresh staff members shall be empanelled for each offence, or for each group of offences arising out of the same incident or occasion. It shall be the duty of the Registrar to arrange for this empanelling and of the Chairperson to decide if offences may be grouped. The Chairperson has discretion, in exceptional circumstances, to excuse any person from serving on the Panel. An opportunity shall be afforded to the parties to a hearing to object, for stated reasons, to a particular member of the academic staff serving as a Panel member. The Chairperson shall determine whether or not such objection shall be upheld.

25. A member of academic staff who is party to proceedings before a Disciplinary Panel may avail of professional representation or representation by another person of his or her choice. The Senior Dean may also choose to be so represented. The Chairperson may, in appropriate cases, recommend that College pay any costs reasonably incurred by a member of academic staff in his or her defence.

26. Disciplinary Panel hearings shall be open to members of the College. The Chairperson may impose such restrictions on admissions as are necessary to ensure the orderly conduct of the proceedings. The Chairperson may, at the request of the member of academic staff or the Senior Dean or on his/her own initiative, order that proceedings be conducted in private if satisfied that there are good reasons for doing so. The Chairperson may not make such order without the consent of the member of academic staff who is party to the proceedings unless there are compelling reasons for doing so.

27. The Disciplinary Panel shall observe formal procedures and shall conduct its business according to the rules set out herein, subject to such amendments and additions as the Board may from time to time approve. It shall be the duty of the Chairperson, subject to the aforesaid rules, to make rulings on matters of procedure.

28. The penalties which may be recommended by the Disciplinary Panel in respect of offences shall include reprimand, fine, suspension for a fixed term with or without pay, withdrawal of privileges, re-placement on or extension of probation, deferment of increment, demotion and dismissal, as well as, in the case of damage to property or premises, requirement to make good the damage in whole or in part.

29. The Disciplinary Panel shall be serviced by a full-time member of the College staff. In all cases a minute of the proceedings and, where appropriate, a précis of the statements of the parties, the witnesses and the Chairperson shall be kept.

*Hearings in respect of cases referred by the Senior Dean*

30. The Disciplinary Panel shall meet within twenty-one working days of the referral of a case to it by the Senior Dean in accordance with paragraph 13(c) above. At this meeting the Chairperson has discretion to grant to the member of academic staff a further period of not more than fifteen working days to prepare the case, if so requested by the member of academic staff in writing.

31. The member of academic staff shall attend in person throughout the hearing of the case. If any such member of academic staff does not appear, the Panel may proceed to deal with the charge or charges and, if it considers it appropriate to do so, determine a penalty in his or her absence.

32. A member of academic staff wishing to do so may decide not to contest any charge or charges, either in person before the Panel or by letter addressed to the Chairperson prior to the hearing. In either such case the member of academic staff shall appear before the Panel to answer questions, and make submissions in relation to the matter of penalty, and to be informed of the Panel's decision.

33. The Chairperson shall conduct the hearing in accordance with the principles of natural justice and fair procedures. Having opened the proceedings, the Chairperson shall invite the Senior Dean and/or the representative of the Senior Dean to make the case to the Panel, which case has to be established beyond all reasonable doubt. The member of academic staff and/or the representative of the member of academic staff shall then be heard. Where witnesses are called, they may be examined, cross-examined or re-examined by the parties and by members of the Panel. When the presentation of evidence is complete, the Chairperson shall invite the parties or their representatives to address concluding remarks to the Panel. The Chairperson shall then, in the



presence of the parties, address the other members (described hereafter as ordinary members) of the Panel, summarising the evidence presented, giving directions as to the proper approach to evidence adduced and instructing them as to their functions.

34. Following the Chairperson's address, the ordinary members of the Panel shall retire to consider their decision in private and in the absence of the Chairperson and the parties. A decision that the charges have been proven shall not be made unless at least three of the ordinary members are in agreement with such verdict. The ordinary members shall nominate from amongst themselves a spokesperson. When a decision has been reached, the spokesperson shall, in the presence of the full Panel and the parties, announce the decision. Where the Panel decides that the charges have been proven, the Chairperson shall, following submissions from the parties, address the Panel on factors relevant to the determination of an appropriate penalty. The ordinary members shall then again retire to consider an appropriate penalty. Their spokesperson shall, in the presence of the full Panel and the parties, announce their decision. The Chairperson may, if of the opinion that the proposed penalty is *ultra vires* or unreasonable, ask the ordinary members to reconsider the matter. Where the four panellists are unable to decide (which decision may be made by simple majority) upon an appropriate penalty, the penalty shall be determined by the Chairperson.

35. The Chairperson shall, following announcement of the penalty, inform the member of academic staff of the right to appeal to the Visitors in the event of the Panel's decision being confirmed by the Board.

*Hearings in respect of appeals against the severity of a penalty/disposition recommended by the Senior Dean*

36. A member of academic staff wishing to appeal, pursuant to paragraph 14, against the severity of a penalty/disposition recommended by the Senior Dean, shall, within seven working days of formal notification of the recommendation, serve notice of appeal to the Registrar, stating briefly the grounds on which the appeal is made. The Chairperson of the Disciplinary Panel shall, as soon as possible, after receipt of the note of appeal, call on the Senior Dean for a brief written report of the circumstances of the case and the reasons for the decision. A copy of that written report shall be furnished to the Appellant at least three working days before the appeal hearing.

A member of academic staff may withdraw an appeal by giving written notification of intention to discontinue to the Registrar.

37. The appeal hearing shall take place within twenty-one working days of receipt by the Registrar of the notice of appeal. The Appellant shall be given at least seven working days' written notice of the date and place of the hearing. The Appellant shall at the same time be furnished with a copy of these rules and be informed of the right to be represented.

38. In an appeal hearing before a Disciplinary Panel the Appellant shall be first to present the case, and thereafter the Senior Dean. The Appellant shall be entitled to be heard in reply.

39. At the conclusion of the appeal hearing, and following the address and directions of the Chairperson to the ordinary members of the Panel, they shall retire to reach a decision in private. The Panel may uphold, set aside or vary the recommendation of the Senior Dean. Where the ordinary members are equally divided as to whether the appeal should be allowed or as to whether the recommendation should be varied, the decision of the Senior Dean shall stand.

40. The decision shall be announced in the presence of the full Panel and the parties and, where the appeal is unsuccessful, the Chairperson shall inform the Appellant of the right to appeal to the Visitors in the event of the Panel's decision being confirmed by the Board.

41. In other respects, the rules of procedure in the case of appeals shall be as far as possible the same as those for cases referred under paragraph 13(c).

*Function of the Board and Interpretation*

42. The Board shall without delay adopt and implement every recommendation of the Disciplinary Panel, subject to the right of the Board to seek clarification from the Panel in relation to any such recommendation and its right, under Chapter IV section 4 of the Statutes to refer a *dubium* concerning the interpretation of the Statutes to the Visitors.

43. For the purpose of these Rules of Procedure, "working day" means any day of the academic year, as defined in paragraph 1 of Chapter XV of the Statutes of Trinity College Dublin and the University of Dublin, excluding Saturdays, Sundays and public holidays.

## CHAPTER XIII

### *The University Council*

1. The University Council (hereinafter called "The Council") shall superintend and regulate the academic business of the University, and more particularly those aspects of it detailed in sections 2 to 9 of this chapter.

It shall receive periodic reports from the several faculties and shall, as far as possible, harmonise and integrate the activities of the various faculties and preserve a proper balance between them. It shall advise the Board on such measures as shall be necessary for the promotion and encouragement of teaching, scholarship and research in the various faculties, schools and departments, and on such changes as may be desirable from time to time in the range of subjects to be taught and studied in the University.

The Council shall have no power to legislate for or advise the Board on those studies which are entrusted to the Divinity School Council under the provisions of Chapter XIV of these Statutes. It shall however, be competent to make regulations concerning such courses in theology or biblical studies as may be provided for students other than those in the School of Divinity.

No resolution of the Council (except for such resolutions as relate to the proceedings of the Council or to its standing orders) shall have any force or validity until it has been approved by the Board, and no nomination to any post on the academic staff, to an external examinership, or to membership of a faculty or school committee shall be effective until it has been confirmed by the Board.

If the Board should decline to confirm any nominations made by the Council under the provisions of sections 2, 3 and 4 of this chapter, or to approve any resolution passed by the Council under the provisions of sections 5, 6, 7 or 9 of this chapter, it shall so inform the Council, giving its reasons. If the Council, after consideration, shall forward to the Board the same nomination or the same resolution without substantial amendment, and the Board shall again decline to confirm it, the Secretary of the Council shall, if so directed by the Council, bring the matter before the Visitors, who shall decide whether the grounds for the Board's refusal are sufficient; provided always that the Board shall have the power to reject absolutely any nomination or resolution of the Council which involves increased expenditure by the College, unless such increased expenditure has already been approved by the Board.

2. The Council shall nominate to the Board for appointment all persons to be appointed to posts on the academic staff (other than Fellowship, and posts in the School of Divinity), including temporary and part-time appointments. It shall also nominate to the Board persons suitable for promotion to a higher grade in the academic staff (other than Fellowship).

3. The Council shall nominate to the Board suitable persons for appointment as external examiners.

4. The Council shall nominate to the Board suitable persons for appointment to the various faculties and school committees.

5. The Council shall from time to time recommend to the Board the educational qualifications required for matriculation in the University, and for admission to the various schools or courses of study.

6. The Council shall, after considering the recommendations of the faculty concerned, recommend to the Board the courses to be followed by students in the various schools and faculties, the nature, number and dates of the examinations or other forms of assessment and of the essays or other exercises to be required of a student for him to proceed with his course and to qualify for a primary degree, the regulations with which he shall be bound in regard to attendance at lectures, tutorial classes, practical classes or other forms of instruction, and the nature of the penalties (including in appropriate cases, exclusion from the University) to be

incurred by students who fail to observe any of these regulations. It may also, after considering reports from the appropriate committee, as specified in section 10 of this chapter, recommend to the Board that these regulations may be waived or varied in individual cases in which exceptional circumstances would seem to justify this procedure.

7. The Council shall have power to approve and to recommend to the Board for recognition courses and examination procedures in colleges other than Trinity College as suitable to qualify for the award of such degrees as may be proposed by the Board and approved by the Senate. If at any time, in the opinion of the Council, such courses or examination procedures should fail to meet the standards which the Council considers necessary to justify the award of a degree, the Council may recommend to the Board that the recognition be withdrawn.

The Council shall (subject to the right of the Senate to approve the academic standing necessary for every degree) determine the requirements to be fulfilled for the various higher degrees, including the qualifications necessary for registration, the courses of study to be followed, the nature of the examinations to be passed or of the thesis or other writings to be submitted for examination, and the limit of time between the date of registration and the date on which a candidate is required to present himself or submit his thesis for examination.

The Council shall, when it has considered the reports of the examiners, determine which of the candidates are qualified to proceed to each higher degree.

8. The Council shall see to it that time-tables for lectures and other forms of instruction and for examinations are prepared and published, either by the Senior Lecturer or by the executive officers of the various faculties, schools and departments.

9. The Council shall (subject to the Board in matters of finance) determine the conditions under which members of the academic staff may be given leave of absence for study, research or teaching elsewhere, and shall recommend to the Board for permission for such absence the names of persons whom it considers qualified. Applications for leave of absence for reasons other than study, research or teaching elsewhere shall, however, be considered by the Board alone.

10. The Council shall appoint in Trinity Term of each year standing committees to advise it during the following academic year on promotion of members of the academic staff, on all matters relating to higher degrees, on decisions relating to appeals by students in matters concerning their examination results or academic progress, and on such other aspects of its responsibilities as may seem desirable. In appointing to such committees the Council shall have regard to the desirability of ensuring some change of membership from year to year and of the due representation of junior and senior members of the academic staff and, in appropriate cases, of students.

11. The procedure at meetings of the Council shall be regulated by its standing orders, which shall also, subject to the provisions of these Statutes, determine the details of procedure for the co-option to the Council in accordance with the provisions of section 13 (e) of this chapter, the procedure for nomination for and election to seats on the Council in accordance with the provisions of Chapter XXVI, sections 27 and 29, the filling of casual vacancies, the regulations relating to the attendance of student observers, the appointment of committees and the determination of their terms of reference, and the regulation of communication between the Council and the faculties.

The Council shall be convened in such manner and on such days as shall be regulated by its standing orders, provided that the Provost shall have the right to convene at his discretion a special meeting at any time, and shall do so if he shall receive from not less than five members of the Council a request for a special meeting.

The standing orders of the Council may be varied from time to time, provided that due notice of every proposed change is sent to every member of the Council and to the student

observers, and that the change is approved by at least two-thirds of the members present and voting.

An up-to-date copy of the standing orders shall lie on the table at every meeting of the Council, and shall be available in the office of the Senior Lecturer or the Secretary to the College for consultation by members of the Council and the student observers.

12. Nobody shall take part in a nomination for any post for which he is a candidate, nor shall he be present when the matter is under discussion by the Council.

Every member shall, at the beginning of the first meeting of the Council which he shall attend, make the following declaration in the presence of the Council:

I A.B., solemnly declare that in the determination of all matters which shall come before the Council I shall be guided by what I truly believe to be the best interests of the University, and that in every nomination for office I shall endeavour to abjure fear, favour or prejudice and to nominate that candidate whom I believe best qualified for the office.

13.. The Council shall consist of the following members:-

- (a) The Provost, Vice-Provost, the Senior Lecturer, the Registrar and the Senior Tutor;
- (b) The Deans of the faculties, and the Dean of Graduate Studies;
- (c) Two members of the academic staff from each of the faculties, elected in accordance with the provisions of Chapter XXVI, sections 27, 28, 29 and 30;
- (d) Two representatives of the Senate, elected in accordance with the provisions of Chapter XXVI, section 31.
- (e) Not more than two co-opted members, who shall be chosen in a manner to be determined by the standing orders of the Council. Every such member shall serve until the end of the academic year following that in which he has been co-opted, unless he shall resign at an earlier date.

The Provost shall be Chairman of the Council and the Senior Lecturer shall be Secretary. The Secretary to the College shall attend at meetings of the Council and shall assist the Senior Lecturer in bringing forward the business and in implementing the decisions of the Council.

14 One student from each faculty, together with one representative of the students of general studies, one representative of the graduate students, and one other student, shall be entitled to attend as observers such parts of the business of the Council as shall be specified from time to time in the standing orders of the Council.

The students shall be chosen in a manner to be determined by the Council from time to time after consultation with the appropriate student bodies and to be recorded in the standing orders of the Council.

The student observers may speak on any matter which is before the Council, but they shall not be entitled to vote.

15. The Librarian shall be entitled to attend all meetings of the Council, and shall be provided with all the relevant papers. He shall have a voice on any matter which is under discussion, but shall not be entitled to vote.

## CHAPTER XIII - SCHEDULE

### *Rules for the election of members of the Council by Classes I, II, III, IV and V.*

(1) The Senior Lecturer shall summon a meeting of each Class on a day to be approved by the Chairman of that Class, which shall be not earlier than the fifteenth day of May and not later than the fifteenth day of June, for the purpose of receiving nominations for a member or members to be elected to the Council by that Class.

(2) At this meeting other business may be transacted, but the nomination of members for election shall stand first on the agenda.

(3) The Chairman shall receive nominations of duly qualified candidates, each nomination to be proposed by one and seconded by another member of the Class present at the meeting.

(4) If the number of persons nominated does not exceed the number of members to be elected, the Chairman shall declare them duly elected and shall communicate their names to the Senior Lecturer.

(5) If the number of persons nominated shall exceed the number of members to be elected, the Chairman shall without delay communicate to the Senior Lecturer the names of all the persons nominated.

(6) The Senior Lecturer shall, within seven days of receiving these names, send to every member of the Class a voting-paper, in a form to be approved by the Council, on which are written the names of all the persons nominated and a statement as to the number of members to be elected.

(7) Each member of the Class shall be entitled to as many votes as there are members of Council to be elected by such Class, but may not give more than one vote to any one person. He shall return the voting-paper to the Senior Lecturer before the closing date of the election (which shall be stated on the voting-paper).

(8) The Senior Lecturer and the Chairman of the Class shall act as scrutineers of the ballot, unless the Chairman shall be a candidate for election, in which case the Senior Lecturer shall appoint some other member of the Class as scrutineer. The scrutineers shall declare elected the member or members who have received the greatest number of votes; and in the case of an equality of votes the Chairman, or the scrutineer nominated in his place, shall have a casting vote.

(9) Elections to fill casual vacancies, under the provisions of section 14 of this Statute, shall be held as provided above, save that the date on which the Class shall meet to receive nominations shall be fixed by the Provost, and communicated by him to the Senior Lecturer, and shall be a day not less than seven days nor more than twenty-one days after the date on which the Provost shall have been notified of the vacancy by the Senior Lecturer; provided that no day which falls in a vacation shall be included in reckoning these periods of time.

## CHAPTER XIV

### *Statute relating to the Divinity School Council*

1. The Divinity School Council for the Divinity School of the College, as established by the Letters Patent of 1911, shall, subject to the approval of the Board, make provision for the education and training of Students of the University who desire to take Holy Orders in the Church of Ireland, or in a Church in communion therewith; and, unless otherwise provided by competent authority, the Testimonium in Divinity shall be awarded to such of the said Students as shall have completed the Courses of Studies, Lectures, and Examinations, and shall have fulfilled all such other conditions as may, from time to time be prescribed by competent authority as being precedent to and including the examination for the said Testimonium.

2. The Divinity School Council shall consist of the following members, all of whom shall be members of the Church of Ireland:

(a) The Provost of the College for the time being who shall be Chairman of the Divinity School Council, and in the event of any equality of votes shall have a second or casting vote.

(b) Five members to be nominated from time to time by the members of the Board other than the Provost.

(c) Three members of the Teaching Staff (as hereunder defined) of the said Divinity School, viz.:

(i) The Regius Professor of Divinity for the time being, or his Deputy.

(ii) Archbishop King's Professor of Divinity for the time being.

(iii) One member to be nominated from time to time by and from amongst the said Teaching Staff, other than the said Regius Professor, Archbishop King's Professor of Divinity, and any member of the said Staff who may have been nominated as aforesaid by the Board.

(d) Three members to be nominated from time to time by and from amongst the Bishops of the Church of Ireland, in such manner as the said bishops shall from time to time determine.

3. The Teaching Staff of the Divinity School shall consist of:

(a) The Professors of the said School, or any Deputy to any such Professor.

(b) The Lecturers and Assistant Lecturers in the said School other than the Donnellan Lecturer.

(c) The Wallace Divinity Lecturer.

4. Should the Provost at any time not be, or cease to be, a member of the Church of Ireland, his place on the Divinity School Council shall be taken by the Vice-Provost, if and so long as he shall be a member of the said Church.

Should the Vice-Provost not be, or cease to be, a member of the said Church, the Board shall nominate another person, being a member of the said Church, to take the place of the Provost, or the Vice-Provost, in the event of his becoming a member of the Divinity School Council, under the provisions hereinbefore contained, or the person so nominated as aforesaid, as the case may be, shall be Chairman of the Divinity School Council, and have a second or casting vote, and shall not be entitled to take part in the nomination by the Board of the said five members of the Divinity School Council as hereinbefore provided.

5. Should the Provost or the Vice-Provost, as the case may be, or any other member of the Divinity School Council, nominated by the Board under any of the provisions hereinbefore contained, be unable to attend any meeting of the Divinity School Council, the Board shall, on receiving due notice of such inability, nominate a substitute or substitutes from a list previously prepared by them to take the place of him or them at such meeting; and in the event of the Provost, or Vice-Provost, or the person nominated to take the place of the Provost or Vice-

Provost as aforesaid, being unable to attend such meetings, the person nominated as substitute shall be Chairman of the Divinity School Council at such meeting, and have a casting vote as aforesaid.

6. Should any member of the Divinity School Council nominated by the Bishops of the Church of Ireland as aforesaid be unable to attend any meeting of the Divinity School Council, the said Bishops shall, on receiving due notice of such inability, nominate a substitute or substitutes from a list previously prepared by them to take the place of him or them at such meeting.

7. No member of the Divinity School Council shall be entitled to attend or vote at any election to an office for which he is a candidate.

8. Should either the Regius Professor of Divinity, Archbishop King's Professor of Divinity, or the member of the Divinity School Council nominated by the Teaching staff be debarred from attending and voting at any Council meeting by his candidature for an office in the patronage of the said Council, as hereinbefore provided, his place shall, subject as hereinafter provided, be filled for that occasion by that member of the teaching staff not thus disqualified and not already a member of the said Council who shall be senior in order of first appointment on the teaching staff not thus disqualified and not already a member of the said Council who shall be senior in order of first appointment on the teaching staff. Provided that Professors in all cases shall rank for this purpose as senior to other members of the teaching staff and amongst themselves in the following order, viz: The Professor of Ecclesiastical History, the Professor of Biblical Greek, the Professor of Pastoral Theology, and that the Wallace Divinity Lecturer shall for the same purpose rank last in order of seniority on the teaching staff.

9. Each member of the Divinity School Council (other than the Provost or Vice-Provost, as the case may be, and the said Regius Professor and Archbishop King's Professor of Divinity) shall continue in office for three years from the date of his nomination as a member of the Divinity School Council. At the end of such periods nominations for the vacant offices shall be made as hereinbefore provided, and the outgoing members shall in all cases be re-eligible.

10. In the event of any casual vacancy occurring by death, resignation, or otherwise, among the members of the Divinity School Council nominated by the Board, or by the Bishops, or by the teaching staff of the said Divinity School, such vacancy shall be filled by the like nomination by the Board or the said Bishops, or the said Teaching Staff, as the case may be, of a duly qualified person.

11. The person nominated upon the occurrence of any such casual vacancy shall retire from office at the same time as the person in whose stead he shall have been nominated would have done had no such vacancy occurred.

12. The Divinity School Council shall, subject to the approval of the Board, determine and decide upon all courses of study, lectures, and examinations in the Divinity School precedent to and including the examination for the Divinity Testimonium, and shall, subject as aforesaid, select, and appoint the examiners at such examinations, and shall also, subject as aforesaid, determine and decide upon all courses of study and examinations in the College in connection with the Church of Ireland, and shall also, subject as aforesaid, from time to time, make such Rules and Regulations, or alterations in existing Rules and Regulations, as may be necessary for the purposes aforesaid. Subject to the provisions aforesaid, the general control of the Divinity School, and of the duties of the Teaching staff and discipline of the students, shall be exercised by the Board.

13. New Rules and Regulations, or alterations in existing Rules or Regulations, respecting studies, lectures, and examinations in the Divinity School, may be originated either by the



Board or by the Divinity School Council, but no such Rules, Regulations, or alterations shall take effect without the approval both of the Board and of the Divinity School Council.

14. No new Professorship in connection with the Divinity School shall be created or founded without the consent of the Board and of the Divinity School Council.

15. The Divinity School Council shall nominate to all Professorships and Lectureships in the Divinity School, except those the nomination to which is vested in some other body or persons by legislation, or by the direction of private founders, and all powers, authorities, rights, and duties, exercisable by or imposed upon the Provost and Senior Fellows by any Letters Patent, Royal Letters, Charters or Statutes, existing immediately before 24 May 1911, in reference to the appointment of any Professor or Lecturer, shall thereafter be exercised and discharged by the Divinity School Council, and all such Letters Patent, Royal Letters, Charters, or Statutes shall, as far as they deal with the matters aforesaid, be read and construed as if the Divinity School Council were substituted for the Provost and Fellows, provided always that the exercise and discharge by the Divinity School Council of any of such powers, authorities, rights, and duties shall be subject in all cases to the approval of the Board.

16. In exercising the said powers of nomination to any such Professorship, Lectureship, or Deputyship, the Divinity School Council may nominate or appoint any person who, in addition to possessing any required qualification, is a member of the Church of Ireland or of a Church in communion therewith. All such nominations shall be subject to the approval of the Board: and in the event of the Board refusing their approval to the nomination by the Divinity School Council, the Chancellor of the University shall decide whether the grounds for such refusal are sufficient. If they shall appear to him to be insufficient, he shall declare the person nominated by the Divinity School Council to be duly elected; if otherwise, the Divinity School Council shall proceed to a fresh nomination. If no election shall take place within a space of six calendar months from the date of the vacancy, or from the time of the creation of any new Professorship or Lectureship, or upon the occurrence of any event necessitating the nomination of a Deputy, the right of nomination and election for the purpose of filling up the said vacancy, or of appointing to such new Professorship, Lectureship or Deputyship, shall vest in the Chancellor.

17. If any Professor or Deputy to any Professor, or other member of the teaching staff of the Divinity School, shall cease to be either a member of the Church of Ireland or of a Church in communion therewith, or shall, in the opinion of the Divinity School Council, teach any doctrines contrary to or at variance with the doctrines of the said Church of Ireland, he shall be cited to appear before the Divinity School Council, and due time to prepare for his defence shall be allowed him in the citation; and if, on hearing the cause and defence, he shall be convicted by the Divinity School Council of the matter charged against him, then he shall be removed from his office, or otherwise dealt with by the Divinity School Council as they may think fit: provided always that any such Professor, Deputy, or member of the teaching staff may, within 14 days from the date of the publication of any decision of the Divinity School Council, appeal from such decision to the Court of the General Synod of the Church of Ireland, which may either affirm or reverse such decision, or otherwise deal with the cause as it may think fit.

18. If any member of the Divinity School Council nominated by the teaching staff of the Divinity School shall, from any cause, permanently cease to teach in the Divinity School, he shall cease to be a member of the Divinity School Council.

19. It shall not be in the power of the Board to alter or affect the constitution or powers of the Divinity School Council.

## CHAPTER XV

### *Statute relating to Departments, Schools and Faculties*

1. The Board and Council shall review the academic activities of the College and University from time to time, and may initiate new and terminate existing Departments, Schools and Faculties.

2. The Departments of study in the University shall be organised into appropriate Schools. The Board and Council shall have power to alter from time to time by Resolution the number, constitution, distribution, organisation, duties and membership of the Faculties, School Committees and Departments. Until otherwise determined by the Board and Council, Departments shall be allocated to Schools and Schools shall be allocated to Faculties as set out in Schedule C at the end of this Statute.

3. The Board and Council shall frame regulations from time to time regarding the membership, functions, meetings and procedure of the Faculties and Executive Committees of Faculties and as to the method of appointment, functions and duties of the Deans of the several Faculties. The regulations set forth in Schedule A to this Statute shall be operative unless or until they shall be altered or amended by the Board and Council.

4. The Board and Council shall frame regulations from time to time regarding the membership, functions, meetings and procedure of the Committees of the various Schools.

The regulations set forth in Schedule B shall be operative unless or until they shall be altered or amended by the Board or Council.

5. The Provost may, if and when he deems it desirable, summon a meeting of any Faculty or School Committee and, if present, shall act as Chairman at such meeting.

6. It shall be the duty of the members of every School Committee to consult together from time to time on all matters relating to the studies and examinations of the University in the subjects of its Departments, and to prepare and present reports to the Board or to the Council whenever the Board or Council shall require such reports, or whenever it shall seem desirable to the majority of the members of any such Committee, and also, when they deem it advisable, to ask the Board or the Council to receive a deputation with reference to the subject-matter of such report.

7. It shall be the duty of the members of every Faculty to consult together from time to time on all matters relating to the studies and examinations of the University in the subjects of its Faculty and to prepare and present reports to the Board or to the Council whenever the Board or Council shall require such reports, or whenever it shall seem desirable to the majority of the members of any such Faculty and also, when they deem it advisable, to ask the Board or the Council to receive a deputation with reference to the subject-matter of such report.

## SCHEDULE A

### *Regulations for Faculties*

I. Members of the Faculties shall be appointed by the University Council. All members of the teaching staff in any Department holding permanent appointments or appointments of more than one academic year's duration shall be members of the appropriate Faculty *ex officio*. Student members of School Committees shall also be members of the Faculty to which their School is allocated. Other persons may be nominated for appointment to Faculties from time to time.

II. Where a Department teaches in a Faculty other than that to which it is primarily allotted the Head of the Department shall be a member of the Executive Committee of that Faculty and may appointment a deputy to attend a meeting in his place. Such members of the Department as teach in that Faculty shall have the right to attend meetings of that Faculty as full members. Notwithstanding the foregoing provisions of this section, none of these persons shall be entitled to vote in the election of the Dean of that Faculty.

III. The Deans of the Faculties shall be appointed by the University Council, on the nomination of the provost, from amongst those of lecturer rank above the merit bar within the Faculty. The procedure for nomination shall be:

- (i) the Executive Committee of each Faculty shall propose a name (or names to the Provost;
- (ii) the Provost's agreement having been obtained, the name (or names) shall be submitted to the Faculty for its approval;
- (iii) the Faculty's approval having been obtained, the Provost shall nominate the person concerned to the Council for appointment;
- (iv) the Dean Shall be appointed by Council for a period of three years. He may then be re-appointed for a second period of three years;
- (v) a Dean may only be appointed for a further consecutive term or terms following a special resolution of the Faculty.

IV. Each Faculty shall hold a stated meeting in each term, together with such other meetings as may be called from time to time. Provision shall be made for the calling of special meetings of the Faculties.

V. The quorums for meetings of each Faculty and its Executive Committee shall be established by the Council in consultation with these bodies provided always that, for meetings of any Faculty, there shall not be a quorum where less than one fifth of the full-time staff of the Faculty is present.

VI. The procedure relating to meetings of Faculties shall be as follows:

- (i) the Dean of the Faculty shall summon a stated meeting of the Faculty in each term together with such other meetings as may be considered necessary or desirable from time to time;
- (ii) the Dean of the Faculty shall summon a special meeting of the Faculty at a convenient time and place in College when a request to do so is made to him, in writing, signed by not less than one-fifth of all the members of the Faculty or when required to do so by the Provost;
- (iii) in summoning meetings, except in case of emergency, three clear days' notice shall be given, and the notice paper shall contain a list of the agenda of each meeting;
- (iv) the Dean of each Faculty shall ensure that Minutes shall be kept of each meeting of such Faculty and they shall be presented at the next succeeding meeting of the Faculty when, if

confirmed by the meeting, they shall be signed by the Dean. The Minutes of the Faculty meetings shall be available for inspection by members of the Faculty.

VII. Each Faculty shall have an Executive Committee composed of the Dean (Chairman), the chairmen of its component School Committees, the heads of its component Departments (or deputies appointed by them), and elected representatives of the Faculty (the number of such representatives to be separately determined by the Council after consultation with each Faculty).

VIII The Deans of Faculties shall:

- (i) represent the interests of their Faculties in the governing processes of the College;
- (ii) in furtherance of subsection (i) above, give advice, provide information, proposed developments and make other recommendations to the provost, Board and Council;
- (iii) be full members of Council;
- (iv) be invited collectively from time to time, and not less frequently than once each year, to attend meetings of the Board to be consulted on matters relating to the Faculties, and may, through the Senior Lecturer, request such invitation at any time;
- (v) meet on a regular basis, together with the Senior Lecturer and the Dean of Graduate Studies, to review the academic needs of the College and to make recommendations to Board and Council for the allocation of the resources which are made available to them regularly or intermittently by the Board;
- (vi) be responsible for advising the Board and the Finance Committee upon the resource requirements of the Departments and Schools in their Faculties, after consultation with their Executive Committees;
- (vii) be invited collectively to attend meetings of the Finance Committee not less frequently than once a year for consultation in regard to the College's overall finance dispositions, especially those relating to non-pay budgets;
- (viii) convene and preside over meetings of the Faculties and of their Executive Committees, and be responsible for transmitting the decisions and views of these bodies, where required by them to do so, to the Board and Council;
- (ix) be responsible for, and have charge over, the administration of their respective Faculties;
- (x) be responsible for the implementation of decisions of the Board and Council within their respective Faculties;
- (xi) make themselves reasonably available for consultation and advice to the members of, and students within, their respective Faculties;
- (xii) in respect of disputes arising between a member and the Head of Department within their respective Faculties, have discussions with the parties, and, except where the relevant Dean regards it as in appropriate to do so, attempt to resolve such disputes by mediation.
- (xiii) be responsible for advising the Senior Lecturer on procedure for the admission of students and on regulations relating to studies and examinations;
- (xiv) be responsible for advising the Dean of Graduate Studies on proposals from their Faculties or Executive Committees which affect the said Deans' responsibilities;
- (xv) be members of any committee established by the Council to advise and make recommendations on senior promotions.

IX. The Dean of Graduate Studies shall be appointed by the Council after nomination by the Provost. The Dean of Graduate Studies shall:

- (i) convene meetings of the Graduate Studies Committee and be responsible for the transmission of decisions and views of their Committee to the Council and Board;
- (ii) be in attendance at Council meetings but will not be eligible for election under Chapter XIII of the Statutes;

- (iii) in consultation with the Graduate Studies Committee be responsible for the allocation of research awards from the Benefactions funds;
- (iv) be responsible for admitting graduate students to read for higher degrees and assigning them to supervisors;
- (v) administer the regulations relating to their study and examination;
- (vi) be responsible, in conjunction with the Deans of Faculties, for preparing and submitting to Council proposals relating to higher degrees in their respective areas;
- (vii) will have the right to attend meetings of any Faculty or Executive Committee when proposals affecting his responsibilities are to be discussed.

## SCHEDULE B

### *Regulations for School Committees*

I. Members of School Committees shall be appointed by the University Council.

II. Unless the University by special resolution shall otherwise decide, the Secretary of a School Committee shall be appointed in accordance with the following rules:

- (i) in the Schools of Law, Physic, Dental Science, Engineering, Music, Education, the Registrar of the School shall in each case be Secretary of the School Committee;
- (ii) the Dean of Graduate Studies shall be Secretary of the Graduate Studies Committee;
- (iii) in the Schools of Hebrew, Biblical and Theological Studies, Mathematics, Classics, Mental and Moral Science, Natural Sciences, Modern Languages and Literature, Irish and Celtic Languages, History, English, Physiotherapy, such member of the School Committee who is a full-time member of the academic staff and is above the rank of Junior Lecturer as shall be appointed by the Council on the nomination of the Committee shall be Secretary to the Committee.

III. Each School Committee shall elect one of its own number to act as Chairman, to hold office for such period as the Committee itself shall decide.

IV. *Four* members shall constitute a quorum at meetings of a School Committee, except that in the following Schools the quorum shall be *seven*: Natural Sciences, Modern Languages and Literature, Physic, Dental Science.

V. (i) it shall be the duty of the Secretary of each School Committee to summon a meeting of the Committee each year on a convenient day in Michaelmas term and at such other times as may be considered necessary, or desirable;

(ii) the Secretary of each School Committee shall summon special meetings of the Committee at convenient times and places in College, when a request to do so is made to him in writing, signed by a number of members of such Committee not less than that required to form a quorum, or when required to do so by the Provost;

(iii) in summoning meetings, except in the case of emergency, three clear days' notice shall be given, and the notice paper shall contain a list of the agenda of each meeting;

(iv) the Secretary to each School Committee shall keep in book the minutes of each Meeting of such Committee, and shall read them at the next succeeding meeting of that Committee, when, if confirmed by the meeting, they shall be signed by the Chairman.

## SCHEDULE C

### *Faculty of Arts (Humanities)*

<i>School</i>	<i>Department</i>
Education	Teacher Education Higher Education and Educational Research
Hebrew, Biblical and Theological Studies	Hebrew, Biblical and Theological Studies
-----	History of Art
History	Medieval History Modern History
Law	Legal Science
Mental and Moral Science	Philosophy
Music	Music
<i>Faculty of Arts (Letters)</i>	
<i>School</i>	<i>Department</i>
Classics	Greek Latin
English	Medieval and Renaissance English Modern English
Irish and Celtic Languages	Irish
Modern Languages and Literature	German French Italian Russian Spanish
Remedial Linguistics	Remedial Linguistics
<i>Faculty of Engineering and Systems Sciences</i>	
<i>School</i>	<i>Department</i>
Engineering	Civil Engineering Computer Science Mechanical and Manufacturing Engineering Microelectronics and Electrical Engineering
Systems and Data Studies	Statistics
<i>Faculty of Medical and Dental Sciences</i>	

*School*

Physic

*Department*

Anatomy  
Community Health  
Division of Laboratory  
Medicine  
Obstetrics and Gynaecology  
Paediatrics  
Pharmacology  
Physiology  
Psychiatry  
Surgery

Dental Science

Conservative Dentistry  
Oral Medicine and Pathology  
Oral Surgery  
Orthodontics  
Prosthetic Dentistry  
Community Dental Health/  
Preventive Dentistry

*Faculty of Science*

*School*

Natural Sciences

*Department*

Biochemistry  
Botany  
Biology  
Chemistry  
Genetics  
Geography  
Geology  
Microbiology  
Physics  
Zoology

Mathematics

Applied Mathematics  
Pure Mathematics

Pharmacy

Pharmaceutical Chemistry  
Pharmaceutics  
Pharmacognosy  
Pharmacology

*Faculty of Economic and Social Studies*

*School*

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*Department*

Business and Administrative  
Studies  
Economics  
Political Science  
Social Studies  
Sociology

## CHAPTER XVI

### *Statute relating to the Finance Committee*

1. The Finance Committee shall consist of:
  - (a) The Provost who shall be Chairman
  - (b) The Bursar who shall be Convener
  - (c) The Registrar
  - (d) Four ordinary members, of whom one shall be neither a Fellow nor a Professor
  - (e) Not more than two co-opted members
  - (f) The Treasurer who shall be Secretary.

The ordinary members shall be elected by the Board annually in Trinity Term. The ordinary members shall hold office for one year and shall be eligible for re-election.

If no casual vacancy has arisen and been filled during the course of the year, the Board shall not re-elect more than three of the outgoing ordinary members.

The co-opted members may be co-opted from time to time by the Finance Committee. Such co-options shall be reported to the Board. A co-opted member shall be a member of the Committee until the last day (September 19) of the academic year in which his co-option took place, and shall be eligible for further co-option.

2. The Committee shall advise the Board generally on financial matters, including the control of income and expenditure, the preparation of budgets, the management of investments and property, and the form of the College accounts.

The Committee shall carry out such executive functions as may from time to time be delegated to it by the Board, and shall discharge such other duties as may from time to time be entrusted to it by the Board.



## CHAPTER XVII

### *Statute relating to the Academic Year the terms; and the Vacations*

1. The Academic Year shall consist of three Terms, namely:

Michaelmas Term, which shall begin on the second Monday in September, on which day the Academic Year shall commence, and continue to the Friday of the fourteenth week thereafter;

Hilary Term, which shall begin on the Monday of the fourth week following the end of Michaelmas Term and continue to the Friday of the eleventh week thereafter;

Trinity Term, which shall begin on the Monday of the third week following the end of Hilary Term and continue to the 12th of July.

2. The Vacations, viz., Christmas, Spring and Summer (or Long) shall begin on the day following the last day of Michaelmas, Hilary and Trinity Terms, respectively, and shall end on the day preceding the first day of the succeeding Term.

3. Lectures, examinations, examiners' meetings or other formal academic engagements shall take place during term except as otherwise approved by the Board and made known in the published Almanack of the University or in the case of emergencies with the special permission of the Provost. During the vacations it is the duty of the academic staff to conduct research.

4. Every full-time member of the academic staff shall reside at a distance of not more than 50 kilometres from the College. Dispensation from this requirement may be given by the Board and shall normally be valid for not more than one year after appointment and shall not be renewed without a fresh examination of all relevant circumstances.

After the first year, or at the end of any period of dispensation, failure to take up residence, as defined above, will be deemed to be inconsistent with tenure of a full-time post.

5. During the term every member of the full-time academic staff shall be available for the performance of University and College duties, except as follows:

(a) For absences of not more than three consecutive days, being days other than Saturday and Sunday, no special permission is required, provided that the total number of such days of absence in any one term does not exceed six.

(b) For periods of more than three days (as defined in (a) above) but less than twenty-one days, the Provost may grant leave of absence to Deans.

(c) Deans may grant leave as in (b) to heads of department and heads of department to other members of the academic staff. An appeal against the refusal of leave of absence, under this section, may be made to the Provost.

(d) The Board may grant leave of absence for periods of twenty-one days or more.

6. No member of staff shall absent himself without having made due provision for the proper performance of his duties and without having consulted the head of his department.

7. When a head of department is to be absent for more than one week during any period of the year, he shall appoint a deputy, or otherwise ensure that urgent business affecting his department can be transacted, and shall notify the Secretary accordingly.

8. Members of the senior administrative staff shall take their stated leave outside statutory term. The Provost may grant permission for some portion of the stated leave to be taken within a statutory term.

9. Any member of the staff leaving College, either in a vacation or with appropriate permission during a term, shall enter in a book kept for the purpose the date of his departure, the address to which communications may be forwarded during his absence, and the date of his return.

## CHAPTER XVIII

### *Statute relating to the order of Precedence in the College; Classification of Undergraduates; Studies, Lectures, and Examination in Arts; the Tutors; and Academic Dress*

#### ORDER OF PRECEDENCE IN THE COLLEGE

1. The members of the University shall, in the College, rank in order of precedence according to the following table:

- (1) The Provost
- (2) The Vice-Provost
- (3) The Senior Fellows, in order of co-option; the Junior Fellows, in order of election; the Regius Professors of Divinity, Law, and Physic in that order; the other Professors in the order of their first election
- (4) Graduates of the University as follows:
  - (a) Doctors in the several Faculties, in the following order: Divinity, Laws, Medicine, Letters, Science, Music\*, Philosophy;
  - (b) Bachelors in Divinity;
  - (c) Masters in the several Faculties, in the following order:- Arts, Surgery, Obstetrics, Engineering, Dental Science, Agriculture, Agriculture (Forestry), Science, Letters, Veterinary Medicine, Commerce, Administrative Studies, Business Administration, Education, Economic Science;
  - (d) Bachelors in the several Faculties, in the following order:- Laws, Medicine, Surgery, Obstetrics, Engineering, Music\*, Dental Science, Agriculture, Agriculture (Forestry), Applied Science, Electrical Engineering, Mechanical Engineering, Commerce, Veterinary Medicine, Business Studies, Social Studies, Computer Science, Arts;
- (5) Scholars on the Foundation;
- (6) Non-Foundation Scholars;
- (7) Pensioners, being ordinary Students, who do not come within any of the other classes;
- (8) Sizars, being students of limited means who have shown merit at the annual examination for entrance scholarships, and have been awarded free Commons.

#### CLASSIFICATION OF UNDERGRADUATES

2. During the first four years of their undergraduate course, students shall be divided into four classes, which shall be designated as follows:

- in the first year, as "Junior Freshmen";
- in the second year, as "Senior Freshmen";
- in the third year, as "Junior Sophisters";
- and in the fourth year, as "Senior Sophisters".

A student in a professional School whose undergraduate course extends beyond four years, and who does not take the examination for the degree of Bachelor in Arts, shall after his fourth year be described as a student of that year of the professional course to which he has proceeded.

3. A student who has completed the fourth year of his Undergraduate Course, and performed all the necessary exercises precedent to the Examination for the Degree of Bachelor in Arts, shall rank as a Candidate Bachelor.

#### STUDIES, LECTURES, AND EXAMINATIONS

4. In each term in every academic year there shall be, for each of the undergraduate classes, courses of lectures and such other forms of instruction as the Board and the University Council shall from time to time decide; and the courses of lectures shall in each term begin and end on such days within the term as shall, from time to time, be fixed by the Board and Council,

and as shall be duly notified in the University Calendar for the academic year in which such lectures are given.

5. On such occasions as the Board and the University Council shall determine, examinations shall be held for each of the undergraduate classes, in the courses of study which shall be prescribed by the Board and the Council as provided in Chapters XII and XIII of these Statutes. The said examinations shall be held on such days as shall be fixed from time to time by the Senior Lecturer and duly notified.

#### TUTOR

6. Every student reading for a degree in Arts, or in a professional subject, shall have a Tutor appointed by the Board in accordance with section 20 of Chapter XII of these Statutes, who shall supervise his conduct and studies, and generally guard his collegiate interests.

#### ACADEMIC DRESS

7. The Provost, and every Fellow, Professor, other Academic Officer, Scholar, and other Student shall have a cap and gown, and shall wear them while performing their Academic duties.

8. The caps to be worn by Graduates and Undergraduates shall be black, and of the ordinary academical shape; the cap to be worn by Scholars and ex-Scholars shall be covered in velvet, and all other caps in fine cloth; and the caps of Graduates shall in all cases have a black silk tassel added in the usual manner.

Students shall salute the Provost and Fellows by doffing their caps.

9. The gowns to be worn by Undergraduates and by Bachelors shall be made of black stuff, and those worn by Masters and Doctors shall be made of black stuff or black silk, and the gowns for undergraduates, for Bachelors, and for Masters and Doctors, respectively, shall be made according to the patterns heretofore in use in the University; but, from and after their election, Scholars shall have the privilege of wearing a Bachelor's gown, whether they have graduated or not.

10. The hoods proper to the several Degrees conferred by the University shall be made of the materials described in, and according to the provisions of Chapter XXII of these Statutes.

11. (1) The Chancellor, when presiding at Public Commencements, or other meetings of the Senate, or when acting as head of the Senate on occasions which shall be deemed to be of academic importance, shall wear a cap of the usual pattern covered in velvet, with a gold tassel; and his Robe shall be made of black corded silk, with two rows of bullion lace down the front and round the cope, the sleeves to be trimmed with gold lace.

(2) The Provost, or, in his absence, the Vice-Provost, when acting as a member of the Caput of the Senate, and on such other occasions as aforesaid, shall wear the cap and gown or robe, with the hood, which is proper to the highest Degree held by the Provost, or Vice-Provost, respectively; and the Senior Master Non-Regent, when so acting and on such occasions, shall wear the cap and gown with the hood of a Master in Arts.

(3) When in attendance at Public Commencements and at other meetings of the Senate the Proctors shall each wear the cap and gown of a Bachelor in Arts with a hood made of black silk lined with ermine.

(4) A Doctor in any Faculty when attending as a member at Public Commencements or at any other meeting of the Senate shall wear the cap of a Graduate and a robe made in the case of Doctors in Music of white flowered silk, and in all other cases made of scarlet cloth, faced in each case with the materials with which the hood proper to his Degree is lined; and shall, in addition to the cap and robe as aforesaid, wear the hood proper to his Degree.

(5) A Master in any Faculty when attending as a member as aforesaid, shall wear the cap and gown worn by a Master with the hood proper to his Master's Degree.

(6) The Candidates for admission to the several Degrees to be conferred at any Public Commencements shall, at such Commencements, wear the academic dress and hood hereinafter prescribed for the respective Degrees to which they are to be admitted at such Commencements; and, where two or more Degrees are to be conferred on the same Candidate, he shall wear the academic dress and hood which are so prescribed for the highest of the Degrees to be then conferred on him.

\*Doctors and Bachelors in Music who are not Graduates in Arts rank next after Bachelors in Science

## CHAPTER XIX

### *Statute relating to Commons in the Dining Hall*

1. The Provost, Fellows, Scholars, and Sizars shall be entitled to free Commons.
2. All students resident in the College shall dine daily in the Dining Hall, except during the Vacations, or under conditions prescribed by the Board.
3. At Commons in the Dining Hall, according to ancient usage, grace shall be said both before and after meat, by one of the Scholars or other students appointed for the purpose by the Board, and in the following form:

#### Before Meat

'Oculi omnium in te sperant Domine. Tu das iis escam eorum in tempore opportuno. Aperis tu manum tuam, et imple omne animal benedictione tua.

Miserere nostri te quaesumus Domine, tuisque donis, quae de tua benignitate sumus percepturi, benedicito per Christum Dominum nostrum.'

#### After Meat

'Tibi laus, tibi honor, tibi gloria, O beata et gloriosa Trinitas. Sit nomen Domini benedictum et nunc et in perpetuum. Laudamus te, benignissime Pater, pro serenissimis, regina Elizabetha hujus Collegii conditricem, Jacobo ejusdem munificentissimo auctore, Carolo conservatore, caeterisque benefactoribus nostris, rogantes te, ut his tuis donis recte et ad tuam gloriam utentes in hoc saeculo, te una cum fidelibus in futuro feliciter perfruamur, per Christum Dominum nostrum.'

4. Subject to the authority of the Provost, the Junior Dean, if present, or, in his absence, the most Senior of the Fellows present, shall keep order in the Dining Hall at Commons.

## CHAPTER XX

### *The Chapel*

1. The Chapel shall, as heretofore, be used, subject to the provisions of section 4, for the exercise of public and private Christian worship, due recognition being given to the long historical association of the Chapel with the Church of Ireland. It may also be used for such other purposes as may be approved by the Chapel Committee, as hereinafter defined.

2. The Chapel Committee shall consist of the following members:

- (i) a chairman who shall be the Provost, or his deputy, appointed in accordance with the provisions of section 3 of this chapter;
- (ii) all Chaplains recognised by the Board;
- (iii) two persons appointed by the Board from among the full-time employees of the College, one member to be so appointed annually in Trinity Term, to hold office for two years, and to be eligible for re-appointment;
- (iv) two students appointed annually by the Board after consultation with the appropriate student bodies.

3. If the Provost should prefer not to act as chairman of the committee he shall appoint one of the Fellows as his deputy for a term of three years, at the end of which time he shall be eligible for re-appointment.

4. The Board shall be responsible for the heating, lighting and cleaning of the Chapel and, in consultation with the Chapel Committee, for its maintenance and decoration. The Chapel Committee shall be responsible for all other aspects of its management subject to such financial arrangements as may from time to time be agreed between the Board and the Chapel Committee.

5. The Chapel Committee shall sanction the celebration of services in the Chapel by such persons, in such manner, and on such occasions as it think fit, and no services other than those so sanctioned by the Chapel Committee shall be held in the Chapel.

6. The Chapel Committee shall afford access to the Chapel organ at all reasonable times to the staff and students of the School of Music, and for organ recitals approved by the Professor of Music.

7. The Treasurer shall make arrangements with the Chapel Committee for the use in the Chapel of such articles of the ecclesiastical plate of the College as may be required, and shall satisfy himself as to the arrangements for their safe custody.

## CHAPTER XXI

### *Statute relating to Women*

1. Except in so far as is prohibited by the conditions imposed by trusts or benefactions or private founders, women as well as men shall, if otherwise duly qualified, be eligible for any degree in the University and for any office in the College or University, and shall be entitled to attend all lectures, to be candidates at all examinations, and to compete for all honours and prizes.



## CHAPTER XXII

### *Chapter relating to the Degrees conferred by the University*

1. The Degrees given by the University, and the conditions under which they may be obtained shall be as follows (references to degrees in the conditions are, unless otherwise stated, to degrees of the University of Dublin only):

Baccalaureus in Artibus (B.A.)  
Magister in Artibus (M.A.)  
Magister in Scientiis (M.Sc.)  
Magister in Litteris (M.Litt.)  
Doctor in Philosophia (Ph.D.)  
Doctor in Scientiis (Sc.D.)  
Doctor in Litteris (Litt.D.)  
Baccalaureus in Sancta Theologia (B.D.)  
Doctor in Sancta Theologia (D.D.)  
Baccalaureus in Utroque Jure (LL.B.)  
Doctor in Utroque Jure (LL.D.)  
Baccalaureus in Medicina (M.B.)  
    et in Chirurgia (B.Ch)  
    et in Arte Obstetricia (B.A.O.)  
Doctor in Medicina (M.D.)  
Magister in Chirurgia (M.Ch.)  
Magister in Arte Obstetricia (M.A.O.)  
Baccalaureus in Dentaria Scientia (B.Dent.Sc.)  
Magister in Dentaria Scientia (M.Dent.Sc.)  
Baccalaureus in Arte Ingeniaria (B.A.I.)  
Magister in Arts Ingeniaria (M.A.I.)  
Baccalaureus in Agri Cultura (Agr.B.)  
Magister in Agri Cultura (Agr.M.)  
Baccalaureus in Agri (Forestarii) Cultura (Agr.  
    (Forest.)B.)  
Magister in Agri (Forestarii) Cultura (Agr.Forest.)M.) Baccalaureus in Medicina  
    Veterinaria (M.V.B.)  
Magister in Medicina Veterinaria (M.V.M.)  
Baccalaureus in Studiis Negotialibus (B.B.S.)  
Magister in Studiis Negotialibus (M.B.A.)  
Baccalaureus in Studiis Socialibus (B.S.S.)  
Baccalaureus in Musica (Mus.B.)  
Doctor in Musica (Mus.D.)  
Magister in Educatione (M.Ed.)  
Baccalaureus in Scientiis Computatoriis (B.Sc.(Comp.))  
Magister in Scientiis Oeconomicis (M.Sc.(Econ.))  
Baccalaureus in Scientiis una cum Arte Ingeniaria  
    (B.Sc.(Eng.))

**BACHELOR IN ARTS.** A candidate for this degree must have obtained credit for the necessary years of study. He must have passed a stated Examination at the termination of the University Curriculum.

**MASTER IN ARTS.** A Bachelor of at least three years' standing is eligible to proceed to this degree.

**MASTER IN SCIENCE.** Graduates of the University of Dublin, or of any other university approved by the University Council, and persons holding qualification from other institutions

which are, in the opinion of the University Council, for this purpose equivalent to a University degree, may apply for registration as candidates for the degree of Master in Science (M.Sc.). Every person so registered must spend at least one academic year in research in some branch of mathematical or natural sciences, pure or applied, or in advanced study within an approved section of one of these sciences. This research or study must be carried out at the University of Dublin, except by special leave of the University Council. Before he can proceed to the degree he must in accordance with the regulations of the particular school or department in which he has studied, *either* submit for examination a thesis embodying the results of his research, discussed in relation to the existing state of knowledge in this field, *or* present himself for the examination in the subjects of his advanced study, and also present a dissertation on some particular aspect of this study. The examiners shall, in either case, be appointed by the University Council, and the candidate may not proceed to his degree unless he is recommended to the Board by the University Council on the report of the examiners. The examiners shall have power to require any one submitting a thesis to present himself for *viva voce* examination.

**MASTER IN LETTERS.** Graduates of the University of Dublin, or of any other university approved by the University Council, and persons holding qualifications from other institutions which are, in the opinion of the University Council, for this purpose equivalent to a University degree, may apply for registration as candidates for the degree of Master in Letters (M.Litt.). Every person so registered must spend at least one academic year in research in literature, language, philosophy, history, politics, economics, education or other cognate branch of learning, or in advanced study within an approved section of one of these branches of learning. This research or study must be carried out at the University of Dublin except by special leave of the University Council. Before he can proceed to the degree he must, in accordance with the regulations of the particular school or department in which he has studied, *either*, submit for examination a thesis embodying the results of his research, discussed in relation to the existing state of knowledge in this field, or present himself for examination in the subjects of his advanced study, and also present a dissertation on some particular aspect of this study. The examiners shall, in either case, be appointed by the University Council, and the candidate may not proceed to his degree unless he is recommended to the Board by the University Council on the report of the examiners. The examiners shall have power to require any one submitting a thesis to present himself for *viva voce* examination.

**DOCTOR IN PHILOSOPHY** Graduates of the University of Dublin, or of any other university approved by the University Council, and persons holding qualifications from other institutions which are, in the opinion of the University Council, for this purpose equivalent to a University degree, may apply for registration as candidates for the degree of Doctor in Philosophy (Ph.D.). Every person so registered must spend at least two academic years in research in mathematical or natural sciences, pure or applied, or in literature, language, philosophy, history, politics, economics, education, law or other cognate branch of learning. This research or study must be carried out at the University of Dublin except by special leave of the University Council. Before he can proceed to the degree he must submit for examination a thesis embodying the results of his research, discussed in relation to the existing state of knowledge in this field. The examiners shall be appointed by the University Council, and the candidate may not proceed to his degree unless he is recommended to the Board by the University Council on the report of the examiners. The examiners shall have power to require any one submitting a thesis to present himself for *viva voce* examination.

**DOCTOR IN SCIENCE.** A Bachelor in Arts or a Master in Science or a Doctor in Philosophy of the University of Dublin of at least three years' standing may be a candidate for this degree. The primary test for the Doctorate shall be original published work in Science submitted by the candidate. It must contain such results as mark an advance in scientific knowledge; and in the case of experimental work must show the candidate's power of following up experimental evidence in the elucidation of phenomena, and that he possesses originality in planning experiments and ability in deducing conclusions therefrom. The examiners shall be appointed by the University Council.

**DOCTOR IN LETTERS.** A Bachelor in Arts or a Master in Letters or a Doctor in Philosophy of the University of Dublin of at least three years' standing may be a candidate for this degree. The Primary test for the Doctorate shall be published work submitted by the candidate, forming an original contribution to the study of literature, ancient or modern, philosophy, aesthetics, history, archaeology, or other cognate branch of learning. (Works dealing with other departments of study, such as Theology or Law, which possess a special doctorate, may not be submitted for this degree.) The candidate's work must show evidence of independent inquiry, and must either contain some real addition to knowledge, or present a fresh interpretation of materials already known. It must be of substantial importance, and should, as a rule, be concerned with a single subject. If separate papers or essays are submitted, they should exhibit some unity of aim. The examiners shall be appointed by the University Council.

**BACHELOR IN DIVINITY.** A graduate of the University of Dublin, or of any other university approved of by the University Council, of at least three years' standing, may be a candidate for this degree. Before he can proceed to the degree, he must present himself for the examination prescribed for the degree, and also present a dissertation on some particular aspect of his advanced study. The examiners shall be appointed by the University Council, and the candidate may not proceed to his degree unless he is recommended to the Board by the University Council on the report of the examiners. No religious tests shall be imposed on any candidate or this degree.

**DOCTOR IN DIVINITY.** A graduate of the University of Dublin, of at least eight years' standing, who is also a Bachelor in Divinity of any university approved by the University Council, may be a candidate for this degree.

The primary test for the Doctorate shall be work either published, or in a form suitable for publication, submitted by the candidate forming an original contribution to the study of Doctrine from the Holy Scriptures, the History of the Church, Dogmatic Theology, or the Philosophy of Religion. The candidate's work must show evidence of independent inquiry, and must either contain some real addition to knowledge, or present a fresh interpretation of material already known. It must be of substantial importance, and should, as a rule, be concerned with a single subject. If separate papers or essays are submitted, they should exhibit some unity of aim. The examiners shall be appointed by the University Council. No religious tests shall be imposed on any candidate for this degree.

**BACHELOR IN LAWS.** A candidate for the degree must have obtained credit for the necessary years of study of law, and must have passed the prescribed honor examinations in law.

**DOCTOR IN LAWS.** A candidate for this degree must be a graduate of the University of Dublin of at least three years' standing. The primary test for the award of the degree is substantial, original contribution to legal scholarship in the form of published work.

**BACHELOR IN MEDICINE.** A candidate for this degree must have taken the degree of Bachelor in Arts, and must have obtained credit for the necessary years of study of medicine, and have passed the prescribed examinations.

**DOCTOR IN MEDICINE.** A candidate for this degree must be a Bachelor in Medicine of the University of Dublin, or a medical graduate of a university approved by the University Council, of at least three years' standing. A candidate who is not a graduate of the University of Dublin must have been a full-time or part-time member of the staff of the University, or research fellow of the University for at least one year prior to registration.

To proceed to the degree a candidate must have presented a thesis which has been approved by such examiners as the Council shall appoint. In the case of a candidate who is not a graduate of the University of Dublin, the studies from which the thesis derives must have been

substantially carried out during the period of appointment as a full-time or part-time member of staff, or research fellow of the University. The examiners have power to examine *viva voce*.

**BACHELOR IN SURGERY** A candidate for this degree must have taken the degree of Bachelor in Arts, and must have obtained credit for the necessary years of study of surgery and anatomy and have passed the prescribed examinations.

**MASTER IN SURGERY.** A candidate for this degree must be a Bachelor in Medicine of the University of Dublin, or a medical graduate of a university approved by the University Council, of at least three years' standing. A candidate who is not a graduate of the University of Dublin must have been a full-time or part-time member of the staff of the University, or research fellow of the University for at least one year prior to registration.

To proceed to the degree a candidate must have presented a thesis which has been approved by such examiners as the Council shall appoint. In the case of a candidate who is not a graduate of the University of Dublin, the studies from which the thesis derives must have been substantially carried out during the period of appointment as a full-time or part-time member of staff, or research fellow of the University. The examiners have power to examine *viva voce*.

**BACHELOR IN OBSTETRICS.** A candidate for this degree must have taken the degree of Bachelor in Arts and passed an examination in practical midwifery, gynaecology and obstetrical anatomy.

**MASTER IN OBSTETRICS.** A candidate for this degree must be a Bachelor in Medicine of the University of Dublin, or a medical graduate of a university approved by the University Council, of at least three years' standing. A candidate who is not a graduate of the University of Dublin must have been a full-time or part-time member of the staff of the University, or research fellow of the University for at least one year prior to registration.

To proceed to the degree a candidate must have presented a thesis which has been approved by such examiners as the Council shall appoint. In the case of a candidate who is not a graduate of the University of Dublin, the studies from which the thesis derives must have been substantially carried out during the period of appointment as a full-time or part-time member of staff, or research fellow of the University. The examiners have power to examine *viva voce*.

**BACHELOR IN DENTAL SCIENCE.** A candidate for this degree must be a Bachelor in Arts, must have obtained credit for the necessary years of study of dental science, and passed the requisite examinations.

**MASTER IN DENTAL SCIENCE.** A candidate for this degree must be a Bachelor in Dental Science of the University of Dublin, or a graduate in Dental Science of a university approved by the University Council, or a person holding qualifications in Dental Science from other institutions which are in the opinion of the University Council, for this purpose equivalent to a University degree, and must have spent at least three years in the practice of dentistry.

To proceed to the degree a candidate must have presented a thesis which has been approved after *viva voce* examination by such examiners as the Council shall appoint; or have passed the requisite examinations and had a thesis approved after *viva voce* examination by such examiners as the Council shall appoint.

**BACHELOR IN ENGINEERING.** A candidate for this degree must have taken the Degree of Bachelor in Arts. He must have obtained credit for the necessary years of study of engineering and passed the requisite examinations.

**MASTER IN ENGINEERING.** A candidate for this degree must be a Bachelor in Engineering of the University of Dublin, or a graduate in Engineering of a university approved by the University Council, or a person holding qualifications from other institutions which are

in the opinion of the University Council for this purpose equivalent to a University degree in Engineering. The Examiners shall be appointed by the University Council and shall have the power to examine *viva voce*.

A candidate who is a bachelor in Engineering of the University of Dublin and who has spent at least three years in the practice of engineering may proceed to the degree having presented a thesis which has been approved by the examiners.

Alternatively all eligible candidates may proceed to the degree who have passed the requisite examinations and had a dissertation approved by the examiners.

**BACHELOR IN AGRICULTURE.** A candidate for this degree must have obtained credit for the necessary years of study of agriculture, and passed the requisite examinations.

**MASTER IN AGRICULTURE.** A candidate for this degree must be a Bachelor in Agriculture of not less than three years' standing. He must have presented a thesis which has been approved of by such examiners as the Council may appoint.

The examiners have power to examine *viva voce* before granting approval.

**BACHELOR IN AGRICULTURE (FORESTRY).** A candidate for this degree must have obtained credit for the necessary years of study of agriculture and forestry and passed the requisite examinations.

**MASTER IN AGRICULTURE (FORESTRY).** A candidate for this degree must be a Bachelor in Agriculture (Forestry) of not less than three years' standing. He must have presented a thesis which has been approved of by such examiners as the Council may appoint. The examiners have power to examine *viva voce* before granting approval.

**BACHELOR IN VETERINARY MEDICINE.** A candidate for this degree must have obtained credit for the necessary years of study of Veterinary Medicine, and passed the requisite examinations.

**MASTER IN VETERINARY MEDICINE.** A candidate for this degree must be a Bachelor in Veterinary Medicine of not less than three years' standing. He must have presented a thesis which has been approved of by such examiners as the Council may appoint. The examiners have power to examine *viva voce* before granting approval.

**BACHELOR IN BUSINESS STUDIES.** A candidate for this degree must have obtained credit for the necessary years of study of Business Studies and passed the prescribed examinations.

**MASTER IN BUSINESS STUDIES.** A candidate for this degree must be a graduate of the University of Dublin, or of a university approved by the University Council, or a person holding qualifications from other institutions which are, in the opinion of the University Council, for this purpose equivalent to a University Degree. He must have spent at least one year in graduate studies, and either have presented a thesis which has been approved by such examiners as the Council may appoint, or have passed the requisite examinations and had a dissertation approved.

**BACHELOR IN SOCIAL STUDIES.** A candidate for this degree must have obtained credit for the necessary years of study of Social Studies and passed the prescribed examinations.

**BACHELOR IN MUSIC.** A candidate for this degree must have matriculated in Arts, and have passed the requisite examinations and tests in music.

**DOCTOR IN MUSIC.** A candidate for this degree must be a Bachelor in Music of at least four years' standing. He must have submitted for approval an exercise, and have passed the requisite examinations.

**MASTER IN EDUCATION.** Graduates of the University of Dublin, or of any other university approved by the University Council, and persons holding qualifications from other institutions which are, in the opinion of the University Council, for this purposes equivalent to a university degree, may apply for registration as candidates for the degree of Master in Education (M.Ed.). Every person so registered must spend at least one academic year in research in the field of education. This research or study must be carried out at the University of Dublin, except by special leave of the University Council.

**BACHELOR IN COMPUTER SCIENCE.** A candidate for this degree must have obtained credit for the necessary years of study and passed the prescribed examinations.

**MASTER IN SCIENCE (ECONOMICS).** A candidate for this degree must be a graduate of the University of Dublin, or of a university approved by the University Council, or a person holding qualifications from other institutions which are, in the opinion of the University Council, for this purpose equivalent to a university degree. He must have spent at least one year in course work, have passed the requisite examinations and have presented a dissertation upon a project which has been approved by such examiners as the Council may appoint.

**BACHELOR IN SCIENCE (ENGINEERING).** A candidate for this degree must have obtained credit for the necessary years of study and have passed the prescribed examinations.

2. When the time at which a higher Degree can be taken is said to be reckoned from the taking of the Degree of Bachelor in Arts, or in any Faculty, the time may be reckoned from the date at which, according to the laws and statutes of the University, the Degree of Bachelor might have been taken. Thus a candidate is of proper standing to take the Degree of M.A. three years after he has passed the examination for the B.A. Degree. With this condition, the lower and higher Degrees may be taken on the same day.

3. The hoods and gowns of the various degrees shall be as follows:

**HOODS.** B.A., black lined with white fur; M.A., black lined with blue; M.Sc., white lined with myrtle green; Ph.D., scarlet cloth lined with yellow; Sc.D., scarlet cloth lined with myrtle green; Litt.D., scarlet cloth lined with blue; B.D., black lined with white; LL.D., scarlet cloth lined with pink; M.B. black lined with crimson; B.Ch., black lined with white, edged with blue; B.A.O., black lined with olive, M.Ch., crimson lined with white, edged with blue; M.A.O., black lined with purple; M.D., scarlet cloth lined with crimson; B.Dent.Sc., myrtle green lined with black watered silk, edged with crimson; M.Dent.Sc., myrtle green lined with pale blue, edged with crimson; B.A.I., black lined with green; M.A.I., white lined with green; Mus.B., pale blue lined with white fur; Mus.D., white flowered silk lined with rose satin; Agr.B., black lined with brown; Agr.M., white lined with brown; Agr.(Forest.)B., black lined with brown, edged with green; Agr.(Forest.)M., white lined with brown, edged with green; B.B.S., black lined with gold; B.S.S., black lined with gold, edged with white; M.B.A., white lined with gold; M.V.B., black lined with maroon, edged with olive green; M.V.M., white lined with maroon; M.Litt., white lined with blue; M.Ed., white lined with blue, edged with white; B.Sc. (Comp.), dark green, lined with black; M.Sc.(Econ.), gold lined with white.

Where an edging of a different colour from the lining is not prescribed, the hood is edged with the same colour as the lining. The material is silk unless otherwise specified.

**GOWNS.** Bachelors' and Masters' gowns, black cloth, silk or poplin; Ph.D., scarlet cloth faced with yellow silk; Mus.D., white flowered silk faced with rose satin; Sc.D., scarlet cloth faced with myrtle green silk; Litt.D., scarlet cloth faced with blue silk; D.D., scarlet cloth faced with black velvet; LL.D., scarlet cloth faced with pink silk; M.D., scarlet cloth faced with crimson silk.

4. Subject to the provisions of these Statutes and to such other regulations as may from time to time be made by the Board, with the approval of the Senate, any graduate of the

University of Oxford or of the University of Cambridge may, at the discretion of the Board, be admitted (*ad eundem*) to the same Degree as he holds in the University of Oxford or Cambridge; and after admission to such Degree, he shall have all the rights and privileges of a graduate of the University, including the right to proceed to any higher or other Degree or Degrees; and if, being a Doctor or Master in any Faculty, he fulfils the prescribed conditions, he shall be eligible for membership of the Senate; provided that any person who shall have taken the Degree of Master in Arts *ad eundem* shall, for the purposes and within the meaning of this section, be deemed to have taken the Degree of Bachelor in Arts in the University of Dublin.

5. Candidates who have paid to the Senior Proctor the fee for a Degree *ad eundem* may present themselves for the examination for a higher Degree on payment of the regular examination fee, and before the *ad eundem* Degree has been conferred, and if the Candidate be successful, the higher and lower Degrees may be conferred at the same Commencements.

For the purpose of ascertaining the date at which a higher Degree may be taken, the Candidate is reckoned as having taken the lower Degree *ad eundem* on the date at which he obtained the corresponding Degree in the University of Oxford or Cambridge.

Applications for Degrees *ad eundem* must be made through the Senior Proctor.

6. At the stated meeting of the Senate held in Hilary Term the Board may submit to the Senate a Grace for conferring *jure officii*, the degree of Master in Arts upon any Fellow, Professor, Lecturer or other officer of the University or College or of any related institution work in which is accepted in part fulfilment of the requirements for the degree of Bachelor in any Faculty, provided that

(1) Grace for admission of Fellows, Professors, Heads of departments, and the holders of the offices of Secretary, Treasurer and Librarian may be proposed at the stated meeting next after their admission to office;

(2) Graces for admission of other full-time academic staff of the status of Lecturer or higher, serving in the College or a related institution, may be proposed at the stated meeting fourth after their admission to office;

(3) Graces for admission of other officers and staff of the University and College who have given notable service during a period of not less than ten years may be proposed at the stated meeting eleventh after their admission to office;

(4) The person upon whom such Degree has been conferred shall have all the rights and privileges of a graduate of the University; shall be regarded as having at the same time obtained the degree of Bachelor in Arts; and shall also be a member of the Senate during his tenure of office, without payment of the usual fee.

7. Subject to such regulations as may from time to time be made by the Board, with the approval of the Senate, the Board may at any time submit to the Senate a Grace for conferring a Doctorate in Divinity or Law, *jure dignitatis*, upon any graduate of the University who has been appointed a Privy Councillor, or a Bishop, or to such other public position as may seem to the Board sufficiently distinguished: provided always that every such Grace must receive the approval of not less than two-thirds of the members of the Board present when it is proposed. After admission as aforesaid to the said degree *jure dignitatis* the person admitted shall be eligible for membership of the Senate on fulfilling the prescribed conditions.

8. Unless and until it is further or otherwise provided by the Board, with the sanction of the Senate, the Board may, at the stated meeting of the Senate held in Hilary Term, the date of which has been published in the University Calendar, or at any other time, when the circumstances of the case shall seem to the Board sufficiently urgent, submit for the consideration of the Senate the names of those on whom it is proposed to confer Degrees *honoris causa*, on the ground of distinguished merit; and in any case in which at such meeting a Grace is

granted for the conferring of a Degree *honoris causa*, the same may be conferred at the Summer or Winter Commencements next following, or at any subsequent Commencements by the Board's permission, or at Commencements specially held for the purpose of conferring any degree *honoris causa* granted as aforesaid, after the exceptional merits of the Candidate have been expounded before the Senate; but no person on whom a Degree has been conferred *honoris causa* shall, by virtue of such Degree, have any right to proceed to any higher or other Degree in the University, or to be registered as a Parliamentary elector in the University, or, in case where the Degree so conferred shall be that of Doctor or Master in any Faculty, to become a member of the Senate.

9. Subject to such regulations as may from time to time be made by the Board, with the approval of the Senate, the Board may at any time submit to the Senate a Grace for conferring *in absentia* any Degree of the University; and, unless and until further or otherwise provided, the following regulations shall apply in such cases:-

(1) The academic qualifications required for Degrees to be conferred *in absentia* are the same as those required for Degrees conferred in person.

(2) The requirements as to fitness of character are also the same as those required for Degrees conferred in person, viz., that before passing any Grace for a Degree *in absentia* the Board shall require such evidence as it may deem necessary to secure that only deserving candidates be presented to the Senate.

(3) Subject to the foregoing, the Board may, in special cases, pass a Grace for a Degree *in absentia* (a) for any candidate resident outside Ireland, or (b) for any candidate resident within Ireland, who submits reasons for non-attendance in person which seem to the Senior Proctor to be sufficiently urgent. An additional fee is payable for a Degree conferred *in absentia*; and all applications must reach the Senior Proctor at least a fortnight before the date of Commencements.



## CHAPTER XXIII

*Statute relating to the Meetings of the Senate, including Public Commencements for the Conferring of Degrees, and the Procedure to be observed at these Meetings of the Senate.*

1. In each academic year, the Senate shall hold not less than four Stated Meetings for the Conferring of Degrees; of these Meetings, which, according to ancient usage, are known in the University as "Public Commencements", two shall be held in Michaelmas Term, and two in Trinity Term.
2. The Senate shall hold a Stated Meeting in Hilary Term for the purpose of transacting business of the Senate other than the conferring of degrees.
3. Subject as aforesaid, the Chancellor shall determine the number of Public Commencements to be held in each Academic Year, and shall further appoint the days for holding the Stated Meetings of the Senate in each Academic Year, such days to be notified in the University Calendar for that year, and for at last a week before each such meeting by an announcement exhibited at the College gate.
4. Unless and until further or otherwise provided by the Board, with the sanction of the Senate, the procedure to be followed at the Public Commencements, the order to be observed, and the formulae to be used in the conferring of Degrees at these Commencements shall be in accordance with the regulations contained and the directions given in the Schedule hereunto annexed.

## SCHEDULE

*Regulations prescribing the procedure to be followed at the Public Commencements, the order to be observed, and the formulae to be used in the conferring of Degrees and Diplomas.*

(1) The Chancellor shall announce the opening of the Comitia in the following words:

"Salvete senatores omnes, Domini Doctores, Domini Magistri; salvete candidati seniores iunioresque; salvete hospites undique hic benignissime congregati. Comitiam fiant in nomine Dei. Amen."

(2) At the First Public Commencements of the Academic Year the Senior Master Non-Regent shall be elected on the proposition of the Chancellor and the Provost. The Senior and Junior Proctors and the Registrar shall make the Declaration which is appropriate to their respective offices.

(3) The Registrar shall read the minutes of the last meeting, which when confirmed by the Senate shall be signed by the Chancellor.

(4) After each supplication made as provided in (5) and (6), if found necessary, the Chancellor shall call for a special scrutiny, and shall announce the same, using the following formula:

"Accedant Doctores et Magistri, et quisque votum suum simpliciter et absolute inscribat."

The Proctors shall then call the Doctors and Masters, and each shall give his vote according to ancient usage; the Caput and the Proctors shall then examine the votes, and the result shall then be declared by the Senior Proctor in the usual form.

(5) The Junior Proctor shall supplicate for the Degree of Bachelor in Arts using the following formula:

'Praehonorabilis Cancellarie, totaque Universitas, supplicant reverentiis vestris ei, qui in his chartis quae in manibus nostris sunt nominantur, ut his Comitibus ad gradum super nomina designatum admittantur. Ego fide mea testor ac spondeo toti academiae unumquemque candidatorum his chartis nominatum omnia exercitia ad gradum ad quem unumquisque adspirat pertinentia pro legibus academicis rite complevisse.'

The Junior Proctor shall read the title and names of all candidates for the Degree of Bachelor in Arts, *in persona* and *in absentia*.

The Chief Steward shall call for the vote of the Senate with the words:

"Ad scrutinium".

The Chancellor shall put the supplication to the Senate, saying:

'Placetne vobis, Domini Doctores?'

'Placetne vobis, Domini Magistri?'

He shall announce the consent of the Senate with the words:

'Placet omnibus.'

(6) The Senior Proctor shall supplicate for the other Ordinary Degrees, using the following formula:

'Praehonorabilis Cancellarie, totaque Universitas, supplicat reverentiis vestris ei, qui in his chartis quae in manibus nostris sunt nominantur, ut his Comitiis ad gradum super nomina designatum admittantur. Ego fide mea testor ac spondeo toti academiae unumquemque candidatorum his chartis nominatum omnia exercitia ad gradum ad quem unumquisque adspirat pertinentia pro legibus academicis rite complevisse.'

The Chief Steward shall call for the vote of the Senate with the words: 'Ad scrutinium'.

The Chancellor shall put the supplication to the Senate, saying:

'Placetne vobis, Domini Doctores?', 'Placetne vobis, Domini Magistri?'

He shall announce the consent of the Senate with the words: 'Placet omnibus.'

(7) The Senior lecturer shall introduce the Moderators (who are Gold Medallists) to the Chancellor, using the following formula:

'Praehonorabilis Cancellarie, praesento tibi hosce iuvenes egregios aureis numismatis et chartis honorariis eo donandos quod in studiis academicis praeclara tam ingenii quam industriae indicia dederunt. Ideoque ut haec laudis insignia quam plurimum impertiant honoris te, Domine, qua par est observantia obsecro ut ea ipsorum in manus tradere digneris.'

The Junior Proctor shall present them for their Degrees, using the following formula:

'Praehonorabilis Cancellarie, totaque Universitas, praesento vobis hosce meos filios, tam doctrina quam moribus habiles et idoneos ut admittantur ad gradum Baccalaureatus in Artibus.'

(8) The Chancellor shall present the Moderators with their medals and certificates, using the following formula:

'Gratum munus mihi demandatum est ut vobis in manus tradam haec numismata et has chartas honorarias accipite illa ergo, egregii iuvenes, honorifica quidem in praesenti, ominis vero fausti felicisque in futurum.'

The Chancellor shall admit the Moderators, saying: 'Ego auctoritate mihi concessa admitto vos ad respondendum quaestioni in Artibus.'

(9) The Senior Lecturer shall introduce the other Moderators, using the following formula:

'Praehonorabilis Cancellarie, praesento tibi hosce iuvenes egregios chartis honorariis eo donandos quod in studiis academicis praeclara tam ingenii quam industriae indicia dederunt. Ideoque ut haec laudis insignia quam plurimum impertiant honoris te, Domine, qua par est observantia obsecro ut ea ipsorum in manus tradere digneris'.

The Junior Proctor shall present them for their Degrees with the words:

'Praehonorabilis Cancellarie, totaque Universitas, praesento vobis hosce meos filios, tam doctrina quam moribus habiles et idoneos ut admittantur ad gradum Baccalaureatus in Artibus.'

The Chancellor shall present the certificates, saying:

'Gratum munus mihi demandatum est ut vobis in manus tradam has chartas honorarias; accipite illas ergo, egregii iuvenes, honorificas quidem in praesenti, ominis vero fausti felicisque in futurum.'

The Chancellor shall admit the Moderators, saying: 'Ego auctoritate mihi concessa admitto vos ad respondendum quaestioni in Artibus.'

(10) The Senior Lecturer shall introduce the Respondents to the Chancellor, using the following formula:

'Praehonorabilis Cancellarie, praesento tibi hosce iuvenes bene meritos, chartis honorariis eo donandos quod studiis academicis rite completis inter Respondentes relati sunt.'

The Junior Proctor shall present them for their Degrees with the words:

'Praehonorabilis Cancellarie, totaque Universitas, praesento vobis hosce meos filios, tam doctrina quam moribus habiles et idoneos ut admittantur ad gradum Baccalaureatus in Artibus.'

(11) The Chancellor shall present the Respondents with their Certificates, using the following formula:

'Vobis, ingenui iuvenes, has chartas honorarias, quibus digni iudicati estis libens in manus trado.'

The Chancellor shall admit them, saying: 'Ego auctoritate mihi concessa admitto vos ad respondendum quaestioni in Artibus.'

Moderators and Respondents shall be presented for and admitted to their Degrees at the same time as they are presented with their special certificates.

(12) The candidates for the several Ordinary Degrees shall be presented to and admitted by the Chancellor in an order the reverse of that in which the said Degrees are named in Chapter XVIII, 1 (4), the following formulae of presentation and admission, mutatis mutandis, being used:

Candidates with honors in professional subjects shall be introduced and presented by the appropriate Professor, using the following formula:

'Praehonorabilis Cancellarie, praesento tibi hosce iuvenes bene meritos, chartis honorariis eo donandos quod studiis academicis rite completis inter Insigniores relati sunt et praesento vobis hosce meos filios, tam doctrina quam moribus habiles et idoneos ut admittantur ad gradum\* .....'

The Chancellor shall hand them their certificates, saying:

'Vobis, ingenui iuvenes, has chartas honorarias, quibus digni iudicati estis, libens in manus trado.'

The Chancellor shall admit them, saying: 'Ego auctoritate mihi concessa admitto vos ad respondendum quaestioni vel incipiendum in\* .....'

(13) Other candidates shall be presented by the appropriate Professor (or Proctor), using the following formula:

'Praehonorabilis Cancellarie, totaque Universitas, praesento vobis hosce meos filios, tam doctrina quam moribus habiles et idoneos ut admittantur ad gradum\* .....'

The Chancellor shall admit them, saying: 'Ego auctoritate mihi concessa, libens in manus trado has chartas, et admitto vos ad respondendum quaestioni [vel incipiendum], in\* .....'

(14) The candidates for Degree *honoris causa* shall be individually presented to the Chancellor by the Public Orator, following the same order as that prescribed in paragraph (13) of these Regulations for the corresponding Ordinary Degrees.

The formula of presentation for Degrees *jure dignitatis* is as follows:

'Praehonorabilis Cancellarie, totaque Universitas, praesento vobis virum egregium, Praehonorabilem (Honorabilem, Recte Reverendum,), ' apud nos antea graduatum, quem jure dignitatis quam praeclaris suis meritis adsecutus est, gradu Doctoratus in Utroque Jure (vel Sancta Theologia) ornari par esse censuit Senatus.'

(15) The Chancellor shall admit the candidates for Degrees *honoris causa* and *jure dignitatis* individually as they are presented, and when admitting such candidates shall use the formula:

'Gratulamur tibi, illustrissime, quem summam amplitudinem summam claritatem meritis consecutum nostra laurea academica ornare laetamur. Ego auctoritate mihi concessa admitto te ad gradum Doctoratus in .....'

(16) The Senior Proctor shall commend the candidates for Degrees in absentia in the following words:

'Praehonorabilis Cancellarie, totaque Universitas, commendo vobis filios meos degentes peregre quorum nomina recitata sunt supplicationesque placuerunt quos scio tam moribus quam doctrina habiles et idoneos esse ut ad gradus quos petunt admittantur.'

The Chancellor shall admit the absent candidates with the words: 'Ego auctoritate mihi concessa admitto candidatos degentes peregre quorum nomina recitata supplicationesque placuerunt prout quisque meruit ad respondendum quaestioni in\* ..... et ad incipiendum in\* .....\*'

(17) In case of suspension, or the removal of suspension, the following formulae shall be used:

Formula suspensionis

'Ego, Cancellarius huius Academiae, auctoritate mihi comissa, suspendo N.N. ab omni gradu suscepto vel suscipiendo'.

Formula absolutionis

'Ego, Cancellarius huius Academiae, auctoritate mihi commissa, absolvo te ab omni leviori negligentia, et a suspensione nuper illata.'

(18) .At the conclusion of the business, the Chancellor shall announce the closing of the meeting with the words:

'Valete senatores, non diutius vos morabimur; valete candidati novis honoribus decorati; valete et vos, hospites acceptissimi. Comitata solvantur in nomine Patris et Filii et Spiritus Sancti.'

\* Here insert the name of Degree

## CHAPTER XXIV

### *Statute relating to the College Library*

#### ADMISSION TO THE LIBRARY

1. The Library shall be open on such days and at such hours as the Board may from time to time appoint, subject to the consent of the Board. The Reading Rooms shall be open at such times as the Board shall from time to time determine.

2. Unless otherwise decreed by the Board, with the consent of the Visitors, Graduates of the University of Dublin, of the University of Cambridge, and of the University of Oxford, and such other persons, engaged in research or eminent for learning, as may be approved by the Librarian, shall be admitted as readers for such time as they are engaged in study. The Librarian shall be empowered to admit undergraduates whose names are on the College books and other persons at his discretion for such time as seems appropriate to him.

3. All Readers who shall be admitted as aforesaid shall, before admission, make before the Provost or Vice-Provost, a declaration in the following form:

"Ego, .....,\* solemniter promitto, me, quoties in Bibliothecam hujus Collegii venire contigerit, libros caeteramque Bibliothecae supellectilem sic tractaturum, ut superesse quam diutissime possint. Promitto etiam quod neque ipse librum aliquem asportabo, sponte corrumpam, interscribam, aut alio quovis modo abutar nec ab aliis haec fieri (quantum in me est) permittam. Quae omnia singula, et omnia Bibliothecae Statuta (quantum ad me attinet), me fideliter observaturum promitto, et spondeo."

"I, .....,\* do solemnly promise that, whenever I enter the Library, I will treat the books and other furniture of the Library in such fashion that they may last as long as possible. I further promise that neither will I myself take away any book, nor designedly damage or write in or badly treat in any way whatever any book, nor so far as in me lies will I suffer such things to be done by others. All and each of which things and all the Statutes of the Library, in as far as they concern me, I promise and vow faithfully to observe."

Readers who shall be admitted as aforesaid shall also sign the Readers' Admission Register, and shall give their names when required by the Librarian or his assistants. Anyone so admitted who shall be found violating the terms of this declaration or denying the obligations which it imposes shall be permanently excluded from the Library.

4. Persons, other than those who shall be admitted as Readers, as aforesaid, may, at the discretion of the Librarian, be granted temporary permission to consult specified books in the Library.

#### RESTRICTIONS ON THE REMOVAL OF BOOKS FROM THE LIBRARY

5. Unless otherwise decreed by the Board, with the consent of the Visitors, books shall not be taken from the Library or lent to any person, except in the following cases:

(a) Books may be removed for binding or repair.

(b) Manuscripts, limited editions, and material published in or before the year 1800 may be lent with the consent of the Board on the advice of the Librarian; provided that the borrower shall enter into a bond for such sum as the Board shall prescribe, being in no case less than £50, by which the borrower shall be bound to restore the book to the Library safe and uninjured.

(c) Material published after the year 1800 may be lent by the Librarian at his discretion, on such conditions in each case as he considers necessary to secure the return of the material to the Library, safe and uninjured.

(d) The Librarian may, at his discretion, remove permanently from the Library superfluous editions of books which have been re-published; he may also remove permanently duplicate copies of books, provided such duplicates do not form part of a gift, donation, or bequest to the Library.

(e) The Board may, on the advice of the Librarian, order the removal of any other books from the Library either temporarily or permanently.

(f) Books or manuscripts may be removed temporarily for reproduction by photographic or other means.

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\*Here insert name in full, and degree, if any.

## CHAPTER XXV

### *Statute relating to Registration of Laws*

1. Changes made in these Statutes or in the laws or regulations of the College or University by the College or University authorities acting in accordance with the powers specified in these Statutes shall be designated as follows:

(a) All laws made by the Board with the sanction of the Senate shall be designated 'Statutes of the University';

(b) Laws which shall, from time to time, be made in exercise of the powers conferred by Section 29 of the Letters Patent of 1911, shall be designated 'Ordinances';

(c) All laws made by the Board with the approval of the Visitors under the provisions of the Charter of 1637, relating to cases for which there is no express provision in the Statutes, shall be designated 'Decrees';

(d) All regulations made by the Board or by the Board and Council shall be designated 'Regulations of the Board' and 'Regulations of the Board and Council', respectively.

2. A separate Register for the enactments belonging to each of the classes (a), (b), (c) hereinbefore mentioned shall be kept by the Registrar; and in the Register for each class there shall be entered in order of their date, and consecutively numbered, with the necessary signatures in evidence of their validity, the enactments belonging to that class.

By order of the Board.

G F MITCHELL  
Registrar

With the assent in writing of the following 46 out of 50 Fellows: A A Luce, J Johnston, F la T Godfrey, H W Parke, G A Duncan, E T S Walton, W B Stanford, D E W Wormell, T W Moody, R A Q O'Meara, G F Mitchell, E G Quin, E J Furlong, J V Luce, D A Webb, W F Pyle, R B McDowell, D C Pepper, F B Chubb, C F G Delaney, W J L Ryan, E C Riley, J H J Poole, J Weingreen, W Cocker, W J E Jessop, D W Greene, W Wright, T B H McMurry, C A Erskine, F S Stewart, W A Watts, G W P Dawson, J N R Grainger, P W Edwards, F Winder, G H McWilliam, D I D Howie, J K Walton, B K P Scaife, D A Thornley, J T Baxter, P B B Gatenby, B Spencer, D W Forrest, J M F Lydon.

With the approval of the University Council.  
D E W Wormell  
Secretary

With the approval of the Divinity School Council.  
F E Vokes  
Secretary

With the approval of the Senate of the University  
G F Mitchell  
Registrar  
Approved by the Visitors

F H Boland  
Chancellor  
T C Kingsmill Moore



## CHAPTER XXVI

### *Regulations to be Observed in the Nomination and Election of Officers and Representatives*

#### *The Chancellor*

1. If the office of Chancellor shall become vacant by death, resignation, retirement or any other cause, the Registrar shall, within one month of the occurrence of the vacancy, despatch to every member of the Senate a notification of such vacancy and shall invite nominations for a new Chancellor.

2. Nominations shall be made in the following form:

I, A.B. (here insert name and degrees), member of the Senate of the University of Dublin, nominate for the post of Chancellor of the University X.Y. (here insert name, titles and degrees), and I declare that I have satisfied myself that he/she will accept the post if elected. Every nomination shall be signed.

3. Any person shall be validly nominated if he is nominated in the aforementioned form by not less than twelve members of the Senate, provided that all such nominations shall have been received by the Registrar within two months of the date on which the Registrar has despatched to members of the Senate the notification of the vacancy.

4. The Registrar shall, within one week of the termination of the period of two months specified in section 3 of this chapter, forward the nominations to the most senior among the Pro-Chancellors who is willing and able to act (subject to the provisions of section 5 of this chapter). If the said Pro-Chancellor shall judge that only one person has been validly nominated he shall declare forthwith to be Chancellor of the University the person so nominated.

If more than one person shall have been validly nominated, the said Pro-Chancellor shall direct the Registrar to summon a special meeting of the Senate, on a date approved by the Pro-Chancellor, provided it be not less than one month and not more than two months after the last day on which a nomination may be received under the provisions of section 3 of this chapter. The summons shall state the names of the candidates, together with the names of the members of the Senate making the nominations. At this meeting of the Senate the said Pro-Chancellor shall preside, and the election of a Chancellor shall be the sole business. The Pro-Chancellor shall arrange for the distribution of ballot papers and shall appoint two scrutineers who shall count the votes and shall satisfy themselves that none but members of the Senate shall be present at the meeting or shall vote. If any candidate, upon a scrutiny, shall have the clear majority of the lawful votes cast by the members of the Senate then present, the Pro-Chancellor shall declare such candidate to be Chancellor of the University. If none of the candidates should have a clear majority of the votes, then the names of those two candidates who received the largest number of votes shall go forward to a second ballot and the Pro-Chancellor shall declare the candidate who shall have, on this second ballot, a clear majority of the lawful votes cast by the members of the Senate then present to be Chancellor of the University.

5. No Pro-Chancellor who is himself validly nominated for the office of Chancellor shall act under the provisions of section 4 of this chapter. If all the Pro-Chancellors shall have been so nominated the Board shall appoint a person to act as Pro-Chancellor solely for the purposes specified in section 4 of this chapter, and as soon as a Chancellor has been elected such person shall cease to act as Pro-Chancellor.

6. If no valid nominations shall have been received within the period prescribed in section 3 or, if the Senate shall decline or omit to elect a Chancellor by the aforementioned

procedure, the senior Pro-Chancellor shall notify the government, and the appointment of the Chancellor shall, but on that occasion only, devolve upon the government.

#### *The Pro-Chancellors*

7. The Pro-Chancellors shall be elected by the Senate, and the procedure for their nomination shall be governed by sections 1, 2 and 4 of this chapter, with the substitution in every case of the word "Pro-Chancellor" for the word "Chancellor" whenever the latter occurs in the aforementioned sections.

The Registrar shall, within one week of the termination of the period of two months specified in section 3 of this chapter, forward the nominations to the Chancellor. If the Chancellor shall judge that the number of persons validly nominated does not exceed the number of offices which are vacant he shall declare forthwith to be Pro-Chancellors of the University the person or persons so nominated.

If the number of persons who have been validly nominated shall exceed the number of offices which are vacant, the Chancellor shall direct the Registrar to summon a special meeting of the Senate, on a date approved by the Chancellor, provided it be not less than one month and not more than two months after the last day on which a nomination may be received under the provisions of section 3 of this chapter. The summons shall state the names of the candidates, together with the names of the members of the Senate making the nominations. At this meeting of the Senate the Chancellor shall preside, and the election of a Pro-Chancellor or Pro-Chancellors shall be the sole business. The Chancellor shall arrange for the distribution of ballot papers and shall appoint two scrutineers, who shall count the votes and shall satisfy themselves that none but members of the Senate shall be present at the meeting or shall vote.

If there is only one vacancy, the candidate who, upon a scrutiny, shall have the clear majority of the lawful votes cast by the members of the Senate then present shall be declared to be a Pro-Chancellor of the University. If none of the candidates shall have a clear majority of the votes then the names of those two candidates who received the largest number of votes shall go forward to a second ballot and the candidate who shall have a clear majority of the said votes at this second ballot shall be declared elected. If there is more than one vacancy to be filled the names of all the remaining candidates shall then again go before the Senate in like manner until all the vacancies shall be filled.

8. If no valid nominations shall have been received within the period described in section 3 of this chapter, or if the number of valid nominations shall be less than the number of vacancies or if the Senate shall decline or omit to elect a Pro-Chancellor or Pro-Chancellors, the right of appointment to the remaining vacancies shall, for this time only, devolve on the Chancellor provided that his nomination or nominations shall be approved by the other Visitor.

9. In computing the periods of one month or two months specified in sections 1, 3, 4 and 7 of this chapter, no account shall be taken of the summer vacation, but the first day of Michaelmas Term shall be deemed to follow immediately on the last day of Trinity Term. The days of the Christmas and Easter vacations shall be reckoned in computing these periods of time; provided that no election shall be held during a vacation, and if the provisions of the foregoing sections of this chapter should designate for the election a day which falls in a vacation the election shall be held in the first week of the succeeding term.

#### *The Provost*

10. In the event of a vacancy or impending vacancy in the Provostship, the person to be nominated to the Government of Ireland as the choice of the College for appointment as Provost shall be chosen by a body of persons hereinafter referred to as the electors, and the process of choice by the electors shall be referred to as the election. The body of electors shall consist of all full-time members of the academic staff who, on the date of the election, hold the position of

Fellow, Professor, Associate Professor or Senior Lecturer, together with such Lecturers as have held continuously a full-time academic post in the College for at least one year previous to the date of the election, together with such other persons (other than the existing Provost) as are on the day of the election members of the Board or Council, or who are, in accordance with a resolution of the Board or Council, in regular attendance at meetings of the Board and Council as elected representatives provided that no person shall be numbered among the electors who has been appointed to his academic post for a stated period of less than five years.

11. The Vice-Provost shall act as chairman of the electors, unless he shall signify to the Board, at least one week before the date on which he is required to take action under the provisions of section 12 or 13 of this Chapter, that he wishes to reserve his rights to be regarded as a candidate for the Provostship.

12. If in any year it shall be apparent two weeks before the end of Michaelmas Term that the Provostship will become vacant on or before the first day of the following academic year, either in consequence of the provisions of section 11 of Chapter IV, or because the Provost has signified to the Board his intention of resigning his office on or before the last day of the current academic year, the chairman of the electors shall, before the end of Michaelmas Term, announce and publish the latest date on which nominations for the Provostship may be received, and the date on which, if there should be more than one nomination, the election will be held. The date of the election shall be within the last three weeks of Hilary Term, and the latest date for the receipt of nominations shall be not less than two weeks nor more than three weeks before the date of the election.

13. If the Provostship should become unexpectedly vacant by the death, retirement or resignation of the Provost, or for any other reason, or if the Provost shall signify to the Board at a date later than two weeks before the end of Michaelmas Term his intention of resigning or retiring on or before the last day of the current academic year, the Registrar shall notify the Chancellor without delay. If for these, or for any other reason the time-table enjoined in section 12 of this Chapter shall appear to the chairman of the electors to be impracticable, the chairman of the electors shall, within two weeks of the vacancy or impending vacancy becoming known to the Board, announce and publish the latest date on which nominations to the Provostship may be received, and the date on which, if there is more than one valid nomination, the election will be held. The date of the election shall be not less than ten weeks and not more than twelve weeks after the date on which the vacancy or impending vacancy has become known, and the latest date for the receipt of nominations shall be not less than two weeks nor more than three weeks earlier than the date of the election.

14. If there shall be a vacancy or impending vacancy in the Provostship for any reason other than the provisions of section 11 of Chapter IV, the Registrar shall inform the Chancellor without delay. As soon as the chairman of the electors has published, in accordance with the provisions of sections 12 and 13 of this Chapter, the date of the meeting of the electors to choose a new Provost, he shall inform the Chancellor, who shall then inform the Government of Ireland of the vacancy or impending vacancy and the date fixed for the meeting of the electors.

15. The chairman of the electors shall, not less than four weeks before the date of the election publish a list of persons qualified under the provisions of section 10 of this Chapter to be included among the electors. If any person shall claim that his name has been improperly omitted from the list, or if any elector shall claim that any name or names have been improperly included in the list, he may appeal, within two weeks of the publication of the list, to the chairman of the electors, whose decision shall be final.

16. In computing the periods of time specified in section 13 and the period of four weeks specified in section 15 of this Chapter no account shall be taken of days falling in a vacation, and for the purpose of such computation the first day of any term shall be regarded as following immediately on the last day of the preceding term.

17. A candidate shall be validly nominated as a candidate for the office of Provost if a nomination paper, in a form to be approved by the chairman of the electors, signed by twelve electors shall reach the chairman on or before the last day appointed for the receipt of nominations, and provided that at least one of the signatories certifies that the person nominated is willing to stand for election.

18. The chairman of the electors shall take such measures as are necessary to exclude from the election all persons other than the electors, the candidates, and such persons as he shall appoint to act as scrutineers and stewards.

The election shall proceed by successive ballots. At the first ballot the names of all validly nominated candidates shall be before the electors, and every elector shall vote for one candidate and one only. The candidate who on this ballot receives the smallest number of votes shall be eliminated, and the names of the remaining candidates shall again go forward to the electors, who shall again vote each for one candidate and one only. The ballots shall proceed, with the elimination after every ballot of the candidate who has received the smallest number of votes, until the final ballot, when only two names are before the electors. The candidate who on this ballot receives the majority of the votes shall be declared to be the choice of the College.

If, however, the number of candidates shall exceed seven, the chairman may order that at the earlier ballots more names than one shall be eliminated, so that the total number of ballots shall not exceed six.

The chairman shall not vote except in the event of an equality of votes; in this case he shall vote so as to determine which of two candidates with an equal number of votes shall be eliminated.

Subject to the provisions of this section, all details of the conduct of the election shall be decided by the chairman of the electors, and if there should be any dispute about procedure his decision shall be final.

19. Immediately after the election the chairman of the electors shall inform the Chancellor of the result of all the ballots, and the Chancellor shall, without delay, inform the Government of the name of the person declared to be the choice of the College, and also if it shall appear to him to be necessary or desirable, of the names of the persons eliminated in the last and penultimate ballots.

*Board Representatives of the Junior Fellows and non-Fellow Professors*

20. The Junior Fellows of the College shall in each Trinity Term nominate and elect from amongst their number sufficient representatives as Members of the Board in order that the number of such Members of the Board representative of the Junior Fellows shall be four, and no more than four. The persons so elected shall continue to be Members of the Board until the expiration of two years from the first day of the Michaelmas Term succeeding the date of their election respectively, or until such time as they shall respectively cease to be Fellows or become Senior Fellows or resign office as such Representative Members whichever of the said events shall first happen. Provided that, where on the occasion of any such election three such representatives shall have been elected, the one of such representatives so elected who shall be the most junior in College standing shall continue to be a Member of the Board until the expiration of the period of one year only from the first day of the Michaelmas Term succeeding the date of his election, or until such time as he shall cease to be a Fellow or become a Senior Fellow or resign office as such Representative, whichever of the said events shall first happen.

21. The non-Fellow Professors aforesaid shall in each Trinity Term nominate and elect from amongst their number, or from amongst the Junior Fellows, a representative as a member of the Board, so that the number of such members of the Board representative of the non-Fellow Professors shall be two and no more than two. The persons so elected shall continue to be members of the Board until the expiration of the period of two years from the first day of the Michaelmas Term succeeding the date of their election respectively, or until such time as they

shall respectively cease to be Professors or Fellows or shall become Senior Fellows or resign, whichever of the said events shall first happen.

22. Every Representative Member of the Board who shall be elected at an annual election shall enter into office on the first day of the succeeding Michaelmas Term, and the said representatives shall, respectively, vacate office and their places shall, respectively, be filled by the election of Representative Members in the order thereby determined. Every Representative Member vacating office shall be eligible for re-election, unless otherwise disqualified.

Any Representative Member shall be at liberty to resign office at any time by signifying in writing to the Provost his wish to do so.

23. The election of Representative Members in the place of the Members (the two representing the Junior Fellows and the other representing the non-Fellow Professors) annually vacating office in rotation shall be completed on a day not later than the last day of Trinity Term in each year and, if the election be not so completed, a casual vacancy shall be deemed to have occurred on the first day of the succeeding Michaelmas Term.

24. In any election of representatives of the non-Fellow Professors, no person holding more than one Professorship shall be entitled to more votes than if he held only one Professorship.

25. The nomination and election of Members of the Board representing, respectively, the Junior Fellows and the non-Fellow Professors shall be made in accordance with rules and regulations framed by the Chancellor, provided that such rules and regulations shall be approved by each of the electing bodies respectively, and shall be promulgated at least one month before the day fixed for such election, and such rules may be altered for either body from time to time by the Chancellor with the consent of that body.

The rules and regulations for the nomination and election of representatives of the Junior Fellows and of the non-Fellow Professors as Members of the Board, in force in 1986, are given in Schedules I and II, appended to this Statute.

26. Any casual vacancy occurring by death, resignation, or otherwise, amongst the Members of the Board elected as aforesaid, shall be filled up by the election of a qualified person according to the provisions hereinbefore contained as soon as possible after such occurrence, the respective times for the nomination and election to be fixed by the Provost and publicly notified by him. The person so elected shall hold office until the time when the person to whose place he had been elected would in regular order of rotation have vacated his office. If such vacancy shall occur during a College vacation, the occurrence shall be deemed for the purpose of such notices to have taken place on the first day of the ensuing Term.

#### *Council Representatives*

27. Those members of each faculty who are full-time shall elect annually from among their number one person to serve as their representative on the Council for a period of two years, beginning on the first day of the academic year following his election.

If, on the day of elections, the representative of any faculty who is not due to retire at the end of the academic year in accordance with the provisions of this section or of section 29 of this chapter, shall be a professor, associate professor, senior lecturer or head of a department, then only such members of the faculty as do not hold any of these offices shall be eligible. If, on the day of the election, the representative of any faculty who is not due to retire at the end of the academic year in accordance with the provisions of this section or of section 29 of this chapter, shall not be a professor, an associate professor, senior lecturer or the head of a department, then only such members of the faculty as hold one of these offices shall be eligible. If at any election it shall be necessary to elect two representatives of a faculty on the same day, then the Dean

shall make the necessary arrangements to ensure that one of the representatives elected, and one only, holds the office of professor, associate professor, senior lecturer or head of department.

28. Any person who has served on the Council for two years as a representative of his faculty shall, subject to the provisions of section 27 of this chapter, be eligible for re-election for a further term of two years, but no more. At the conclusion of two such terms of office he shall not be eligible as a representative of the faculty until two years shall have elapsed.

29. If any member of the Council elected in accordance with the provisions of sections 27 and 28 of this chapter shall cease to be a member of the faculty from which he was elected, or shall be appointed to any of the offices specified in Chapter XIII, section 13, subsections (a) and (b), or shall resign from the Council, another member shall be elected in his place, who shall serve as representative for the remainder of the term of the member whom he shall replace, and shall, subject to the provisions of section 27 of this chapter, be then eligible for re-election for a further term of two years, but no more. In the election of a representative to fill such a vacancy regard shall be had to the provisions of section 27 of this chapter, so that the representatives of the faculty, immediately after the vacancy has been filled, shall consist of one person who holds the office of professor, associate professor, senior lecturer or head of a department, and one person who does not hold any such office.

30. If a member of the Council elected under the provisions of section 27, 28 or 29 of this chapter who, at the time of his election, did not hold the office of professor, associate professor, senior lecturer or head of a department, but is appointed to such a post during his period of membership of the Council, he shall not be required to vacate his seat on the Council, but his eligibility for re-election at the end of a two-year period of service shall be determined in accordance with the provisions of section 27 of this chapter.

31. One representative of the Senate of the University shall be elected annually in Hilary Term to serve for a period of two years beginning on the first day of the academic year following. The procedure for this election, and for filling casual vacancies, shall be determined from time to time by the Senate, with the consent of the Chancellor.

## SCHEDULE I

*Rules for the nomination and election of Representatives of the Fellows other than Senior Fellows as members of the Board.*

(1) There shall be held in every year, not later than twenty-one days before the last day of Trinity Term, a meeting of the Fellows other than Senior Fellows, hereinafter called the Junior Fellows, for the nomination of representatives as members of the Board. The date of this meeting shall be fixed by the Provost, and the Registrar shall send to each Junior Fellow at least one week before the date of the meeting a notice specifying the date, place, and hour of each meeting.

(2) At this meeting the Junior Fellows present shall elect the Chairman of the meeting.

Each candidate nominated as a representative shall be proposed by one Junior Fellow and seconded by another Junior Fellow, both being present at such meeting, and the names of all candidates thus proposed shall be recorded by the Chairman of the meeting.

Immediately after the meeting the Chairman shall send to the Registrar a list of names of the Fellows duly proposed and seconded, certified under his hand as a list of those duly nominated for election as representatives of the Junior Fellows on the Board.

(3) Within one day after receiving this list the Registrar shall write to the Fellows thus nominated, informing them that they have been thus nominated, and any Fellow thus nominated who is unwilling to act as such representative shall notify to the Registrar, in writing, his unwillingness to act. Any Fellow thus nominated, who shall not within three days have made such notification, shall be deemed to have consented to act as such representative, if elected.

(4) When three clear days have elapsed after the Registrar has thus sent to each of the Fellows duly nominated information of the fact, he shall bring to the Provost the certified list of the Fellows duly nominated, together with any notification he may have received of unwillingness to act. The Provost shall strike off the list the name of each of those duly nominated who has notified his unwillingness to act. If there remain then on the list no more names than there are vacancies to be filled, the Provost shall inform the Board of the fact and declare that such Fellow or Fellows have been duly elected to fill the vacancy or vacancies.

If more names remain on the list than there are vacancies to be filled the Provost shall place the names in alphabetical order on a list called "The Select List" and shall thereupon direct that a voting paper, in the form approved by the Chancellor, and containing all the names on the Select List, with the names of their proposers and seconders, shall, as soon as possible, be issued to each of the electors with directions that in order that the votes may be counted, the voting paper must be returned to him within seven days.

The voting shall be by these voting papers, and the Provost and Registrar shall act as scrutineers.

Each voting paper must be signed by the elector voting by means of it.

The voting papers shall state the number of vacancies to be filled, and each voter shall put a cross opposite the name of the Junior Fellow or Fellows for whom he votes; a paper marked with more crosses than there are vacancies to be filled shall be invalid.

The Provost shall declare duly elected, to fill the available vacancies, the persons who shall have received the greatest number of votes from the Junior Fellows, and shall inform the Board accordingly.

In the event of two or more persons duly nominated obtaining an equal number of votes the senior or seniors in College standing amongst them shall be declared to be elected to fill such vacancy or vacancies and the Provost shall so declare in writing to the Registrar who shall so inform the Board.

In the event of there being four vacancies, and four Fellows thus elected, the two most junior of the four in College standing shall hold office for one year, and the others for two years. In the event of there being three vacancies, and three Fellows thus elected, the most junior of the three in College standing shall hold office for one year and the others for two years. In the event of there being less than three vacancies, each Fellow elected shall hold office for two years.

## SCHEDULE II

### *Rules for the nomination and election of Representatives of the non-Fellow Professors as members of the Board.*

(1) There shall be held in every year, not later than fourteen days before the last day of Arts Lectures in Trinity Term, a meeting (hereinafter called the "nomination meeting") of the non-Fellow Professors for the nomination of representatives. The date of such meeting shall be prescribed by the Provost, and the Secretary shall send to each non-Fellow Professor referred to in section 2 of Chapter VIII, a notice, specifying the date, place, and hour of such nomination-meeting.

(2) At such nomination-meeting the name of each candidate nominated as such representative shall be proposed by one Professor and seconded by another Professor, both being present at such meeting and all the names so proposed and seconded shall be recorded by the Secretary.

(3) Within one day after the nomination-meeting, the Secretary shall notify each candidate thus nominated, and shall require each to state in writing if he is willing to act.

(4) Within seven days of the nomination-meeting, the Secretary shall send to the last known address of each of the Professors referred to in Rule (1) a list of all those duly nominated who have signified their willingness to act if elected.

(5) Each Professor shall vote for one name and one name only on this list, and shall return his vote over his own signature to the Provost not later than ten days after the nomination-meeting.

(6) The Provost and one Professor who is not a candidate shall act as scrutineers, and the candidate receiving the greatest number of votes shall be declared elected. The Professor who is to act as a scrutineer shall be appointed at the nomination meeting.

(7) In the event of there being two vacancies at the same time, voting for each shall take place separately, and the second election shall not take place until the result of the first election is known. The candidate first elected shall hold office for two years, and the candidate next elected shall hold office for one year.

(9) "The Secretary" means the person for the time being appointed to act as Honorary Secretary to the Professors, or, in his absence, such other person as a majority of those present and voting at any meeting may appoint to act as Secretary for that meeting.

## SCHEDULE III

### *Rules for the Election of Members of the Council by the Senate.*



(1) At the stated meeting of the Senate held in Hilary Term of each year, the members of the Senate eligible to represent the Senate upon the Council shall be nominated, each being proposed by one member and seconded by another member of the Senate present at such meeting.

(2) In the event of the number of persons so nominated being not greater than the number of members of the Council to be elected, the persons so nominated shall be declared elected and the names of such persons shall be communicated by the Registrar to the Senior Lecturer.

(3) In the event of the number of persons so nominated being greater than the number of members of the Council to be elected, the Registrar shall, within fourteen days, send to each member of the Senate a voting-paper, in a form to be approved by the Chancellor, dated on the day on which such voting-paper is issued by the Registrar, and containing the names of all the persons so nominated.

(4) Each member of the Senate shall mark, in the space provided in such voting-paper, a cross opposite the name of each person nominated for whom such member of the Senate desires to vote. He shall sign such voting paper so marked, and return it to the Registrar within ten days after the date thereof. Each member of the Senate shall be entitled to a number of votes equal to the number of members of Council to be elected by the Senate at such election, and may give all such votes or some of them to the persons nominated, but may not give more than one vote to any one person nominated.

(5) The Registrar shall deliver all such voting-papers, so returned to him, to two scrutineers to be appointed by the Chancellor. The said scrutineers shall count the votes given by such voting-papers, and shall make a report to the Chancellor of the result of such counting of votes. The Chancellor shall, in writing under his hand addressed to the Registrar, declare duly elected the number of persons nominated equal to the number of members of the Council to be elected, who shall have received the greatest number of votes. If in any case an equality of votes renders it necessary, the Chancellor shall choose between the candidates receiving an equal number of votes, and shall declare the person chosen by him to be duly elected as aforesaid.

(6) Only members of the Senate shall be eligible to be appointed scrutineers under the last preceding rule.

(7) Any summons, voting-paper, or other document directed by these rules to be sent to any person shall be deemed duly sent, if the same be directed to the usual or last-known address of such person, and sent by post, or delivered to their chambers or office in College.

#### SCHEDULE IV

##### *Despatch of Papers*

Any summons, voting-paper, or other document directed by these rules to be sent to any person shall be deemed duly sent, if the same be directed to the usual or last-known address of such person, and sent by post, or delivered to his chambers or office in College.

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